

7th May 2019

Dear Councillor,

You are summoned to attend the Annual Parish Council Meeting (APCM) to be held on Monday 13th May 2019 in the Elm Room at the Village Hall, commencing at 7:30pm.

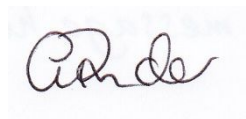
You are further summoned to attend the Ordinary meeting of the Parish Council to be held on Monday 13th May 2019 in the Elm Room at the Village Hall, immediately following the APCM.

The new Chair and Vice-Chair will be given Declarations of Acceptance of Office forms at the APCM.

Councillors are reminded that it is the responsibility of each individual Councillor to complete a Register of Interests form. The form has been circulated electronically and should be brought along to the meeting. Each year I will remind you of your responsibility to complete a new form following any change. A new form must be completed within 28 days of any change. Please let me know if you need a form.

I attach Agendas for both meetings, relevant minutes and the Clerk's Report. Certain documents referred to in the agenda have also been circulated to you electronically, paper copies will be available on the night. Please find time to read through the information before the meeting making any notes you need to against each item.

Yours faithfully,



G. Pinder
Clerk to the Council



Awarded for excellence

RAINHILL PARISH COUNCIL

APCM AGENDA 13th MAY 2019

1. Election of Chairman for 2019/2020
2. Election of Deputy Chairman for 2019/2020
3. To receive apologies for absence
4. Appointment of Committee Members and Representatives to Rainhill Organisations for 2019/20:

Body	Councillor representation in 2018/19
Public Open Spaces	Cllrs. J. Carroll, S. Glover
Village Hall Management Committee	Cllr. C. Moore
Rainhill Railway & Heritage Society	Cllr. W.M. Wood
Merseyside Assoc. of Local Councils	Cllr. W.M. Wood
Rainhill Gala Committee	Cllr. B. Grunewald
4F Centre	Cllrs. J DeAsha, L. Glover, S. Glover
ECO Garden Project	Cllr. W.M. Wood, Clerk (G. Pinder)
Children's Playground Charity	Rainhill Parish Council
Planning Applications Group	Chair (Cllr. L. Glover), Deputy Chair (Cllr B. Heydon), Cllr S. Glover
Good Citizenship Award Group	Cllrs. J. Carroll, J. DeAsha, C. Moore
LALC AGM and Conference/MALC	Cllr. W.M. Wood
Clerk's Appraisal Group	Chair (Cllr. L. Glover), Cllrs. J. DeAsha, B. Heydon, C. Moore
Executive Committee	Chair (Cllr. L. Glover), Deputy Chair (Cllr. B. Heydon), Cllrs. J. DeAsha, S. Glover, B. Grunewald, D. Long
Finance Committee	Full Council
Rainhill Trials 200 Working Group	Cllrs. B. Heydon, D. Long, J. DeAsha
Twinning Group	Cllrs. J. DeAsha, B. Heydon, D. Long
Armed Forces Community Covenant Working Group	Cllrs. J. DeAsha, B. Heydon, D. Long

5. To review, consider amendments, and approve Council documents as follows:
 - i. Standing Orders – no amendment.
 - ii. Financial Regulations – no amendment.
 - iii. Asset Register – reviewed, figures now agree with Annual Governance and Accountability Return. New valuations obtained for 3 buildings now included and correspond with insurance valuations. Assets bought in 2018/19 added.
 - iv. Risk Assessment – amended to:
 - remove reference to back up of electronic files to memory stick. Now to external drive.
 - Update of current valuation of assets added.
 - Wording tidied up where needed.
 - Availability of NALC Guidance on Employers liabilities added.

Copies of the documents have been circulated electronically and a paper copy will be available at the meeting.

6. Declaration of Acceptance of Office and Register of Interest Forms – members should have available completed copies of both forms. If acceptance of office forms are not completed the council may resolve to permit submission before or at a later meeting.

RAINHILL PARISH COUNCIL

AGENDA 13th MAY 2019

Ordinary Meeting Agenda:

The public will be allowed to speak on any matters of concern, subject to prior written notification being received. No such requests have been received.

1. To receive apologies for absence
2. To receive declarations of interest from members
3. To consider and approve the minutes of the Ordinary Meeting held on 4th March 2019
4. To receive Police monthly statistics report – for information only
5. To note the contents of the Clerk's Report - for information only
6. To consider the following Planning Applications and note any actions taken:
P/2019/0152; P/2019/0173; P/2019/0177; P/2019/0180; P/2019/0206;
2019/0208; P/2019/0229; P/2019/0237; P/2019/0252; P/2019/0268;
P/2019/0275; P/2019/0292
7. To authorise the accounts payable (list included in report)
8. To approve The Annual Governance Statement 2018/19
9. To approve the 2018/19 Accounts For External Audit & Bank Reconciliation
10. To adopt a revised code of conduct for elected and co opted members
11. To consider the actions of the Rocket 190 Group
12. To consider undertaking a tour of public open spaces
13. To receive a report from the Executive Committee – for information only
14. To authorise expenditure on training courses
15. To consider residents comments and complaints:
16. Date and time of next meeting

RAINHILL PARISH COUNCIL – MINUTES
4th March 2019

At a meeting of the Parish Council held at 7.30pm on Monday 4th March 2019 at Rainhill Village Hall, the following were present:

Cllrs: B. Almond, J. Carroll, J. DeAsha, M. Donovan, J. Doyle, L. Glover, S. Glover, B. Grunewald, B. Heydon, D. Long, P. Long, and W.M. Wood

13 members of the public were also present.

19.22 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs: J. Fulham and C. Moore.

19.23 DECLARATIONS OF INTEREST

Non-pecuniary interests were declared on behalf of Cllrs: J. DeAsha, B. Grunewald, D. Long & P. Long – Borough Councillors in relation to planning and contract matters; and D. Long, P. Long and W. Wood as residents of The Meadows.

19.24 MINUTES OF THE ORDINARY MEETING HELD ON 21st JANUARY 2019

Resolved that the minutes of the Ordinary Parish Council Meeting held on the 21st January 2019 should be approved and signed by the Chair as a correct record.

19.25 TO RECEIVE MERSEYSIDE POLICE MONTHLY STATISTICS REPORT

Resolved that the report of the crime statistics for Rainhill be noted.

19.26 TO NOTE THE CONTENTS OF THE CLERK'S REPORT

It was resolved that the contents of the Clerk's report be noted.

19.27 TO CONSIDER PLANNING APPLICATIONS

It was resolved to note the following actions taken in relation to planning applications:

The following applications were left to neighbourhood consultation and no additional comments submitted:

P/2019/0009 - 92 St James Road, removal of condition 10 and variation of condition 2 to update design elevations on approval P/2015/0902/FUL

P/2019/0011 - Briars Hey Residential Home, Mill Lane, erection of a 2m high profiled, rigid mesh fence and access gates within the grounds of Crossley Manor.

P/2019/0012 - Briars Hey Residential Home, Mill Lane, Listed Building Consent for above.

P/2019/0027 - Valluga, Old Lane, Variation of Condition 2 on approval P/2018/0683/FUL to increase the size of the first floor windows along with rendering of gable walls.

P/2019/0028 - 100A Blundells Lane, retention of boundary fence to front elevation adjacent to highway.

P/2019/0039 - 55 Old Lane, erection of new boundary wall with railings and gates.

P/2019/0051 - 517 Warrington Road, works to multiple trees in a Conservation area.

P/2019/0052 - 21 Old Lane, single storey side extension.

P/2019/0053 - Victoria Gardens, Victoria Terrace, single storey rear extension.

P/2019/0058 - 7 Kirkman Fold, demolition of existing garage and conservatory and erection of a part two storey, part single storey side and rear extension.

P/2019/0068 - Deans House Farm, Blundells Lane, Listed Building Consent for the replacement of various windows and doors.

P/2019/0076 - 324 Warrington Road, works to tree covered by a tree preservation order to fell one weeping willow (TPO 75)

RAINHILL PARISH COUNCIL – MINUTES
4th March 2019

P/2019/0086 - 39 The Meadows, single storey side/rear extension; single storey rear extension; two storey front extension; erection of rear dormers along with raising of ridge height to facilitate loft conversion.

P/2019/0093 - 2 Sherman Drive, single storey side and rear extension.

P/2019/0095 - 40 Old Lane, single storey rear extension projecting 4m from the rear, 4m high overall, and 2.4m to the eaves.

P/2019/0131 - Land In Rainhill Village, erection of 6 heritage plaques.

P/2019/0143 P And S Self-drive Station Road, Change of use to funeral directors.

P/2019/0148 566 Warrington Road, Demolition of existing two storey rear extension and the erection of new two storey rear extension.

An objection had been submitted to the following applications:

P/2019/0118 - 3 Fairlie Drive, first floor infill extension to the front elevation, extension to front porch, single storey rear extension and dormer window to the rear

P/2019/0122 - 411 Warrington Road, resubmission of P/2018/0877 for the erection of a part two storey, part single storey side extension.

19.28 TO AUTHORISE ACCOUNTS FOR PAYMENT

It was resolved that the following items were approved for payment:

Payee	Description	Amount	Ref
Direct Fire & Protection	Electricity Testing at 4F Centre	212.40	TFR351
G Pinder	Telephone @ £15.00/month	16.48	
	Clerk's Salary - March	1159.85	
	Home Office Allowance	1008.00	
	Posters for Rocket 190	40.00	
	Flyers for Rocket 190	15.00	
	Photocopying	10.00	
	Mouse	13.99	
	Posters & Flyers for Rocket 190	50.00	
	GCA Buffet (see below)	90.57	
	Plan Fee	36.54	
	Planning App	231.00	
		2671.43	TFR352
Merseyside Pension Fund	LGPS - Mar	325.57	TFR353
HMRC	Tax & NI (Jan - Mar)	778.62	TFR354
Rainhill Village Hall - ABM	Alarm Maintenance	598.94	
Rainhill Village Hall	Contribution	2672.87	
		3271.81	TFR355
Paul Welsh	Carpet Tiles at 4F Centre (Main Hall)	1349.10	TFR356
St Helens Council	Grounds Maintenance – Eco Garden	479.90	TFR358
SLCC	Annual Subscription	156.00	TFR359
Darwin Electrical Services	Lighting at 4F Centre	2376.00	TFR360
Paul Welsh	Carpet Tiles at 4F Centre (Toilets)	797.00	TFR361
Water Plus	Water - Rainhill Park	160.70	STO
Water Plus	Water - Holt Playing Fields	6.33	DD
Npower	Electricity - Holt Playing Fields	22.00	DD
Scottish Power	Electricity - Rainhill Park	10.00	DD
Unity Trust Bank	Bank Charges	18.00	DD
April Scheduled Payments			
Water Plus	Water - Rainhill Park	160.70	STO
Water Plus	Water - Holt Playing Fields	6.33	DD
Npower	Electricity - Holt Playing Fields	22.00	DD

RAINHILL PARISH COUNCIL – MINUTES
4th March 2019

Scottish Power	Electricity - Rainhill Park	10.00	DD
St Helens Council	Lease - Amanda Road Playground	0.50	TFR362
St Helens Council	Lease - Ivy Farm Road Playground	0.50	TFR363
St Helens Council	Lease - Swan Farm Gardens	1.00	TFR364
St Helens Council	Lease - Rainhill Park	4.00	TFR365
LDS Ltd	Annual Report Distribution	600.00	TFR366
EWS Colour Print	Design & Printing of Annual Report	1695.00	TFR367
EWS Colour Print	Printing of 800 flyers	32.00	TFR367
S.137 Payments			
CPRE	Donation	25.00	TFR357
CPRE	Annual Membership	36.00	TFR357
J&C Catering	Catering for GCA	138.00	083
G Pinder	GCA Buffet	90.57	TFR352

19.29 TO CONSIDER THE ST.HELENS LOCAL PLAN 2020-2035 SUBMISSION VERSION

Resolved that the Clerk prepare a letter of representation indicating that whilst no additional development was proposed in Rainhill before 2035, if in a future review of the plan, the safeguarded land at Eccleston Park Golf Course were brought forward for development the concerns previously raised should be taken into consideration.

19.30 TO APPROVE MEMBERSHIP OF CPRE

Resolved that membership of CPRE be renewed and payment authorised.

19.31 TO CONSIDER THE CLERK'S MEMBERSHIP OF SLCC

Resolved that the Clerk's membership of SLCC be renewed for a further year, and payment of the subscription be authorised.

19.32 TO APPROVE ANNUAL SUBSCRIPTION TO NALC/ LALC

Resolved that the annual subscription to NALC/LALC be authorised.
 Authority be delegated to the Clerk and two Councillors to pay the NALC/LALC annual subscription subject to it being within 5% of £1176.00 or less.

19.33 TO CONSIDER PLANTING THE BARRIER BASKETS FOR THE 2019/20 SEASON

Resolved that planting of the 13 barrier baskets be approved for the 2019/20 season.

19.34 TO CONSIDER REQUEST FOR PERMISSION TO DIG BOREHOLES AT ALBERT FELLOWES PARK

Resolved that retrospective permission for borehole tests on Albert Fellowes Park be granted and a copy of the agronomist's report be requested.

19.35 TO RECEIVE A REPORT FROM THE ROCKET 190 GROUP AND AUTHORISE EXPENDITURE ON PUBLICITY

Resolved to note the actions taken and authorise the additional costs associated with publicity of the Rocket 190 event. Authority to incur additional expenditure up to £5,000 to meet costs associated with the event was delegated to Executive Committee and the Clerk.

19.36 TO CONSIDER AUTHORISING ADDITIONAL COMMEMORATIVE PLAQUES

RAINHILL PARISH COUNCIL – MINUTES
4th March 2019

Resolved that an additional plaque be funded from Parish Council resources for erection in Houghton Street taking the total to five.

19.37 TO CONSIDER RESIDENTS COMMENTS AND COMPLAINTS

Resolved that the complaints detailed in the agenda report be noted and:

Cllr S. Glover had investigated the possibility of a dog exercise area and had visited a similar facility in Halton. Together with identifying an area specifically for dog exercise, Halton Council had at the same time introduced byelaws across the whole borough to prohibit unrestricted dog exercise everywhere else. The initiative in Halton had been funded by Heritage Lottery money. The benefits of introducing such a scheme were appreciated but it would require a borough wide initiative with appropriate enforcement. The Parish Council would not have sufficient finance to fund such a scheme as a more comprehensive approach was required. The Clerk was instructed to write to St Helens MBC outlining the policies of Halton MBC regarding dogs and requesting that St Helens MBC considering the mirroring of these policies for our borough.

A request for new play equipment at Albert Fellowes Park was supported and it was resolved that authority be delegated to Executive Committee to consider a costed scheme for the replacement of two pieces of play equipment at Albert Fellowes Park.

A response had been received from Marie Rimmer MP in relation to a complaint regarding the broadband speeds in Rainhill. Openreach had confirmed that funding was not available to upgrade cabinet 13.

19.38 TO RECEIVE REPORTS FROM MEMBER REPRESENTATIVES ON LOCAL ORGANISATIONS

Resolved that the Council noted the following reports:

- Public Open Spaces: Cllr S. Glover reported that a presentation had taken place to the winner of the Eco Garden photography competition. The Eco Group were making every effort to ensure the garden was looking its best during the forthcoming Rocket 190 event. An inspection of all open spaces would be organised in early summer.
- Village Hall Management Committee: no report
- Rainhill Railway & Heritage Society: Cllr W. Wood reported that the scheduled meeting had been cancelled.
- Merseyside Association of Local Councils: Cllr W. Wood reported that contact had been re-established and a meeting would be held on 6.3.19. The Parish Council were allowed to send three delegates one of which could be the Clerk.
- Rainhill Gala: Cllr B. Grunewald had been unable to attend the most recent meeting.
- 4F Centre: Cllr J. DeAsha reported that the Centre had undertaken a number of improvements which had been well received. Thanks were expressed for the hard work of the volunteers and thanks had been passed back to the Parish Council for funding the improvements.

19.39 DATE & TIME OF NEXT MEETING

The Annual Parish Meeting takes place on Wednesday 24th April 2019, in the Teak Room at Rainhill Village Hall, starting at 7:30pm.

Resolved that Annual Parish Council Meeting will be held on Monday 13th May 2019, starting at 7:30pm, the venue being Rainhill Village Hall and the that next ordinary meeting will immediately follow the APCM.

The meeting closed at 8.15 pm.

Chair of the Parish Council
13th May 2019

Police Report

Merseyside Police Report for Rainhill Parish Council Meeting Monday 13th May 2019

Area: Rainhill Month: February 2019

	2018	2019	Diff	% Diff	Description
Burglary Business & Community	4	0	-4	0	
Burglary Residential	1	2	1	100	1) Entry gained to house by unknown means - car keys & black Mercedes GLE stolen - Martin Close 2) Forced entry into flat - hoover stolen - Lee Close
Criminal Damage	4	2	-2	-50	1) Relative attempts to force entry into house by banging rear window with his elbow - Rainhill Road 2) Youths climbing scaffolding - youths then moved off - damage to door of bin area - Ratcliffe Place
Drugs	0	0	0	-100	
Other Theft	1	5	4	400	1) Unknown offender has stolen a backpack from restaurant - unwitnessed - Dane Court 2) Unknown offender has stolen a mobile phone - Croston Avenue 3) Fuel put into vehicles -no attempt to pay - vehicle on false plates - marker put on ANPR - Texaco 4) Mobile phone left in taxi - not returned to owner - Ratcliffe Place 5) Lock on vending machine broken - items stolen - Ship Inn
Public Order	6	4	-2	-33	1) Youths causing a nuisance & verbally abusive to staff while on petrol forecourt - Texaco 2) Threats by a group of 3 males to another group of 3 males - Warrington Road 3) Group of youths outside elderly residents house abusive when asked to move - Coylton Avenue 4) Shoplifters threaten staff with glass bottles when confronted - Co-op - Warrington Road
Robbery Business	0	0	0	100	
Robbery Personal	0	3	3	-100	1) Offenders steal pedal cycle from the victim by hitting & punching the victim - Newby Avenue 2) Young male with friends - vehicle pulls up - forcibly take pedal cycle & put in van - Longton Lane 3) E cigarette snatched from female by young male - Warrington Road
Theft Bike	0	0	0	0	
T.F.M.V.	1	2	1	100	1) Front & rear number plates stolen from vehicle - Wensleydale Avenue 2) Front & rear number plates stolen from vehicle when parked at home address - Chatsworth Road
Theft Shop	1	4	3	300	1) Two males enter store - 2 bottles of vodka taken - leave store without any attempt to pay - Co-op 2) Male enters store - £50 of lamb steaks taken - leaves store without any attempt to pay - Co-op 3) Two males enter store - put steaks in a bag & coat - leave store without any attempt to pay - Co-op 4) Two males enter store - take items - leave store without any attempt to pay - Co-op
T.O.M.V.	1	1	0	0	1) Ford transit van stolen from home address containing work tools - Hall Lane
Vehicle Interference	0	0	0	100	
Total	19	23	4	21	
ASB	14	10	-4	-29	

Police Report

Merseyside Police Report for Rainhill Parish Council Meeting Monday 13th May 2019

Area: Rainhill Month: March 2019

	2018	2019	Diff	% Diff	Description
Burglary Business & Community	1	0	-1	0	
Burglary Residential	3	1	-2	-67	1) House patio & front door closed but unlocked - male enters - confronted by resident - Rainhill Road
Criminal Damage	10	5	-5	-50	1) T.V.stand knocked over T.V.screen broken by relative when visiting relatives home - Rainhill Road 2) Concrete slab thrown through vehicle window when parked on ex-partners mums drive - Dee Road 3) Drunken male removed from bar -male then kicks door & smashes window - Warrington Road 4) Vehicle bodywork scratched by unknown offender - Rainhill Road 5) Vehicle bodywork scratched by unknown offender - Deepdale Drive
Drugs	0	1	1	-100	1) Male arrested for drug drive - male in possession of cannabis
Other Theft	10	3	-7	-70	1 -3) Fuel put into vehicles x 3 -no attempt to pay - 1 vehicle on false plates - Shell - Warrington Road
Public Order	6	8	2	33	1) Youth verbally abusive to shop staff shouting a racist remark - Longton Lane 2) Threats made by male shoplifter to staff when told not to enter store - Co-op 3) Dispute between neighbours over a wheelie bin - Ellaby Road 4 & 5) Breach of non-molestation order x 2 - Rainhill Road 6) Male passenger verbally abusive to taxi-driver - Longton Lane 7) Resident threatens meter reading staff - Warburton Hey 8) Disagreement between male & female - Warrington Road
Robbery Business	0	0	0	100	
Robbery Personal	0	0	0	-100	
Theft Bike	0	1	1	0	1) Unknown offender steals pedal cycle by cutting lock - Rainhill high school premises
T.F.M.V.	2	1	-1	100	1) Attempted theft of vehicle front bumper - damaged caused - nothing stolen - Stoney Lane
Theft Shop	1	0	-1	-100	
T.O.M.V.	2	0	-2	-100	
Vehicle Interference	3	0	-3	100	
Total	38	20	-18	-47	
ASB	16	5	-11	-69	

Police Report

Merseyside Police Report for Rainhill Parish Council Meeting Monday 13th May 2019

Area: Rainhill Month: April 2019

	2018	2019	Diff	% Diff	Description
Burglary Business & Community	2	0	-2	-100	
Burglary Residential	1	0	-1	-100	
Criminal Damage	7	5	-2	-29	1) Unknown person has poured petrol through front letterbox - Rainhill Road 2) Domestic incident - mother & 15 year old child - damage to windows & vehicle - Blundells Lane 3) Two unknown males damage van lock on driveway - make off when seen - Oak Meadows Court 4) Domestic incident - mother & her adult son - damage to telecoms box - Batey Avenue 5) Domestic incident - mother & her son - damage to bedroom furniture - Braithwaite Close
Drugs	0	2	2	100	1 & 2) Two vehicles circulated & located for sus circs - males in possession of cannabis - Manor Farm
Other Theft	6	3	-3	-50	1 -3) Fuel put into vehicles x 3 -no attempt to pay - Shell - Warrington Road
Public Order	5	6	1	20	1 - 4) Breach of non-molestation order x 4 - Rainhill Road 5) Verbal threats made by persons who are owed money - Warrington Road 6) Threats made by a neighbour - Rainhill railway station
Robbery Business	0	0	0	0	
Robbery Personal	0	0	0	0	
Theft Bike	0	0	0	0	
T.F.M.V.	0	2	2	100	1) Theft of power tools from van left insecure - Manor Farm car park 2) Suitcases stolen from vehicle - Warburton Hey
Theft Shop	1	1	0	0	1) 13 packs of bacon & gammon stolen by unknown persons - Bargain Booze Warrington Road
T.O.M.V.	1	0	-1	-100	
Vehicle Interference	1	0	-1	-100	
Total	24	19	-5	-21	
ASB	10	12	2	20	

**RAINHILL PARISH COUNCIL - CLERK'S REPORT
MAY 2019**

The Clerk's report is in two parts:

- The first part relates to actions that have already been taken. These items will not have a corresponding Agenda item and shouldn't need any further discussion.
 - The second part relates directly to Agenda items and is intended to assist any discussion of Agenda items. These notes are for information only and should only be discussed as each Agenda item is reached.
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PART 1 - ACTIONS TAKEN

5. CLERKS REPORT

All actions resulting from resolutions made at the 4th March ordinary meeting have either been completed or are in progress. Additionally I can report the following:

5.1 CLERK'S HOLIDAYS

The Clerk is planning to take leave 22nd – 29th June 2019.

5.2 MINUTES OF THE ANNUAL PARISH MEETING HELD ON 24th APRIL 2019

The minutes of the Annual Parish Meeting have been circulated to members, and to those who registered their email address at attendance on the night. Amendments received have been incorporated. The minutes are presented at Appendix 5 to be accepted as a true record, though they will only be signed at next year's meeting.

5.3 INTERNAL AUDIT

Internal Audit was held on 30th April and the Council's accounts and financial processes were inspected and reviewed. No problems were highlighted and the internal audit section of the Annual Governance and Accountability Return was completed and signed off as fully meeting all requirements.

5.4 PAYMENTS TO WATER PLUS

There is currently an issue with payments to Water Plus in relation to water bills for Albert Fellowes Park. The last payment taken was in February 2019 for £160.70, which had been the regular monthly payment. Following a revision to the direct debit amount no payment was taken in March. Following several phone calls, the direct debit was re-established with payment due on 12 April, this was not taken. On investigation it has been confirmed that this was set up incorrectly by Water Plus. A new direct debit for £174.43 as now been set up with the first payment to be taken on 12 June. A note has been added to the files at Water Plus that this is their error and no demands for additional payments will be made. No further action is necessary at present but members should be aware.

5.5 ERECTION OF COMMEMORATIVE PLAQUE AT RAILWAY STATION

The plaque donated by the Institute of Civil Engineers and Mechanical Engineers both UK and USA societies has been erected at the railway station. The payment for erection has been included in the table of payments for authorisation. Whilst the final invoice has not yet been received it is expected to match the quotation.

PART 2 - AGENDA ITEMS – SUPPLEMENTARY NOTES

6. PLANNING APPLICATIONS

The following applications have been assessed and comments submitted as indicated:

An objection has been submitted to the following applications:

P/2019/0268 - Roseacre, 5 Owen Road, replacement of windows and doors in a conservation area.

No comment has been submitted for the following applications and the closing date for comments will have passed at the time of the meeting:

P/2019/0152 - Rainhill Railway Station, Station Road, consent to display a non illuminated commemorative plaque.

P/2019/0173 - 7 Heyes Mount, single storey rear extension.

P/2019/0177 - 5 Mossdale Drive, certificate of lawfulness for proposed single storey rear extension.

P/2019/0180 - Rainhill Railway Station, Station Road, Listed Building consent to erect a bronze commemorative plaque.

P/2019/0206 - Skew Bridge, Warrington Road, Listed Building consent for the erection of heritage information plaque to be fixed on Skew Bridge, Warrington Road.

P/2019/0208 - St Ann's Millennium Centre, View Road, Listed Building consent for the erection of heritage information plaque to be fixed on exterior wall of St Ann's Millennium Centre.

P/2019/0229 - 4 Victoria Terrace, demolition of existing conservatory to rear and the erection of a single storey rear extension.

P/2019/0237 - 19 Garsdale Avenue, single storey rear extension.

P/2019/0252 - 4 Stapleton Avenue, demolition of existing rear extension, outbuilding and garage along with the erection of single storey rear extension.

P/2019/0275 - 5 Danby Fold, demolition of existing garage and conservatory and erection of a two storey side and single storey rear extensions.

P/2019/0292 - 11 Ellaby Road, demolition of existing lean to, and erection of new single storey rear extension.

The Council should note the actions taken.

7. TO AUTHORISE ACCOUNTS FOR PAYMENT

A number of payments have been made in April relating to Clerk's salary and pension payment and the Rocket 190 road closure. Whilst already completed they are included in the table of authorisations.

Payee	Description	Amount	Ref
G Pinder	Photocopying March Agenda	12.00	
	Photocopying Rocket Flyers	30.00	
	Photocopying - Parish meeting	10.00	
	Clerk's Salary - Apr	1190.26	
	Telephone @ £15.00/month	15.00	
	Planning App (P/2019/0152) Advert Station	231.00	
	Chair's Expenses	30.00	
		1518.26	TFR368
Merseyside Pension Fund	LGPS - Apr	332.08	TFR369

Premier Traffic Management	Road Closure & Diversion for Rocket 190	2101.13	TFR370
G Pinder	Telephone	15.00	
	Salary - May (less Tax, NI & Pens)	1118.79	
	Photocopying Paper	2.00	
	Postage	2.80	
		1210.06	TFR371
Merseyside Pension Fund	LGPS – May	332.08	TFR372
Water Plus	Water - Holt Playing Fields	6.33	DD
Npower	Electricity - Holt Playing Fields	22.00	DD
Scottish Power	Electricity - Rainhill Park	10.00	DD
Rydon Signs Ltd	Erection of plaque at railway station	870.00	TFR373

The Council should consider approving the above payments.

8. TO APPROVE THE ANNUAL GOVERNANCE STATEMENT 2018/19

The Annual Governance Statement forms Section 1 of the Annual Governance and Accountability Return documentation for submission for External Audit, and must be approved before Section 2 - the Accounting Statements. The Governance Statement is signed each year by the Chair, and simply confirms that the Parish Council acknowledge their corporate responsibility for ensuring a sound system of internal control and have followed all appropriate regulations in its practices and the preparation of its accounts.

In order to respond positively to the assertions made in the Governance Statement members should read the report at Appendix 1.

A copy of the Governance Statement is attached in the Annual Governance and Accountability Return at Appendix 2.

The Council should consider the Annual Governance Statement and consider approval for signing by the Chair on behalf of the Council.

9. TO APPROVE THE 2018/19 ACCOUNTS FOR EXTERNAL AUDIT & BANK RECONCILIATION

As the Governance Statement has now been approved, Section 2 of the Annual Governance and Accountability Return, the Accounting Statement can be considered. A copy of the main page of the submission is attached together with accounts summary, separate spreadsheet extracts of income and expenditure, and a bank reconciliation to the end of March 2019. Following the successful completion of the Internal Audit on 30th April 2019, the External Audit submission is ready for approval by the Council and signing by the Chair.

The timetable for all the stages in this process is as follows:

- Approve Accounts at this meeting
- Submit to External Auditors by end of May
- Display All Notices on notice board and web by 3 June
- Make Accounts Publicly Accessible 4 June to 13 July
- Publicise Audited Accounts by 30 September

The last step is dependent on the External Auditor approving the submission.

The Council should consider approval of the Accounts; the Annual Governance and Accountability Return; and Bank Reconciliation for signing by the Chair on behalf of the Council.

10. TO ADOPT A REVISED CODE OF CONDUCT FOR ELECTED AND COOPTED MEMBERS

In January 2019 the Committee on Standards in Public Life undertook a review of the Local Government Ethical Standards which resulted in a series of recommendations to Government. The Committee is responsible for promoting the Seven Principles of Public Life: selflessness, integrity, objectivity, accountability, openness, honesty, and leadership – commonly known as the Nolan Principles. The Committee issued a report on best practice and made recommendations which local authorities should consider a benchmark of good ethical practice, and should implement, copy available on request. A review of the implementation of this best practice will be undertaken in 2020.

Ultimately local authorities retain responsibility for implementing and applying the Seven Principles of Public Life in local government. Accordingly, in March, St.Helens Council issued their revised Code of Conduct for Elected and Co-opted Members. Each Council is required to have in place a code of conduct which outlines the behaviour required of councillors. Rainhill Parish Council last amended their Code of Conduct in 2015, copy available on request. The Code of Conduct for St.Helens has been adapted to suit Rainhill Parish Council and is appended for consideration.

For consistency, it is recommended that the Parish Council adopt a version of the model Code of Conduct currently in place in St.Helens.

The Council should consider adopting the Code of Conduct presented at Appendix 4.

11. TO CONSIDER THE ACTIONS OF THE ROCKET 190 GROUP

Plans are now being finalised for the celebration weekend 25-27 May 2019. Steering Group meetings are being held each week to ensure events run smoothly. The invoice for the road closure has been authorised and will be divided equally between Parish Council and CIF.

The commemorative plaque donated by the Institutes of Civil and Mechanical Engineering, both UK and USA, has now been erected on the Railway Station. The invoice for erection is included in the table of payments for authorisation.

A meeting was held with Northern Rail on 3rd May who have sponsored the football competition.

Volunteers are needed on the day to staff road closures, steward the Rocket, provide information, etc. If anyone is able to volunteer over Saturday, Sunday or Monday please let the Clerk know.

The Council should note the actions of the Rocket 190 Group and let the Clerk know if they are available for volunteering.

12. TO CONSIDER UNDERTAKING A TOUR OF PUBLIC OPEN SPACES

Each year the whole Council is invited to undertake a tour of open spaces. Last year a number of issues were identified during the tour and subsequently resolved. In previous

years the tour has been held on a Saturday, meeting on the Village Hall Car Park at 10.00 am. If this is still the most appropriate day, could a suitable date be agreed, and an indication given of who will attend - just for numbers.

The Council should consider whether a tour is to be undertaken and agree a suitable date.

13. TO RECEIVE A REPORT FROM THE EXECUTIVE COMMITTEE

On 15th April the Executive Committee met and made the following resolutions:

Resolved that funds would be retained in the Parish Council's account but ring-fenced for Rocket 190 use, and the cost of professional security would be met from these ring-fenced funds.

Resolved that the cost of materials plus a donation of £120.00 be paid to the Eco Group in return for re-staining the benches in Houghton Street.

Resolved that a scheme for two new pieces of equipment be costed in addition to retaining the existing equipment.

Resolved that the cost of the road closure for Rocket 190 parade be met equally from CIF and Parish Council ring-fenced funds at an approximate cost of £975.50 + VAT each.

The Council should note the actions of the Executive Committee.

14. TO AUTHORISE EXPENDITURE ON TRAINING COURSES

Lancashire Association of Local Councils run training courses throughout the year. Details of the courses available have been circulated to all members and a number have expressed an interest in attending. The courses available are as follows:

Effective Meetings' Workshop Programme 13th June, 2019, 7pm – 9pm £25

New Councillors and Clerks Module 1 Saturday 6th July, 2019, 9.00am – 12.30pm £33

Module 2 Saturday 20th July, 2019, 9.15am – 12.15pm £30

The Council should consider authorising expenditure for those Councillors who wish to attend training courses.

15. TO CONSIDER RESIDENTS COMMENTS AND COMPLAINTS

The Clerk has dealt with correspondence including those relating to:

State of Penny's Pit Park; Rubbish in the eco garden; Barrier baskets – dirty & causing obstruction; Steps to Railway footbridge dirty – need cleaning; Maintenance of hedges and trees; Maintenance of land at Brandreth Close. The planting of new trees at Holt Farm Estate, state of the pavements, the sandstone walls, the floor inside the bus shelter, the bin next to it, the brick wall opposite the Rocket pub, the land at the corner of Holt Lane/Warrington Road, weeds along the railings, the need for more bins, Rainhill Stoops roundabout and the general uselessness of St.Helens Council. If you would like further details please ask.

16. DATE AND TIME OF NEXT MEETING

17th June 2019, 7.30pm

29th July 2019, 7.30pm

Annual Governance Statement

As part of their approval of the Annual Governance Statement, members must confirm that proper arrangements are in place for a number of assertions. To assist in this process, the summary shows what members should consider.

Assertion	Members should consider
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	Various processes and controls are in place to maintain effective financial management. These include: <ul style="list-style-type: none"> • all payments approved by Council • all cheques signed by councillors • quarterly budget monitoring; and • monthly bank reconciliations. All of these have been checked by internal audit.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	The effectiveness of the system of internal control will be reviewed each year – see following report.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	Members should identify any areas of actual or potential non-compliance with laws, regulations and Proper Practices during the discussion of this item.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	Electors' rights can be exercised from Monday 3 June to Friday 12 July 2019.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	An assessment of risks is reviewed by the Council at the APCM. Steps are being taken to mitigate the risks identified.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	The internal audit has been completed for 2018-19. The auditor's report is on the May 2019 agenda.
7. We took appropriate action on all matters raised in reports from internal and external audit.	There were no matters raised by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	Members should identify any issues arising after the year end that may affect the accounting statements.

Rainhill Parish Council
Review of Internal Control 2018/19

As part of the Annual Return, councils need to assess their arrangements for Internal Control and respond to the following assertion:
“We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness”.

To respond positively to this assertion, the Council should have processes in place that are working effectively (as set out in “Governance and Accountability for Smaller Authorities in England”). This report considers each of the suggested processes and assesses whether they are effective or not. This will provide the basis for the Council’s year-end assessment.

Processes	Assessment
<p>Standing Orders and Financial Regulations</p> <p>The Council has standing orders and financial regulations governing how it operates. These are based on NALC guidance and are reviewed annually.</p>	Processes are adequate and working effectively
<p>Safe and Efficient Arrangements to Safeguard Public Money</p> <p>Practical and resilient arrangements need to exist covering how the authority orders goods and services, incurs liabilities, manages debtors, makes payments and handles receipts.</p> <p>The Clerk is the Responsible Financial Officer and has formal responsibility for the Council’s financial affairs. Payments, whether by cheque or BACS, are authorised by two members. Some recurring payments are made by direct debit and these are reported to and approved by the Council.</p> <p>All payments made are approved by the Council.</p> <p>Payments (mainly for pitch hire) are banked promptly and linked to invoices raised.</p> <p>Debtors are monitored by the Clerk and if considered irrecoverable, would be reported to the Parish Council.</p> <p>The Council approves any changes to banks and authorised signatories.</p> <p>The bank account is reconciled monthly and is approved by the Chair and Clerk.</p>	Processes are adequate and working effectively
<p>Employment</p> <p>The Clerk’s salary is approved annually by the Council.</p> <p>The Council meets HMRC requirements using the PAYE tools application.</p> <p>The Council is a member of Merseyside Pension Fund and meets all its pension obligations.</p>	Processes are adequate and working effectively
<p>VAT</p> <p>All VAT is separated within the Council’s accounts. This is reclaimed annually from HMRC.</p>	Processes are adequate and working effectively
<p>Fixed Assets and Equipment</p> <p>The asset register records all assets, and these are fully insured. The register is reported annually to members.</p> <p>Any asset disposals would be approved by the Council.</p>	Processes are adequate and working effectively

Processes	Assessment
<p>Loans The Council currently has no loans. Any new loan would only be considered if the Council were satisfied it could be afforded and that approvals have been obtained.</p>	Processes are adequate and working effectively

Regulation 6 of the Accounts and Audit Regulations 2015 requires the authority to conduct a review of the effectiveness of the system of internal control in each financial year. The above assessment meets this requirement and shows that there are adequate processes in place and that these are working effectively.

Action Required:

The Council should consider this review of Internal Control and its effectiveness. It should also identify any concerns arising from it.

Annual Internal Audit Report 2018/19

ENTER NAME OF AUTHORITY

This authority's internal auditor, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls to be in operation during the financial year ended 31 March 2019.

The internal audit for 2018/19 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Agreed? Please choose one of the following		
	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	N/A		NO PETTY CASH
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic and year-end bank account reconciliations were properly carried out.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. IF the authority certified itself as exempt from a limited assurance review in 2017/18, it met the exemption criteria and correctly declared itself exempt. ("Not Covered" should only be ticked where the authority had a limited assurance review of its 2017/18 AGAR)			✓
L. During summer 2018 this authority has correctly provided the proper opportunity for the exercise of public rights in accordance with the requirements of the Accounts and Audit Regulations.			Not applicable ✓
M. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.			Not applicable ✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

10/12/18 30/04/19

DOMINIC

STEPHEN GASKELL AUDITOR

Signature of person who carried out the internal audit

S. Gaskell

Date

30/04/19

*If the response is 'no' you must include a note to state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2018/19

We acknowledge as the members of:

ENTER NAME OF AUTHORITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2019, that:

	Agreed			<i>'Yes' means that this authority:</i>
	Yes	No*		
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.				<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.				<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.				<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.				<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.				<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.				<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.				<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.				<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets should be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

Other information required by the Transparency Codes (not part of Annual Governance Statement)

Authority web address

AUTHORITY WEBSITE ADDRESS

Section 2 – Accounting Statements 2018/19 for

ENTER NAME OF AUTHORITY

	Year ending		Notes and guidance
	31 March 2018 £	31 March 2019 £	
1. Balances brought forward	53,285	67,735	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	63,400	67,000	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	5,094	4,452	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	19,444	20,423	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	34,600	38,250	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	67,735	80,514	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	67,735	80,514	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	172,420	176,478	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
		NO	N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2019 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

DD/MM/YY

Date

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

RAINHILL PARISH COUNCIL

ACCOUNTS 2018/2019

2017/2018		2018/2019	
£	RECEIPTS	£	
63,400.00	Precept	67,000.00	
1,631.00	Football Pitch Hire	714.00	
489.69	4F Centre Insurance Premium	504.37	
75.00	Other	515.14	
2,897.72	VAT reclaimed	2,718.70	
<hr/>		<hr/>	
68,493.41	TOTAL RECEIPTS	71,452.21	71,452.21
	PAYMENTS		
24,311.81	Administration	25,358.18	
7,371.23	Public Open Spaces	9,526.42	
11,023.00	Village Hall	11,023.00	
5,684.56	Environmental Expenses	7,837.50	
1,814.15	Publicity	1,594.44	
1,120.24	S137 Payments	858.48	
0	Contingency	0	
2,718.70	VAT payable	2,474.97	
<hr/>		<hr/>	
54,043.69	TOTAL PAYMENTS	58,672.99	58,672.99
	CUMULATIVE FUND BALANCE		
53,284.90	Balance Brought Forward at 1/4/2018	67,734.62	
68,493.41	Plus Total Receipts	71,452.21	
<hr/>		<hr/>	
121,778.31		139,186.83	
54,043.69	Less Total Payments	58,672.99	
<hr/>		<hr/>	
67,734.62	Balance carried forward at 31/3/2019	80,513.84	80,513.84

RAINHILL PARISH COUNCIL

BALANCE SHEET AT 31/3/18

2017/2018		2018/2019
£		£
nil	A) LONG TERM ASSETS Investments	nil
67,734.62	B) CURRENT ASSETS Cash in Hand	80,513.84
67,734.62	C) TOTAL ASSETS (A+B)	80,513.84
nil	D) CURRENT LIABILITIES	nil
67,734.62	E) NET ASSETS (C-D)	80,513.84
	Represented by:	
21,734.62	Fund Balance	29,044.43
46,000.00	Reserves	51,469.41
67,734.62	Total	80,513.84

The above Statement represents fairly the financial position of the Parish Council as at 31st March 2019 and reflects its income and expenditure during the year.

Approved by the Parish Council on 13th May 2019

Chair:.....

Responsible Financial Officer:.....

RAINHILL PARISH COUNCIL ACCOUNTS 2018/2019
SUPPORTING NOTES TO THE ACCOUNTING STATEMENTS

1) ASSETS HELD BY THE PARISH COUNCIL:

- i. During the year the Parish Council invested in a new noticeboard and Christmas decorations. A commemorative plaque was donated and erected at the railway station.
- ii. Assets are valued at cost in the Annual Return, in line with most other parish councils. This will be lower than the current value of the assets.
- iii. At the 31st March 2019, the estimated value of the Council's assets was £1,288,512. This valuation is based on replacement costs for Insurance purposes. Significant assets held by the Council and their values include:

Sports Pavilions – Rainhill Park	£227,078
Sports Pavilions – Holt Lane	£270,300
4F Centre building	£775,200

2) LEASES:

The Parish Council had the following leases in operation at the close of business on 31st March 2019.

<i>Lessor</i>	<i>Purpose</i>	<i>Annual Lease</i>	<i>Year of Expiry</i>
St. Helens MBC	POS Swan Farm	1.00	2055
St. Helens MBC	POS Two Butt Lane	.50	2057
St. Helens MBC	POS Rainhill Park	4.00	2063
St. Helens MBC	POS First Avenue	.50	2057
St. Helens MBC	POS Holt Lane	-	2068
St. Helens MBC	POS Warburton Hey	-	2062
St. Helens MBC	POS King Edward Close	-	2059
Lariche Investments	Village Hall Land	5.00	2032

3) EARMARKED RESERVES:

At the 31st March 2019 the Parish Council had the following earmarked reserves.

<i>Earmarked Reserve</i>	<i>Balance at 1/4/2018</i>	<i>Contribution to Reserve</i>	<i>Contribution from Reserve</i>	<i>Balance at 31/3/2019</i>
Development	£35,000	£10,000	4,530.59	£40,469.41
Election	£11,000	nil	nil	£11,000.00
			Total	£51,469.41

RAINHILL PARISH COUNCIL ACCOUNTS 2018/2019
SUPPORTING NOTES TO THE ACCOUNTING STATEMENTS
Continued.....

4) SECTION 137 EXPENDITURE:

Section 137 of the Local Government Act 1972 and Section 18 of the Local Government Act 2003 enables the Parish Council to spend up to £7.86 per head of population on the electoral role (equivalent to £70,048.00 in 2018/2019) in any one financial year on activities or projects not specifically authorised by other powers.

Expenditure was incurred during the 2018/2019 financial year for the following purposes:

Silent Soldier	£250.00
RBL Poppy Appeal	£50.00
Longton Lane School	£100.00
Willowbrook Hospice	£100.00
Good Citizenship Awards	£297.48
CPRE Donation	£25.00
CPRE Annual Membership	<u>£36.00</u>
Total	£858.48

5) ADVERTISING AND PUBLICITY:

The following costs for advertising and publicity were incurred during the 2018/2019 financial year.

i)	Recruitment Advertising	nil
ii)	Other Advertising	nil
iii)	Publicity	£1,681.94

6) PENSIONS:

Payments to the Merseyside Pension Fund are made on behalf of the Council's only employee, the Clerk to the Council / Responsible Financial Officer. Employer contributions were made at the rate of 17.7% of the Clerk's salary for 2018/19.

7) The accounts for the financial year 2018/2019 have been produced according to the 'Accounts and Audit Regulations 2015' and in accordance with Financial Reporting Standard (18) 'Accounting Policies'.

Rainhill Parish Council
Income April 2018 - March 2019

Date	Remitter	Precept	Pitch Hire	Misc Other	TOTAL INCOME	VAT Refund
18-Apr-18	St Helens Council	33500.00			33500.00	
30-Apr-18	Wren			515.14	515.14	
06-Jun-18	HMRC				0.00	2718.70
23-Jun-18	St Helens Council	33500.00			33500.00	
01-Aug-18	Rainhill Town AFC		384.00		384.00	
01-Aug-18	Rainhill Rocket JFC		330.00		330.00	
18-Oct-18	4F Centre			504.37	504.37	
Totals to Date		67000.00	714.00	1019.51	68733.51	2718.70

Rainhill Parish Council
Expenditure Apr 2018-March 2019

Date	Number	Payee	Details of Payment	Bank Charge	Salary Clerk	Tax / NI	Pension	Admin	POS	Publicity	Village Hall	Cont	Enviro	Rocket 190	Sec 137	VAT	Totals
04-Apr-18	DD	Water Plus	Water - Rainhill Park						160.70								160.70
02-Apr-18	STO	Water Plus	Water - Holt Playing Fields						6.33								6.33
25-Apr-18	STO	Npower	Electricity - Holt Playing Fields						15.20							0.80	16.00
20-Apr-18	STO	Scottish Power	Electricity - Rainhill Park						20.00							1.00	21.00
26-Apr-18	TFR293	G Pinder	Photocopying					12.50								2.50	15.00
26-Apr-18	TFR293	G Pinder	Clerk's Salary - Apr		1110.35												1110.35
26-Apr-18	TFR294	Merseyside Pension Fund	LGPS - Apr				310.40										310.40
16-Apr-18	TFR298	St Helens Council	Lease - Amanda Road Playground						0.50								0.50
16-Apr-18	TFR299	St Helens Council	Lease - Ivy Farm Road Playground						0.50								0.50
16-Apr-18	TFR300	St Helens Council	Lease - Swan Farm Gardens						1.00								1.00
16-Apr-18	TFR301	St Helens Council	Lease - Rainhill Park						4.00								4.00
16-Apr-18	TFR295	LDS Ltd	Annual Report Distribution							399.44						79.89	479.33
16-Apr-18	TFR296	EWS Colour Print	Design & Printing of Annual Report							1095.00							1095.00
18-Apr-18	TFR297	SLCC	Data Protection Webinar					30.00								6.00	36.00
01-May-18	TFR302	St Helens Council	Treatment of Mice at AFP						108.34							21.67	130.01
05-May-18	DD	Water Plus	Water - Rainhill Park						160.70								160.70
02-May-18	STO	Water Plus	Water - Holt Playing Fields						6.33								6.33
25-May-18	STO	Npower	Electricity - Holt Playing Fields						15.20							0.80	16.00
20-May-18	STO	Scottish Power	Electricity - Rainhill Park						20.00							1.00	21.00
26-May-18	TFR303	G Pinder	Telephone @ £15.00/month					12.50								2.50	15.00
26-May-18	TFR303	G Pinder	Clerk's Salary - May		1118.79												1118.79
27-May-18	TFR303	G Pinder	Clerk's Salary - Under payment from Apr		8.64												8.64
26-May-18	TFR303	G Pinder	Photocopying (Feb)					10.00								2.00	12.00
26-May-18	TFR303	G Pinder	Photocopying (April)					10.84								2.16	13.00
26-May-18	TFR303	G Pinder	Get Well Soon card					1.24								0.25	1.49
26-May-18	TFR303	G Pinder	Postage					4.04									4.04
26-May-18	TFR303	G Pinder	Stationery					1.67								0.33	2.00
26-May-18	TFR303	G Pinder	Web domain renewal (3 years)					29.97								5.99	35.96
26-May-18	TFR304	Merseyside Pension Fund	LGPS - Apr				310.40										310.40
15-May-18	TFR305	St Helens Council	Christmas Decorations supply										2353.25			470.65	2823.90
16-May-18	TFR306	Village Hall	Return of refunded 3rd party contribution (VH grant money)								515.14						515.14
05-Jun-18	DD	Water Plus	Water - Rainhill Park						160.70								160.70
05-Jun-18	STO	Water Plus	Water - Holt Playing Fields						6.33								6.33
25-Jun-18	STO	Npower	Electricity - Holt Playing Fields						15.20							0.80	16.00
20-Jun-18	STO	Scottish Power	Electricity - Rainhill Park						20.00							1.00	21.00
07-Jun-18	TFR314	St Helens Council	Barrier Baskets 2018										3959.28			791.86	4751.14
26-Jun-18	TFR307	G Pinder	Photocopying					22.50								4.50	27.00
26-Jun-18	TFR307	G Pinder	Clerk's Salary - Jun		1168.87												1168.87
26-Jun-18	TFR307	G Pinder	Telephone @ £15.00/month					12.63								2.52	15.15
26-Jun-18	TFR308	Merseyside Pension Fund	LGPS - June				329.01										329.01
30-Jun-18	TFR309	HMRC	Tax & NI (Apr - Jun)			667.81											667.81
01-Jun-18	TFR310	Physio-Control	Replacement Battery for Defibrillator										77.00			15.40	92.40
20-Jun-18	TFR311	GMS Services Ltd	Legionella Risk Assessment Holt Lane						100.00							20.00	120.00
21-Jun-18	TFR312	GMS Services Ltd	Legionella Risk Assessment AFP						100.00							20.00	120.00
21-Jun-18	TFR313	Vinylite	Updating Honours Board					40.00								8.00	48.00
25-Jun-18	TFR317	Royal British Legion	Silent Soldier Silhouette												250.00		250.00
30-Jun-18	DD	Unity Trust Bank	Bank Charges	18.00													18.00

Rainhill Parish Council
Expenditure Apr 2018-March 2019

Date	Number	Payee	Details of Payment	Bank Charge	Salary Clerk	Tax / NI	Pension	Admin	POS	Publicity	Village Hall	Cont	Enviro	Rocket 190	Sec 137	VAT	Totals
05-Jul-18	DD	Water Plus	Water - Rainhill Park						160.70								160.70
05-Jul-18	STO	Water Plus	Water - Holt Playing Fields						6.33								6.33
25-Jul-18	STO	Npower	Electricity - Holt Playing Fields						15.20							0.80	16.00
20-Jul-18	STO	Scottish Power	Electricity - Rainhill Park						20.00							1.00	21.00
26-Jul-18	TFR315	G Pinder	Photocopying					15.84								3.16	19.00
26-Jul-18	TFR	G Pinder	Clerk's Salary - July		1135.48												1135.48
26-Jul-18	TFR	G Pinder	Telephone @ £15.00/month					12.50								2.50	15.00
26-Jul-18	TFR	G Pinder	External Hard-drive x 2					83.32								16.66	99.98
26-Jul-18	TFR	G Pinder	Red Ensign from Hampshire Flags					35.30								7.06	42.36
26-Jul-18	TFR316	Merseyside Pension Fund	LGPS - July				316.60										316.60
27-Jul-18	TFR318	Rainhill Village Hall	Drainage work to fill sink hole								947.00						947.00
26-Jul-18	TFR319	Physio-Control	Replacement Paediatric Pads for Defibrillator										66.53			13.31	79.84
05-Aug-18	DD	Water Plus	Water - Rainhill Park						160.70								160.70
05-Aug-18	STO	Water Plus	Water - Holt Playing Fields						6.33								6.33
25-Aug-18	STO	Npower	Electricity - Holt Playing Fields						15.20							0.80	16.00
20-Aug-18	STO	Scottish Power	Electricity - Rainhill Park						15.20							0.80	16.00
26-Aug-18	TFR320	G Pinder	Clerk's Salary - Aug		1135.48												1135.48
26-Aug-18	TFR320	G Pinder	Telephone @ £15.00/month					12.50								2.50	15.00
26-Aug-18	TFR321	Merseyside Pension Fund	LGPS - Aug				316.60										316.60
01-Sep-18	TFR326	Signs of Cheshire Ltd	Replacement Noticeboard										1020.00			204.00	1224.00
06-Sep-18	TFR328	Zurich Municipal	Insurance Renewal Premium					1130.14									1130.14
05-Sep-18	DD	Water Plus	Water - Rainhill Park						160.70								160.70
05-Sep-18	STO	Water Plus	Water - Holt Playing Fields						6.33								6.33
20-Sep-18	STO	Scottish Power	Electricity - Holt Playing Fields						15.20							0.80	16.00
06-Sep-18	TFR325	B Walsh	Website Consultancy and Support					2.50									2.50
06-Sep-18	TFR327	PKF Littlejohn	External Audit Fee					300.00								60.00	360.00
26-Sep-18	TFR322	G Pinder	Photocopying					10.67								2.13	12.80
26-Sep-18	TFR322	G Pinder	Clerk's Salary - Sept		1135.48												1135.48
26-Sep-18	TFR322	G Pinder	Telephone @ £15.00/month					12.50								2.50	15.00
26-Sep-18	TFR322	G Pinder	Anti-virus Protection					14.58								2.91	17.49
26-Sep-18	TFR322	G Pinder	Web Site Hosting for Rocket 190											79.99		15.99	95.98
26-Sep-18	TFR323	Merseyside Pension Fund	LGPS - Sep				316.60										316.60
26-Sep-18	TFR324	HMRC	Tax & NI (Jul - Sep)			668.01											668.01
30-Sep-18	DD	Unity Trust Bank	Bank Charges	18.00													18.00
05-Oct-18	DD	Water Plus	Water - Rainhill Park						160.70								160.70
05-Oct-18	STO	Water Plus	Water - Holt Playing Fields						6.33								6.33
25-Oct-18	STO	Npower	Electricity - Holt Playing Fields						20.90							1.10	22.00
20-Oct-18	STO	Scottish Power	Electricity - Rainhill Park						15.20							0.80	16.00
26-Oct-18	TFR335	G Pinder	Photocopying					10.00								2.00	12.00
26-Oct-18	TFR	G Pinder	Clerk's Salary - Oct (less Tax, NI & Pens Ded)		1135.68												1135.68
26-Oct-18	TFR	G Pinder	Telephone @ £15.00/month					12.50								2.50	15.00
26-Oct-18	TFR	G Pinder	Refreshments for Merchant Navy Day					2.97									2.97
26-Oct-18	TFR	G Pinder	Key for Old Lane Playing Fields					3.00									3.00
26-Oct-18	TFR329	Merseyside Pension Fund	LGPS - Oct				316.60										316.60
15-Oct-18	TFR330	Village Hall	Insurance Premium								3062.17						3062.17
16-Oct-18	TFR331	The Urban Jungles	Replacement fencing Old Lane						1950.00								1950.00
15-Oct-18	TFR332	Kirk Craig Ltd	Service of Roller Shutters at AFP						50.00							10.00	60.00
16-Oct-18	TFR333	Rainhill Beer Festival	Advert in programme for Rocket 190							100.00							100.00
16-Oct-18	TFR334	St. Ann's Millennium Centre	Room Hire - Merchant Navy Day					17.50									17.50
05-Nov-18	DD	Water Plus	Water - Rainhill Park						160.70								160.70

Rainhill Parish Council
Expenditure Apr 2018-March 2019

Date	Number	Payee	Details of Payment	Bank Charge	Salary Clerk	Tax / NI	Pension	Admin	POS	Publicity	Village Hall	Cont	Enviro	Rocket 190	Sec 137	VAT	Totals
05-Nov-18	STO	Water Plus	Water - Holt Playing Fields						6.33								6.33
25-Nov-18	STO	Npower	Electricity - Holt Playing Fields						20.90							1.10	22.00
20-Nov-18	STO	Scottish Power	Electricity - Rainhill Park						15.20							0.80	16.00
26-Nov-18	TFR336	G Pinder	Clerk's Salary - Nov (less Tax, NI & Pens Ded)		1135.48												1135.48
26-Nov-18	TFR	G Pinder	Telephone @ £15.00/month					12.50								2.50	15.00
26-Nov-18	TFR337	Merseyside Pension Fund	LGPS - Nov				316.60										316.60
14-Nov-18	TFR338	Kirk Craig	Pin Locks for AFP						150.00							30.00	180.00
13-Nov-18	TFR339	CC Elec	Emergency Lighting & PAT Testing						120.00							24.00	144.00
11-Nov-18	081	RBL Poppy Appeal	Wreath & Donation												50.00		50.00
05-Dec-18	DD	Water Plus	Water - Rainhill Park						160.70								160.70
05-Dec-18	STO	Water Plus	Water - Holt Playing Fields						6.33								6.33
25-Dec-18	STO	Npower	Electricity - Holt Playing Fields						20.90							1.10	22.00
18-Dec-18	DD	Scottish Power	Electricity - Rainhill Park						9.50							0.50	10.00
18-Dec-18	STO	Scottish Power	Electricity - Rainhill Park						15.20							0.80	16.00
23-Dec-18	TFR340	G Pinder	Telephone @ £15.00/month					12.63								2.52	15.15
23-Dec-18	TFR340	G Pinder	Clerk's Salary - Dec		1135.48												1135.48
23-Dec-18	TFR340	G Pinder	Photocopying - Oct					11.67								2.33	14.00
23-Dec-18	TFR340	G Pinder	Photocopying - Nov					25.83								5.17	31.00
23-Dec-18	TFR340	G Pinder	Plants for Tel.Kiosks										20.00				20.00
23-Dec-18	TFR340	G Pinder	Printer Ink					18.98								3.80	22.78
26-Dec-18	TFR341	Merseyside Pension Fund	LGPS - Dec				316.60										316.60
23-Dec-18	TFR342	HMRC	Tax & NI (Sep -Dec)			667.81											667.81
06-Dec-18	TFR343	Biffa	Third Party Contribution to grant funding								3226.88						3226.88
31-Dec-18	DD	Unity Trust Bank	Bank Charges	18.00													18.00
05-Jan-19	DD	Water Plus	Water - Rainhill Park						160.70								160.70
05-Jan-19	STO	Water Plus	Water - Holt Playing Fields						6.33								6.33
25-Jan-19	STO	Npower	Electricity - Holt Playing Fields						20.90							1.10	22.00
20-Jan-19	DD	Scottish Power	Electricity - Albert Fellowes Park						9.50							0.50	10.00
07-Jan-19	TFR347	Longton Lane	Donation												100.00		100.00
08-Jan-19	0082	Willowbrook Hospice	Donation												100.00		100.00
22-Jan-19	TFR346	Zurich Municipal	Additional Insurance Premium for amendment					437.68									437.68
26-Jan-19	TFR344	G Pinder	Photocopying					10.00								2.00	12.00
26-Jan-19	TFR344	G Pinder	Telephone @ £15.00/month					12.50								2.50	15.00
26-Jan-19	TFR344	G Pinder	Clerk's Salary - Jan		1244.23												1244.23
26-Jan-19	TFR345	Merseyside Pension Fund	LGPS - Jan				356.96										356.96
22-Jan-19	TFR348	Mma Recognition Plaques	Good Citizenship Award Plaques												84.00	16.80	100.80
05-Feb-19	DD	Water Plus	Water - Rainhill Park						160.70								160.70
05-Feb-19	STO	Water Plus	Water - Holt Playing Fields						6.33								6.33
25-Feb-19	STO	Npower	Electricity - Holt Playing Fields						20.90							1.10	22.00
20-Feb-19	DD	Scottish Power	Electricity - Rainhill Park						9.50							0.50	10.00
27-Feb-19	TFR349	G Pinder	Telephone @ £15.00/month					12.50								2.50	15.00
27-Feb-19	TFR349	G Pinder	Clerk's Salary - Feb		1159.65												1159.65
27-Feb-19	TFR350	Merseyside Pension Fund	LGPS - Feb				325.57										325.57
01-Feb-19	TFR356	Paul Welsh	Carpet Tiles at 4F Centre						1349.10								1349.10
27-Feb-19	083	J&C Catering	Catering for GCA												138.00		138.00
05-Mar-19	TFR351	Direct Fire & Protection	Electricity Testing at 4F Centre						177.00							35.40	212.40
06-Mar-19	TFR360	Darwin Electrical Services	Lighting at 4F Centre						1980.00							396.00	2376.00
07-Mar-19	TFR361	Paul Welsh	Carpet Tiles at 4F Centre						797.00								797.00

Rainhill Parish Council
Expenditure Apr 2018-March 2019

Date	Number	Payee	Details of Payment	Bank Charge	Salary Clerk	Tax / NI	Pension	Admin	POS	Publicity	Village Hall	Cont	Enviro	Rocket 190	Sec 137	VAT	Totals
04-Mar-19	TFR358	St Helens Council	Grounds Maintenance - Exchange Place						399.92							79.98	479.90
24-Mar-19	TFR359	SLCC	Joining Fee & Annual Subscription					156.00									156.00
03-Mar-19	STO	Water Plus	Water - Holt Playing Fields						6.33								6.33
15-Mar-19	STO	Npower	Electricity - Holt Playing Fields						20.90							1.10	22.00
20-Mar-19	DD	Scottish Power	Electricity - Rainhill Park						9.50							0.50	10.00
07-Mar-19	TFR357	CPRE	Donation												25.00		25.00
07-Mar-19	TFR357	CPRE	Annual Membership												36.00		36.00
26-Mar-19	TFR352	G Pinder	Telephone @ £15.00/month					13.73								2.75	16.48
26-Mar-19	TFR352	G Pinder	Clerk's Salary - March		1159.85												1159.85
26-Mar-19	TFR352	G Pinder	Home Office Allowance					1008.00									1008.00
26-Mar-19	TFR352	G Pinder	Posters for Rocket 190											33.33		6.67	40.00
27-Mar-19	TFR352	G Pinder	Flyers for Rocket 190											12.50		2.50	15.00
26-Mar-19	TFR352	G Pinder	Photocopying					8.33								1.67	10.00
26-Mar-19	TFR352	G Pinder	Mouse					11.66								2.33	13.99
26-Mar-19	TFR352	G Pinder	Posters & Flyers for Rocket 190											41.67		8.33	50.00
26-Mar-19	TFR352	G Pinder	GCA Buffet												75.48	15.09	90.57
26-Mar-19	TFR352	G Pinder	Plan Fee										30.45			6.09	36.54
26-Mar-19	TFR352	G Pinder	Planning App (P/2019/0131) Plaques RCS										231.00				231.00
26-Mar-19	TFR353	Merseyside Pension Fund	LGPS - Mar				325.57										325.57
26-Mar-19	TFR354	HMRC	Tax & NI (Jan - Mar)			778.62											778.62
26-Mar-19	TFR355	Rainhill Village Hall - ABM	Alarm Maintenance								598.94						598.94
26-Mar-19	TFR355	Rainhill Village Hall	Contribution								2672.87						2672.87
31-Mar-19	0084	LALC	NALC & LALC Subs, Area Sec, LCR					1159.74									1159.74
31-Mar-19	DD	Unity Trust Bank	Bank Charges	18.00													18.00
Total to year end				72.00	13783.46	2782.25	3857.51	4775.46	9526.42	1594.44	11023.00	0.00	7757.51	167.49	858.48	2474.97	58672.99

BANK ACCOUNTS / BANK RECONCILIATION

BANK RECONCILIATION AS AT 31 Mar 2019:-

BALANCE B/F:	67734.62	CURRENT ACCOUNT BALANCE	48049.58
plus		plus	
TOTAL RECEIPTS	71452.21	TSB HOLDING ACCOUNT	36000.00
less		less	
TOTAL PAYMENTS	58672.99	UNPRESENTED CHEQUES	3535.74
BALANCE c/f	<u>80513.84</u>		<u>80513.84</u>

Meeting held on 13 May 2019

-
Chairman

RAINHILL PARISH COUNCIL
CODE OF CONDUCT FOR ELECTED AND CO OPTED MEMBERS

Introduction

This Code applies to you as a member of this Authority when you act in your role as a member and it is your responsibility to comply with the provisions of this Code.

You are a representative of this Authority and the public will view you as such, therefore your actions and perceived actions impact on how the Authority as a whole is viewed and your actions can have both positive and negative impacts on the Authority.

This Code is based upon the “Nolan Principles – the Seven Principles of Public Life”, which are set out at Appendix 1.

Interpretation

In this Code:-

“Meeting” means any meeting of:

- (a) the Authority;
- (b) the Executive Committee;
- (c) any of the Authority’s committees, or sub-committees;
- (d) any briefing by officers;
- (e) any site visit connected with the business of the Authority
- (f) any Task & Finish Groups or working groups, howsoever named

whether or not the press and public are excluded from the meeting in question by virtue of a resolution of members.

“Member” includes a co-opted member.

General Obligations

1. When acting in your role as a member of the Authority:

- 1.1 **DO** treat others with respect.
- 1.2 **DO NOT** conduct yourself in a manner which is contrary to the Authority’s duty to promote and maintain high standards of conduct of members.
- 1.3 **DO NOT** do anything which may cause you or the Authority to breach the Equality Act 2010 or subsequent legislation. **DO** ensure that your actions

and behaviour promotes equality and **DO** participate in equalities training where offered by the Authority.

- 1.4 **DO NOT** discriminate against anyone because of age, gender reassignment, being married or in a civil partnership, being pregnant or on maternity leave, disability, race, including colour, nationality, ethnic or national origin, religion or belief, sex or sexual orientation.
- 1.5 **DO NOT** bully, harass or victimise anyone.
- 1.6 **DO NOT** disclose information given to you in confidence by anyone, or information acquired by you which you believe, or ought reasonably to be aware, is of a confidential nature, except where –
 - (i) you have the consent of a person authorised to give it;
 - (ii) you are required by law to do so;
 - (iii) the disclosure is made to a third party for the purpose of obtaining professional legal advice provided that the third party agrees not to disclose the information to any other person; or
 - (iv) the disclosure is –
 - (a) reasonable and in the public interest; and
 - (b) made in good faith and in compliance with the reasonable requirements of the Authority; and
 - (c) you have consulted the Monitoring Officer prior to its release
- 1.7 **DO NOT** prevent another person from gaining access to information to which that person is entitled by law.
- 1.8 **DO NOT** place yourself under any financial or other obligation to any person or organisation that might attempt to influence you in the performance of your official duties as a member.
- 1.9 **DO NOT** bring the Authority or the role of a member into disrepute.
- 1.10 **DO** co-operate with any formal investigations by the Monitoring Officer or their nominated representative into complaints alleging a breach of the Code.

Resources

- 2 When using, or authorising the use by others, of the resources of the Authority-
 - 2.1 **DO** act in accordance with the Authority's reasonable requirements including the requirements of St.Helens Council ICT Protocol for Members and Social Media Guidelines and the policies (attached to St.Helens Council Constitution), copies of which can be provided to you and which you are deemed to have read;
 - 2.2 **DO** make sure that such resources are not used improperly for political purposes (including party political purposes); and
 - 2.3 **DO** have regard to any applicable Local Authority Code of Publicity made under the Local Government Act 1986

Interests

- 3 As a public figure, your public role may, at times, overlap with your personal and/or professional life and interests, however when performing your public role as a member,
 - 3.1 **DO** act solely in terms of the public interest and **DO NOT** act in a manner to gain financial or other material benefits for yourself, your family, your friends, your employer or in relation to your business interests.
 - 3.2 You are required to register "pecuniary and other interests" (subject to these not being sensitive). Failure to declare or register a pecuniary interest will be a criminal offence if this is done without a reasonable excuse. If you knowingly or recklessly provide false or misleading information about a pecuniary interest, this will also be a criminal offence. This will also be considered to determine whether such a failure is a breach of the Code. Failure to declare or register a personal interest will be considered to determine whether such a failure is a breach of the Code. The definitions of a "pecuniary interest" which is disclosable and a "sensitive interest" are listed at Appendix 2.
 - 3.3 You are required to register your own pecuniary interests, but you are also required by legislation to register the pecuniary interests of:
 - (i) your spouse or civil partner
 - (ii) a person with whom you are living as husband and wife
 - (iii) a person with whom you are living as if you are civil partners

This requirement applies if you are aware that the other person has that pecuniary interest.

- 3.4 In addition to the requirement to register disclosable pecuniary interests and in the interest of openness and transparency, the Authority also requires you as an elected or co-opted member to register any involvement which you have either as a member of, or as someone who holds a position of general control or management in, the following bodies:
- (i) a body to which you have been appointed or nominated by the Authority as its representative;
 - (ii) any public authority or body exercising functions of a public nature;
 - (iii) any company, industrial and provident society, charity or body directed to charitable purposes;
 - (iv) any body whose principal purposes include the influence of public opinion or policy;
 - (v) any trade union or professional association

This requirement applies only to you as the elected or co-opted member. It does not require you to register interests (other than the pecuniary interests referred to) of any other person.

- 3.5 You are required to register your interests within 28 days of becoming an elected or co-opted member or, where your interest has arisen since a previous notification, within 28 days of a disclosable interest arising.

Gifts and Hospitality

4. You must within 28 days of receipt notify the Monitoring Officer of any gift, benefit or hospitality with an estimated value of £25.00 (twenty-five pounds) or more which you have accepted as a member from any person or body other than the Authority. The notification will be entered on a public register.

Disclosure and participation

5.

- 5.1 At a meeting where such issues arise, **DO** declare any personal and/or professional interests relating to your public duties and **DO** take steps to resolve any conflicts arising in a way that protects the public interest.

- 5.2 If you have a disclosable pecuniary interest in any matter which is to be considered at a meeting, then unless you have previously sought and obtained a dispensation from the Authority's Standards Committee, you must disclose your pecuniary interest and you must not take part in any discussion of the matter. You must not take part in any vote on the matter. Subject to 5.3, you must withdraw from the meeting.
- 5.3 In circumstances where your disclosable pecuniary interest in an item relates to a planning or licensing matter which is before a relevant meeting and there is provision for members of the public to address meetings where such matters are considered, you must not take part in the discussion, but you may make representations to the meeting to the same extent as any other member of the public is entitled to. You are not required to withdraw from the meeting unless members of the public are similarly required to withdraw.
6. Certain types of decisions, including those relating to a permission, licence, consent or registration for yourself, your friends, your family members, your employer or your business interests, are so closely tied to your personal and/or professional life that your ability to make a decision in an impartial manner in your role as a member may be called into question and in turn raise issues about the validity of the decision of the Authority. **DO NOT** become involved in these decisions any more than a member of the public in the same personal and/or professional position as yourself is able to be and **DO NOT** vote in relation to such matters.
7. **DO NOT** improperly use knowledge gained solely as a result of your role as a member for the advancement of yourself, your friends, your family members, your employer or your business interests.

Pre-determination or bias

8. Where you have been involved in campaigning in your political role on an issue which does not impact on your personal and/or professional life, you should not be prohibited from participating in a decision in your political role as member, however **DO NOT** place yourself under any financial or other obligation to outside individuals or organisations that might seek to influence you in the performance of your official duties.
9. When making a decision, **DO** consider the matter with an open mind and on the facts before the meeting at which the decision is to be taken.

Dispensations

10. You may request a dispensation from the Standards Committee to enable you to take part in a matter where you have a disclosable pecuniary interest.

APPENDIX 4

Standards Committee will consider such a request in accordance with the provisions of legislative requirements.

Appendix 1

THE SEVEN PRINCIPLES OF PUBLIC LIFE

SELFLESSNESS

Holders of the public office should act solely in terms of the public interest. They should not do so in order to gain financial or other material benefits for themselves, their family, or their friends.

INTEGRITY

Holders of the public office should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their official duties.

OBJECTIVITY

In carrying out public business, including making public appointments, awarding contracts or recommending individuals for rewards and benefits, holders of public office should make choices on merit.

ACCOUNTABILITY

Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.

OPENNESS

Holders of public office should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.

HONESTY

Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.

LEADERSHIP

Holders of public office should promote and support these principles by leadership and example.

Appendix 2

You have a disclosable pecuniary interest in any business of the Authority if it is of a description set out in this Appendix and is either:

- a) an interest of yours; or
- b) an interest (of which you are aware) of a spouse, civil partner or a person you are living with as a spouse or civil partner (known as the “Relevant Person”).

The definition of a pecuniary interest is:

Subject	Prescribed description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by M in carrying out duties as a member, or towards the election expenses of M.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority – (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with

APPENDIX 4

	others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	Any tenancy where (to M's knowledge) – (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.
Securities	Any beneficial interest in securities of a body where – (a) that body (to M's knowledge) has a place of business or land in the area of the relevant authority; and (b) either - (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

The definition of a sensitive interest is:

An interest which the elected member or co-opted member and the Monitoring Officer consider, if disclosed, could lead to the elected or co-opted member or a person connected with them being subject to violence or intimidation.

Appendix 3

Where the decision referred to in Clause 7 above relates to one of the functions of the Authority set out below, and the condition which follows that function does not apply to you when making that decision, you may participate in the decision:

- (i) Housing, where you are a tenant of the Authority *unless* those functions relate particularly to your tenancy or lease;
- (ii) School meals or school transport and travelling expenses, where you are a parent or guardian of a child in full time education, or a parent governor of a school *unless* it relates particularly to the school which the child attends;
- (iii) Statutory sick pay under Part XI of the School Security Contributions and Benefits Act 1992, where you are in receipt of, or are entitled to, the receipt of such pay;
- (iv) An allowance, payment or indemnity given to members;
- (v) Any ceremonial honour given to members; and
- (vi) Setting council tax or a precept under the Local Government Finance Act 1992

Appendix 4

Definitions of Discrimination, Harassment, Sexual Harassment, Bullying and Victimisation

1. Discrimination

1.1 Discrimination means being subject to “less favourable treatment” because of one or more of the following protected characteristics: age, disability, gender reassignment, race, religion, sex, sexual orientation, marriage and civil partnership or pregnancy and maternity.

2. Harassment

2.1 Harassment is any unwelcome behaviour or conduct which has no legitimate purpose and which makes someone feel offended, humiliated, intimidated, frightened and /or uncomfortable. Harassment can be experienced directly or indirectly (such as being in a room while unacceptable conduct is being displayed and being affected by it) and can occur as an isolated incident or as a course of persistent behaviour.

2.2 Harassment can occur via verbal or written comments (including on-line). The following list provides some examples but is by no means exhaustive:

- Unwelcome physical contact such as touch or invading personal space
- Inappropriate remarks or questioning such as comments about someone’s appearance, lewd comments and offensive jokes (including ones of a racial, sexual or sectarian nature)
- Intrusive questioning, including the persistent discussion of a person’s sexual practices, misogynistic behaviour, sexual orientation or religious beliefs
- Sending unwelcome emails, messages or notes or circulation or displaying explicit or inappropriate images

3. Sexual Harassment

3.1 Sexual harassment takes place when someone is subjected to unwelcome and unwanted sexual behaviour of other such conduct related to their gender. It is defined in the Equality Act 2010 as: ‘unwanted conduct related to a person’s sex which has the purpose or effect of violating an individual’s dignity or creating an intimidating, hostile, degrading, humiliating or offensive environment.

3.2 The following list provides some examples but is by no means exhaustive:

- Unwelcome advances – physical, written and verbal
- Inappropriate, lewd or suggestive remarks
- Indecent comments, questions, sexist or lewd jokes or innuendos relating to a person's physical appearance, clothing, body parts, or private life including sexual history or orientation
- Unwanted physical contact such as hugging, kissing or touching
- Requests for sexual favours
- Pestering someone for a relationship or to socialise or following them around
- Sharing personal information about your sex life
- Giving gifts or leaving objects that are sexually suggestive
- Sharing sexually inappropriate images or videos, such as pornography
- Making or displaying inappropriate sexual images or posters
- Making inappropriate sexual gestures
- Leering or staring in a sexually suggestive or offensive manner or wolf-whistling
- Offensive comments about someone's gender identity

4. **Bullying**

4.1 Bullying is inappropriate and unwelcome behaviour which is offensive and intimidating and which makes an individual or group of individuals feel undermined, humiliated or insulted.

4.2 The following list provides some examples but is by no means exhaustive:

- Unwelcome physical, verbal or non-verbal conduct
- Intimidatory behaviour including verbal abuse or the making of threats
- Making someone's worklife difficult
- Disparaging, ridiculing or mocking comments or remarks
- Physical violence
- Deliberately excluding an individual from conversations, work or social activities, in which they have a right or legitimate expectation to participate

5. **Victimisation**

5.1 Victimisation means subjecting another person to detrimental treatment because they have made allegations or given evidence in relation to unlawful discrimination or harassment. This also covers the situation where no allegation or evidence has been given, but a person is subject to detrimental treatment because it is believed they have done so or may do so in the future.

Rainhill Annual Parish Meeting
24th April 2019
Held at Rainhill Village Hall

Present Cllrs: B. Almond, J. DeAsha, J. Carroll, J. Doyle, L. Glover, S. Glover, B. Grunewald, B. Heydon, D. Long, P. Long, W. Wood, Sgt. Kath Rackham (Merseyside Police), and 24 residents.

1. The Chair, Cllr L. Glover, welcomed residents to the meeting, thanked them for attending, and explained how the meeting would progress.
2. Apologies were received from Cllrs M. Donovan, J. Fulham, and C. Moore, and Mr Miller.
3. Mr Mike Berry, Police and Crime Commissioner's Engagement Officer explained the PCC's priorities for policing and budget. Increases in Council Tax were to recruit more staff. Cybercrime, hate crime and crimes against older people were this year's priorities. Tackling knife crime was a national priority, Merseyside had received £3.5m to deal with this. PCC were also commissioning victim care services. Foot patrols had reduced as officers were covering greater areas. The PCC was retiring this year and there was still uncertainty whether the role would be replaced.

Insp. K Rackham outlined the statistics for crime in Rainhill and reassured residents that Rainhill was amongst the safer places to live. Details were provided for crime statistics over the past two months and the ways in which the public can report and check up on crime. Leaflets with contact details were provided. PCSOs continue to provide a drop in facility at the Library on Fridays 2-3pm. Residents were encouraged to report all known crime, best method is social media.

The use of 101 for reporting crime was criticised. It was recognised that the facility was understaffed nationally, it was best to ring 999 in any emergency situation.

The new staff recruited with funding from Council Tax increases were expected to be on the street during December 2019.

Cllr L. Glover thanked the Police representatives for their attendance and for all their service in protecting the residents of Rainhill on a daily basis.

4. It was resolved that the minutes of the Parish Meeting held on the 25th April 2018 should be approved and signed by the Chair as a correct record.
5. The Chair expressed that she was honoured and privileged to have chaired the council for the second time. Thanks were given to the members of the Parish Council for their support provided during her year in office. A report was given on the activities of the Parish Council over the previous twelve months. Key points included:
 - The Rocket 190 celebrations had received much support and thanks were expressed to Cllr Brian Heydon, helped by representatives of the Gala Committee, Rotary, and Rainhill Railway & Heritage Society and a number of volunteers
 - Thanks were expressed to the many dedicated volunteers in Rainhill especially the amazing efforts of the Rainhill Gala whose year round activities include the 10k Run Rainhill, and Halloween Disco raising funds for many local good causes.
 - The Rotary Club were thanked for their community activities throughout the year, especially the Beer Festival which, together with the Christmas Float raised thousands of pounds for local causes.

- The Railway & Heritage Society had been instrumental in initiating the celebration of the 190th and 200th Anniversary of the Rainhill Trials. Ensuring appropriate commemoration of the importance of the Trials in transport history.
- Thanks were expressed to Rainhill Civic Society for all their efforts, especially in organising the Rainhill in Bloom, and ensuring that significant sites are marked with heritage plaques, together with erecting interpretation boards in the village.
- Environmental improvements has been made with the introduction of additional tree planting on Warrington Road, together with continuation of the bulb planting, to supplement the wildflower areas, and maintenance of the barrier baskets. A smart new noticeboard had been installed in the village centre
- The Parish Council, with the help of Ward Councillors and St Helens Council, continued to support the provision of open spaces for the enjoyment of Rainhill residents. The Council had responsibility for 8 parks spread over 43 acres of Rainhill, providing facilities for around 50 football teams. Plans were in progress to enhance the children's play areas.
- The Parish Council continued to help the hard-working members that run the Village Hall by contributing towards the hall running costs. The VH management team had again been successful in securing grant funding for much needed repairs. Further appreciation was expressed for the Hall being made available throughout the Rocket 190 celebrations free of charge. Thanks were also given to the volunteers who keep the 4F Centre running. The Parish Council has recently funded much needed improvements to the 4F Centre providing another valuable resource.
- Our acts of remembrance this year had included recognition of the centenary of the end of WW1 by sponsoring a Silent Soldier Silhouette. A 2nd Merchant Navy Day service was held in September.
- The Chair expressed her thanks to Cllr Heydon and to Longton Lane School Choir for hosting the Christmas Tree lights switch on event.
- The Parish Council were pleased to present the Good Citizenship Award to: Maria Heaton, Nicola Hughes and Brenda Farrell, to recognise their excellent work in and for the community.
- The Parish Council continued to support local residents by vetting local planning applications and making comments, and objections where necessary.
- The Annual Report, including an 8 page pull-out supplement dedicated to the Rocket 190 celebrations had, once again, been distributed to all homes in Rainhill.

As an addition to the chairman's report Cllr B. Heydon remarked that without the sterling efforts of the Parish Council Clerk (Gillian Pinder) there would be no Rocket190 celebrations and he formally called upon the Parish Council to make a substantive recognition of her contribution far above and beyond any requirements of her post.

6. The Clerk briefly presented the draft accounts for 2018/19 to the meeting:
 - The Parish Council was in a stable state financially and was conforming to all statutory requirements and national association guidelines.
 - Total Income for 2018/19 was £67,700 predominantly made up of precept and income from pitch hire. £2,700 had been reclaimed in VAT. This income was roughly equivalent compared to last year.
 - Total Expenditure for 2018/19 was just over £58,600, which is a £4k increase on the previous year. Administration remained the highest cost as this covered a multitude of expenses. Public Open Space & Environmental Expenses were both up by £2.5k, spending on Publicity was down by £200, and there was a reduction in spending under Section 137.

- At the end of the 2018/19 financial year the accounts showed a balance of £80,513, this is made up of a cash balance of £29k and reserves of £51k. within those totals, there is committed spend totalling £18,000, leaving an actual balance around £62k. Much of the committed spend is in reserve to ensure the Rocket 190 weekend is adequately financed, though is hoped that many of the activities will be self-financing. Following a budgeting exercise this year's precept has been set at £68,340, which is a 2% increase on last year.

The amount held in reserves by the Parish Council was criticised, no increase should be made in precept when excessive funds are being held. It was explained that the Parish Council cash reserves were within the guidelines recommend. General reserves were being built to facilitate replacement changing rooms and fund the Rocket 190 event and were not considered excessive. It was suggested that in subsequent years an explanation of the requirements for reserves and why they were being held should be included in the financial report.

7. Mrs J. Lowe spoke on behalf of the Civic Society (RCS) reporting that the Society was now in its 6th decade with undiminished ambition. The aims of SOGB were supported. Environmental improvement were encouraged through Rainhill in Bloom, new planting troughs, and bulb planting. In November a new publication was launched and a Remembrance concert was held. Heritage plaques are being erected together with interpretation boards. RCS are also contributing to a project to enhance the Houghton Street area. An exhibition of 1979 trials re-enactment would form part of the Rocket 190 celebrations. RCS also host History Study days, Rainhill Remembered, social evenings & quizzes.
8. Mr I. Lucas gave a report on behalf of Rainhill Eco Group. The Group is made up of representatives of local organisation and residents both within & outside Rainhill. There are 10 committee members who are responsible for the majority of the maintenance on the garden e.g. hedge cutting, wildflower planting, weeding, etc and for administration e.g. website, Facebook. The Garden hosts several community activities throughout the year including an Easter Egg Hunt, Halloween party, etc. Thanks were expressed to the Parish Council for their support and to residents for their appreciation.
9. Mrs Z. Clarke reported that the 2018 Rainhill Gala had been attended by around 6,000 people, raising funds for local charities. A second Run Rainhill including 10K and 5K courses attracted 320 runners, and the 1 mile run attracted 45 children. A two session Halloween disco entertained around 200 kids with tickets in high demand. These astounding achievements are due to the hard work and dedication of their volunteers who live both inside and outside the village. However, the Committee were disappointed that the Parish Council had failed to formally recognise the contribution made by their members from outside of the Parish and felt this should be addressed. The Gala Committee are honoured to contribute to the Rocket 190 and would like to thank Cllr Heydon and the Clerk for their efforts in organising the event.

Cllr B. Heydon thanked the Gala Committee for their support with the Rocket 190th celebrations, taking on the organisation of the tea party and other entertainment. The recognition of contributions from residents living outside the village had been discussed and would be redressed.

10. Mrs R. Proffitt reported from Kendrick's Cross Women's Institute that support had been given in the form of donations of toiletries to the Forum based in Parr. Support had also been given to Blood Bikers. Some of their members were mobility impaired and the loss of the Village Hall lift had caused inconvenience. Mr Tigwell explained

that there were plans to get it repaired. A tree had been planted in the Eco Garden to commemorate the 100th year of WI. Tickets were being sold for Rocket 190 musical event, contributions to the tea party and bunting and participation in the parade.

11. Mr P. Worrall reported on behalf of the Rotary as the current president T. Lewis had taken ill. Rotary had a busy year raising just under £40,000 supporting 60 charities. £19,200 had been given away at Dragons Den. The Beer Festival was now reaching its manageable capacity, relying heavily on volunteers to take place. The Christmas Float operates throughout December culminating in Village Centre collections. Rotary also support St.Helens Rangers in their Taylor Park Sport Day event and organise Young Citizens Achievers for local school children. A 5 year bursary was being introduced to assist in provision of books, IT, and transport for those children who needed it. 5,000 crocus bulbs had been planted in three locations across the village. Rotary had taken responsibility for organising the Grand Parade for Rocket 190 and participants could still sign up. Mr G. Roberts would be president next year and it was hoped this would attract new young and enthusiastic members. Thanks were given to local businesses and the community for their continued support.
12. Mr C Tigwell, on behalf of Rainhill Railway and Heritage Society, reported an uneventful year, however meetings had been well attended. Speakers had focussed on a railway theme and contemporary illustrations from the 1830. The final stages for the Llangollen Railway revival contrasted with the latest preservation scheme of the Lynton and Barnstaple Railway. Christina Spencer's story of escape from East Germany was well received. The summer trip was to Llanberis. Schools continued to visit the museum. It was hoped that the Rocket 190 event would raise the profile of Rainhill's heritage. Thanks were given to the Clerk for the additional work undertaken.
13. The Clerk read a report from the Chair of the Village Hall Management Committee: The hall continued to be at the centre of Rainhill's community, used by not for profit organisations and some commercial users. The Parish Council were thanked for their generous grant without which the hall would be unable to operate. The last major refurbishment was in 2000. Volunteers were currently redecorating the hall. Fundraising for major refurbishments have raised £3,000 from local user groups. £19,000 from Wren had paid for a new heating system and external improvements. £31,000 from Biffa had secured the repair of the foyer roof and refurbishment of two kitchens. £4,000 from Coop had purchased a scaffolding tower and repair of the disabled platform. The stage was in need of refurbishment including new lighting and sound system. Thanks were expressed to the volunteers who keep the hall running smoothly.
14. Mrs S. Reeves spoke on behalf Rainhill Women's Institute. The group was attracting new younger members some as young as 20, and some founder members were still in attendance. Christmas Lunch had been held at the Millennium Centre, with Father Christmas (Rotary!) in attendance. A poppy display for remembrance had been well received. Members helped to maintain the flower beds in front of St. Ann's Church and had run a kids tombola at the Gala, giving funds raised to Rainhill United; 4F Centre and Stanley Bear Club. Their beetle-drive was a popular social event. RWI would be helping with the Flower Festival and ticket sales for the Rocket 190, together with participating in the parade and helping with the tea party. Activities had included knitting blankets which were given to the Fire Service, knitting soliders for the Ex-servicemen's club and knitting beanie hats which were given to the Seaman's Mission, together with cuddly toys and CDs.

15. The Clerk gave a report from Rainhill Rockets. Thanks were given to the Parish Council for their continued support in providing facilities for 120 local children and 20 16-18 year olds. 2018 had been a good 'dry' season. The club remain charter standard and affiliated to Liverpool County FA. Teams play in Rainhill & St.Helens League, Warrington Junior League and Warrington & District Saturday League. An academy is run for player aged 4 to 6. Two teams U11 & U13 have reached cup finals. Dedicated volunteers are needed as regulations require fully checked and qualified coaches. Rainhill Rockets are proud to be hosting a football tournament for under 8s as part of the Rocket 190 celebrations providing entertainment for local teams.
16. Mr N. Thompson presented on behalf of Rainhill Town Football Club who run 5 teams: 4 Saturday teams, and Veterans on a Sunday - who have reached their cup final. The amateur teams were runners up in the West Cheshire League. The main aim is to be able to play all their games in Rainhill. Work has been ongoing with the Football Foundation to seek improvements to pitches at Albert Fellowes Park. Due to standards required by the leagues 3 of the teams play outside Rainhill. Austerity measures mean pitch improvements have not been a priority. There are 200 members adult and junior. Currently there are U14 and U16 matches but by 2020 only U15 will remain. However facilities are provided by R. United and R. Rockets for junior members. R. Town had donated 5 bags of old football kits for Africa through Liverpool FA.
17. Mrs C. Warpole spoke on behalf of the Townswomen's Guild reporting that in their 68th year membership had grown. Monthly meetings include guest speakers and fellowship, additional meetings are held for social studies, arts and crafts and tap dancing, all are well supported. Thanks were expressed for the ongoing support of the community. Coffee Mornings had raised £1,556.60 which was divided between: Marie Curie; The Stroke Association; and Blood Bikers. The Townswomen's Guild was based on the Suffragette movement and in 1929 the Guild was formed to encourage women to learn about citizenship and how to use the vote they had fought so hard for. The Guild will be marching in the parade wearing sashes of the National Union of Townswomen's Guilds – red, white and green.
18. Cllr L. Glover thanked all groups who had attended, together with the wider voluntary groups throughout Rainhill. The dedication of the voluntary sector made a Rainhill a special place to live.
19. The Chair introduced the Open Forum section:
 - Mrs A Pearce drew attention to the untidy state of the land at the junction of Rainhill Road and Warrington Road, owned by Riverside Housing. This had been an ongoing concern and attempts had been made to engage Riverside to improve it. Cllr D. Long offered to contact Riverside management to encourage action in time for the celebration weekend. The community offered to tidy the area voluntarily, however as this is private land the owner's consent would be needed.
 - Mrs A Daniels reported that the area around the footbridge crossing the railway was full of rubbish and grime. A report had been sent to Network Rail regarding the area around the station and requesting action. Again, given it is private land the owner's consent would be needed for any tidy up. Attempts would be made to secure action prior to the celebration weekend.
 - Mrs N Lucas agreed that the whole village needed a clean-up. The shop frontages on Warrington Road needed attention. The businesses needed to be approached to take action.
 - Mrs A Daniels noted that recent refurbishments to a property on Warrington Road had resulted in paint being left all over the pavement. This had been reported to

St.Helens Council who would re-tar the pavement when the weather permitted. Concern was expressed that tax payer's money was being used to clear up an individual's mess, did powers exist to reclaim this? The Parish Council had no such power, it was unlikely to be expedient to pursue such repayment, however the resident should be made aware of the actions they had incurred. Cllr J DeAsha would pursue action from St.Helens Council. Cllr D Long concluded that as the village would be a showcase to the world every effort would be made to present it at its best, £400,000 had been committed to invest in Rainhill centre but buy in was needed from private owners too. Mrs S. Roscoe asked if the public had been consulted on the proposed spend and what was needed. Early consultation had been undertaken and a vision would be presented.

- Mr C. Tigwell queried if the forthcoming Heritage Strategy would input into these plans. It would but all plans had to fit in with the needs of businesses.
- Mr S. Clarke indicated that waste collection was adding to the issue of unsightliness as waste receptacles were often overflowing and reports to St.Helens Council go unanswered. Cllr J. DeAsha would chase with St.Helens. The issue is exacerbated by the use of several commercial waste companies, with different collection days. Whilst businesses are free to use any waste company discussion could be held to see if a collection contract could be brokered.
- Mr I. Lucas indicated that Dane Court service areas used to be enclosed by fencing since its removal, all waste items on show. There was an ongoing traffic issue around the school entrance area and several other areas across the village. The traffic issues are acknowledged, however, Rainhill village was not designed for modern traffic and whilst solutions can be investigated, resources need to be identified to implement them.
- Mrs Z. Clarke expressed concern that a second charity shop was due to open in Dane Court. It was accepted that this trend did not bode well for the future of the remaining units, however, landlords did not wish to have empty units. There are no powers to limit the number of charity outlets in an area. It was hoped that the regeneration of the area would make the units more viable to retail uses.

20. Being no further business the Chair thanked everyone for their attendance and closed the meeting at 9.50 pm.

Chair, Rainhill Parish Council
23rd April 2020