



18th July 2017

Dear Councillor,

You are summoned to attend the Ordinary meeting of the Parish Council to be held on Monday 24th July 2017, in the Elm Room at the Village Hall, commencing at 7.30pm. The Parish Council Meeting will be preceded by a presentation by Dementia Friends. Mr Matt Davies will attend at 6.15pm, you will need a pen.

I attach an agenda, relevant minutes, and the Clerk's Report.

Please find time to read through the information before the meeting, making any notes you need to against each item. If you have any queries prior to the meeting please do not hesitate to contact me.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'G. Pinder'.

G. Pinder
Clerk to the Council



Awarded for excellence

RAINHILL PARISH COUNCIL AGENDA
24th July 2017

1. To receive apologies for absence
2. To receive declarations of interest from members
3. To consider and approve the minutes of the Ordinary Meeting held on 19th June 2017
4. To receive Police monthly statistics report – for information only
5. To note the contents of the Clerk's Report– for information only
6. To consider the following Planning Applications and note any actions taken:
 - P/2017/0513 Chapel Cottage, Chapel Lane Demolition of existing single storey rear extension and erection of a two storey rear extension along with removal of rear chimney
 - P/2017/0535 3 Fairlie Drive Two storey front extension along with a single storey rear extension and rear dormer extension
 - P/2017/0553 686 Warrington Road Single storey rear extension
 - P/2017/0489 16 Honiston Avenue Demolition of existing conservatory, and erection of single storey rear extension
 - P/2017/0495 Briars Hey Residential Home Mill Lane Removal of Condition 4 on approval /2014/0703 for the admission, treatment and care of individuals up to the age of 25 years old.
 - P/2017/0551 Briars Hey Residential Home Mill Lane, Variation of condition 15 on approval P/2013/0588, to allow patients up to the age of 25 years
 - P/2017/0571 519 Warrington Road, works to trees in a conservation area to pollard 1 no maple
7. To authorise the accounts payable (list included in report)
8. To receive a report from the Executive Committee – for information only
9. To consider a tree planting scheme on roads and verges
10. To consider participation in Merchant Navy Day
11. To consider future planting in the telephone kiosk
12. To consider actions arising from open spaces tour
13. To consider the actions of the Rocket 190 Group
14. To consider request to be contributing third party donor for funding application at Village Hall
15. To consider request for access to Rainhill Recreation Club across Albert Fellowes Playing Fields
16. To authorise payment of legal expenses for 4F Centre lease
17. To consider joint project with Civic Society to provide a planter
18. To approve the quarterly budget report and bank reconciliation
19. To consider residents comments and complaints
20. To receive reports from member representatives on local organisations:
 - a) Public Open Spaces
 - b) Village Hall Management Committee
 - c) Rainhill Railway & Heritage Society
 - d) Merseyside Association of Local Councils
 - e) Rainhill Gala
 - f) 4F Centre
21. Date & Time of Next Meeting:
 - 4th September 2017, 7.30pm

RAINHILL PARISH COUNCIL – MINUTES
19th June 2017

At a meeting of the Parish Council held at 7.30pm on Monday 19th June 2017 at Rainhill Village Hall, the following were present:

Cllrs: B. Almond, J. Carroll, J. DeAsha, M. Donovan, J. Doyle, J. Fulham, S. Glover, B. Heydon, D. Long, P. Long, C. Moore, and W.M. Wood

Prior to commencement of the meeting a minute of silence was held for those affected by recent terrorist attacks and the fire at Grenfell Tower.

924. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs: L. Glover and B. Grunewald.

925. DECLARATIONS OF INTEREST

Non-pecuniary interests were declared by Cllrs. J. DeAsha, S. Glover and D. Long – Members of Borough Planning Committee.

926. MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 15th MAY 2017

It was resolved that the minutes of the Annual Parish Council Meeting held on the 15th May 2017 should be approved and signed by the Chair as a correct record.

927. MINUTES OF THE ORDINARY MEETING HELD ON 15th MAY 2017

It was resolved that the minutes of the Ordinary Parish Council Meeting held on the 15th May 2017 should be approved and signed by the Chair as a correct record.

928. TO RECEIVE POLICE MONTHLY STATISTICS REPORT

Resolved that the report of the crime statistics for Rainhill be noted. Concern was expressed that recent disturbances at the Victoria Hotel had not be reported to the Parish Council or Ward Councillors, nor were they evident in the statistics. The Clerk was instructed to write to Merseyside Police expressing disappointment at the lack of communication.

929. CLERK'S REPORT

It was resolved that the contents of the Clerk's report be noted.

930. PLANNING APPLICATIONS

Deep appreciation was expressed for the years of service given by Cllr Wood to the Planning Advisory Group, following his decision to stand down. The diligent scrutiny of planning issues shown was exemplary.

It was resolved that the following actions be noted in relation to planning applications:

The following applications be left to neighbourhood consultation and that no additional comments be submitted:

P/2017/0385 22 View Road, works to trees covered by a tree preservation order to crown lift and thin 4 beech trees.

P/2017/0389 Offices, 456 Warrington Road, creation of a new doorway to a commercial premises.

P/2017/0418 Site of Former Greencroft, Mill Lane, erection of 2 detached eco-friendly dwellings.

P/2017/0425 11 Owen Road, replacement dwelling.

RAINHILL PARISH COUNCIL – MINUTES
19th June 2017

P/2017/0438 Railway Cafe, 3A Station Road, re-siting of existing flue for extraction system.

P/2017/0442 13 Ritherup Lane, two storey extensions to front and side elevations.

P/2017/0451 158 Rainhill Road, erection of two storey side extension and single storey rear extension.

P/2017/0478 14 Lawton Road, works to assorted trees in a conservation area.

P/2017/0474 37 Dee Road, erection of a two storey side and a single storey rear extension, outbuilding at the rear along with a new porch and canopy roof along with insertion of window at first floor to the front elevation.

P/2017/0481 31 View Road, works to trees covered by a tree preservation order to crown lift and reduce 1 beech (T18) and 1 sycamore (T19).

P/2017/0482 31 View Road, works to assorted trees in a conservation area.

It was noted that objections had been submitted to the following applications:

P/2017/0388 121 Stoney Lane, demolition of existing garage and erection of a two storey side extension.

P/2017/0382 Fairchild Farm, Foxs Bank Lane, demolition of existing barn and erection of stable block comprising of 6 stables with viewing mound and new wc block to form a riding school along with cladding of existing open barn.

P/2017/0384 Former Cranford Site, 637 Warrington Road, 4 x 4 bedroomed detached properties.

P/2017/0441 44 Knowsley Road, two storey side extension

The Clerk was instructed to write a letter expressing concern over highway safety and parking in relation to the following application:

P/2017/0470 232A Rainhill Road, prior notification for change of use of existing office building to 9 self-contained flats at first and second floor.

931. ACCOUNTS FOR PAYMENT

It was resolved that the following items were approved for payment:

Payee	Description	Amount	Ref
G Pinder	Telephone	15.00	
G Pinder	Salary - June (less Tax, NI & Pens)	1086.52	
	Photocopying – May	31.90	
	Postage	14.52	
		1147.94	TFR237
Merseyside Pension Fund	LGPS – June	301.53	TFR238
HMRC	Tax & NI – April-June	616.40	TFR239
Scottish Power	Deepdale Drive (Rainhill Park) - June	21.00	STO
Npower	Martin Close (Holt) - June	3.00	DD
United Utilities	Rainhill Park Playing Fields – June	55.06	DD
United Utilities	Holt Playing Fields – June	6.33	STO
Hydraclean	Legionella Testing Holt Lane - June	51.00	STO
Hydraclean	Legionella Testing Rainhill Park - June	52.00	STO
Unity Trust Bank	Bank Charges	18.00	STO
Village Hall	Heating Engineer; Intruder Alarm Maintenance; HMRC and Electrical works	3047.41	TFR240

932. TO CONSIDER TREE PLANTING SCHEME ON ROADS AND VERGES

RAINHILL PARISH COUNCIL – MINUTES
19th June 2017

It was agreed that replacement trees would be welcomed where needed. Further consultation would be required on the provision of new trees. Resolved that the Clerk write to the Trees & Woodlands Officer, Highways and Grounds Maintenance to obtain views and report to future meeting.

933. TO CONSIDER THE FUTURE OF THE PARISH COUNCIL’S FACEBOOK PAGE

Resolved that Cllr Fulham would investigate the securing of the page.

934. TO REVIEW THE POLICE/COMMUNITY COMPACT

Resolved that the Police/Community Compact be approved for a further year without amendment.

935. TO CONSIDER REQUEST FOR NEIGHBOURHOOD WATCH FUNDING

Resolved that the funding be approved. The Clerk was instructed to request confirmation of where the Neighbourhood Watch schemes were currently located.

936. TO CONSIDER THE ACTIONS OF THE ROCKET 190 GROUP

Resolved that the actions of the Group be noted.

937. TO CONSIDER POTENTIAL LOSS OF DELIVERY OF THE ST.HELENS STAR

Resolved that the Clerk write to the newspaper to express concern at the loss of distribution.

938. TO CONSIDER REQUEST FOR ACCESS TO CRICKET CLUB ACROSS ALBERT FELLOWES PLAYING FIELDS

Resolved that: subject to consultation being undertaken with neighbouring properties and publicity of the works via public notices; the results of the consultation being shared with the Parish Council; and suitable safeguards being in place to ensure protection and restoration of the playing fields; that permission to cross the playing fields be approved. Further, that the Clerk suggest that the Cricket Club consider a donation to a suitable charity in consideration of access being provided and the inconvenience caused.

939. TO CONSIDER PROJECT TO ERECT COMMEMORATIVE PLAQUES

Resolved that the Clerk consult with Rainhill Civic Society and report outcome to future meeting.

940. RESIDENTS COMMENTS AND COMPLAINTS

Resolved that the complaints reported in the agenda report be noted.

Residents at the alleyway project invited members to revisit the project and consider a contribution towards the cost of removal of green waste bins. Resolved that the Clerk arrange the revisit, but funding for waste removal was declined.

Cllr. M. Donovan reported an issue of off road bikes racing through the Cartmel Drive estate. Resolved that the Clerk report these concerns to Merseyside Police.

Cllr. B. Heydon welcomed the letter of apology from the offender who graffitied the war memorial but requested that reimbursement of the cost of removal be sought. Resolved that the Clerk write to the Youth Offending Service and request that a claim for reimbursement be forwarded to the offender.

RAINHILL PARISH COUNCIL – MINUTES
19th June 2017

Cllr. C. Moore reported that the Village Hall was being considered as a venue to host Radio 4's Any Questions, the Parish Council supported its use.

Cllr. J. Doyle reported complaints regarding payment of the cost of collection of the green bins, systems had not been in place to receive cash payments. Cllr. J. Fulham offered to report this to the Cabinet member concerned.

941. REPORTS

Resolved that the Council noted the following reports:

- Public Open Spaces: Cllr. S. Glover reported that the Eco Garden Group had successfully raised £253 at the Gala.
- Village Hall Management Committee: there had been no meeting.
- Rainhill Railway & Heritage Society: Cllr. Wood reported that a meeting had taken place earlier that day. The summer outing to Bridgenorth and the Severn Valley Railway was now arranged. The programme for speakers was being planned and a quiz may be held next year.
- Merseyside Association of Local Councils: Cllr. Wood reported that the June meeting had been cancelled. The next meeting was 6th July. Cllr Wood had attend the LALC Executive Conference.
- 4F Centre: Due to meet 20th June.

942. DATE & TIME OF NEXT MEETING

It was resolved that the next ordinary meeting would be held on Monday 24th July 2017, starting at 7:30pm, the venue being Rainhill Village Hall. The meeting would be preceded by a presentation by Dementia Friends commencing at 6.15pm.

The meeting closed at 9.21 pm.

Chair of the Parish Council
24th July 2017

Police Report

Merseyside Police Report for Rainhill Parish Council Meeting Monday 24th July 2017

Area: Rainhill Month: June 2017

	2016	2017	Diff	% Diff	Description
Burglary Business & Community	1	0	-1	-100	
Burglary Residential	6	7	1	17	1) Items stolen from shed - Ellaby Road 2) Offender forces entry into home - Porter Close 3) Offender entered insecure window -items stolen - Ratcliffe Place 4) Cash stolen from safe - Stoney Lane 5) Front door insecure - laptop stolen - View Road 6) Rear door kicked and window beading prized - no access gained - View Road 7) Offender pushes past visually impaired female at door - nothing stolen - Trent Place
Criminal Damage	5	7	2	40	1) Garden gate lock broken - Bishopdale Drive 2) Youths jumping on tables & benches causing damage - Station Street 3) Car damaged by being kicked - Porter Close 4) Plant pots damaged - Rainhill Road 5) Kitchen window broken using a brick - Rainhill Road 6) Damage to police vehicle cage - Sandon Close 7) Vehicle damaged on driveway by another vehicle - Longton Lane
Drugs	0	0	0	0	
Other Theft	4	11	7	175	1) Fuel put in vehicle - drivers making off without payment x 10 - false plates at times - Warrington Rd 11) Plywood stolen from building site - Warburton Hey
Public Order	1	1	0	0	1) Bottle thrown & verbal abuse involving motorists between junctions 6 and 7 on M62
Robbery Personal	0	0	0	0	
Theft Bike	1	0	-1	-100	
T.F.M.V.	2	3	1	50	1) Vehicle on driveway broken into by unknown means - items stolen - Ratcliffe Place 2) Front & rear number plates stolen from vehicle - Warrington Road 3) Mobile phone stolen from van which was insecure - Stephenson Grove
Theft Shop	1	6	5	500	1) McColl's x 4 - no attempt to pay - Warrington Road 5) Co-op - no attempt to pay - Warrington Road 6) Fuel put in vehicle - driver makes off without payment - Warrington Rd (queried)
T.O.M.V.	0	3	3	100	1) Theft of motor cycle from car park - recovered later - Warburton Hey 2) Theft of motor cycle from car park - recovered later - Ratcliffe Place 3) Theft of motor cycle from friends address - Chatsworth Road
Vehicle Interference	0	1	1	100	1) Untidy search of vehicle left insecure - disturbed - nothing stolen - Stapleton Close
Total	21	38	17		
ASB	10	14	4	40	

RAINHILL PARISH COUNCIL - CLERK'S REPORT

JULY 2017

The Clerk's report is in two parts:

- The first part relates to actions that have already been taken. These items will not have a corresponding Agenda item and shouldn't need any further discussion.
 - The second part relates directly to Agenda items and is intended to assist any discussion of Agenda items. These notes are for information only and should only be discussed as each Agenda item is reached.
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PART 1 - ACTIONS TAKEN

5. CLERKS REPORT

All actions resulting from resolutions made at the 19th June ordinary meeting have either been completed or are in progress. Additionally I can report the following:

5.1 ADDITIONAL RESPONSIBILITIES FOR CHANGING ROOMS

A number of statutory inspections previously undertaken by St.Helens Council will now need to be undertaken by the Parish. I am putting together a list of those applicable and so far have identified the following annual requirements: Fire Alarm and Emergency Lighting testing contract; Heating Installation servicing; PAT testing; Roller Shutter maintenance; together with five yearly Fixed Electrical Testing and regular Health & Safety checks. I will put together a table of quotes for each of the requirements and report it to the September meeting, as it is not yet complete.

5.2 LIVERPOOL CITY REGION RIGHTS OF WAY IMPROVEMENTS PLAN

Notification was received of consultation on the Liverpool City Region Rights of Way Improvement Plan. The vision of the plan is to continue to develop a more attractive, more accessible and more inclusive network of Public Rights of Way, contributing to the economic, social and cultural resurgence and ambition of the Liverpool City Region. It includes a number of area specific projects 7 of which are in St.Helens, though do not affect Rainhill. No money has currently been allocated to deliver improvement and bids for funding will be needed. Clarification has been received that no existing rights of way will be removed as part of this plan, and should members wish to suggest a footpath that requires improvement, the opportunity to suggest a project is available. The consultation will expire on 29th September 2017.

5.3 ADOPTION OF HALSNEAD MASTERPLAN SUPPLEMENTARY PLANNING DOCUMENT

Notification has been received that the Halsnead Masterplan SPD has been adopted. The consultation document reported that changes had been made to address the comments received from Rainhill Parish Council. Clarification of the changes confirmed that the following wording had been inserted into key requirement HSPD6:
"Developers will be expected to contribute to the off-site highway works listed in Table 6.3 (together with any additional necessary measures identified through Transport Assessments) and public transport infrastructure, to enable accessibility and mitigate highways impacts arising from the development."

The Head of Highways and Transportation has confirmed:

"I wish to reassure you that, as further Transport Assessments are derived to inform future planning applications, Knowsley Council will continue to consider the issues you

have raised relating to Blundells Lane in accordance with the provisions of the adopted SPD. To assist this process it would be useful if Rainhill Parish Council are able to outline their aspirations for mitigation/improvement of Blundells Lane so that consideration can be afforded to such at the relevant time in conjunction with St. Helens Council as the relevant Highway Authority for such."

If members wish to consider any recommendations for mitigation/improvement of Blundells Lane, please let me know.

5.4 LOSS OF DELIVERY OF THE ST.HELENS STAR

Following the last meeting, a letter was sent to St.Helens Star and to Newsquest expressing concern at the withdrawal of delivery service. A response was received from the Editor indicating:

"It is with regret that we have had to end door to door deliveries in Rainhill. The changing nature of the publishing industry has resulted in us having to seek efficiencies in the distribution of the Star and alter how we make the newspaper accessible in some areas.

For Rainhill residents, we are making copies of the paper available for free pick up at: Tesco Extra, Cables Retail Park, Prescot, L34 5NQ and the Co-op, 580 Warrington Road, Rainhill, Prescot, L35 4LP.

We are also continuing to expand the Star's online news service – providing a daily news website (sthelensstar.co.uk) that is free to access.

Digital copies of the weekly newspaper can also be accessed on the website."

The email was circulate to all members, if you wish to pursue this further please let me know.

5.5 LEASE OF LAND AT VILLAGE HALL

The lease for the land on which the Village Hall stands is owned by Lariche Investments and is administered by Regency Property Asset Management (RPAM). A ground rent of £5.00 per annum should be paid. The last time this was paid was June 2010, no further invoices were received and this had not been pursued. I have now requested that the account be brought up to date and am expecting an invoice for £35.00.

The lease was originally granted in 1966 for 66 years, giving it an expiry date of 2032, now only 15 years left to run. I have requested that RPAM approach Lariche with a view to extending the lease. This will involve a valuation of the site to renegotiate the lease. I will keep you informed of progress.

5.6 PROVISION OF A STORAGE CONTAINER AT HOLT LANE PLAYING FIELDS

Members may recall that Rainhill Rockets made a request for assistance in siting a storage container adjacent to the changing rooms at Holt Lane playing fields. In October 2016 members resolved that subject to the backing of local residents being obtained, the Parish Council would support the submission of a planning application and would consider a grant towards provision of a storage container. (MIN 831: 17.10.16)

A letter is now to be circulated to local residents, the results of consultation should be available for the September meeting. Quotes to have the work carried out by St.Helens Council estimated the following costs:

Fencing and gates	= £2500/£3000
Second-hand container	= £1500/£2000 (including delivery)
Forming a concrete base & planning	= <u>£750/£1000</u>
Total for project	= £4750/£6000

PART 2 - AGENDA ITEMS – SUPPLEMENTARY NOTES

6. PLANNING APPLICATIONS

The following applications have been assessed and comments submitted as indicated:

An objection has been submitted to the following applications:

P/2017/0513 Chapel Cottage, Chapel Lane Demolition of existing single storey rear extension and erection of a two storey rear extension along with removal of rear chimney.

P/2017/0535 3 Fairlie Drive Two storey front extension along with a single storey rear extension and rear dormer extension.

P/2017/0553 686 Warrington Road Single storey rear extension.

No comment has been submitted for the following applications and the closing date for comments will have passed at the time of the meeting:

P/2017/0489 16 Honiston Avenue Demolition of existing conservatory, and erection of single storey rear extension.

P/2017/0495 Briars Hey Residential Home Mill Lane Removal of Condition 4 on approval /2014/0703 for the admission, treatment and care of individuals up to the age of 25 years old.

No comment has yet been submitted for the following applications, the closing date for comments will still be open at the time of the meeting:

P/2017/0551 Briars Hey Residential Home Mill Lane, Variation of condition 15 on approval P/2013/0588, to allow patients up to the age of 25 years.

P/2017/0571 519 Warrington Road, works to trees in a conservation area to pollard 1 no maple.

Applications at Briars Hey:

Two very similar applications are currently being considered to increase the age limit of clients treated at the Briars Hey facility. P/2017/0551 relates to the main house, P/2017/0495 relates to the coach house, however, the site is run as one establishment. Permission already exists for the site to be used as a residential health care unit to treat clients up to the age of 18. The proposal(s) currently for consideration would increase this upper age limit to 25.

There appears to have been some issues with the management of the facility in the past, and an Ofsted report described the facility as inadequate, with serious deficits. The facility remains open, but all children have been moved out.

Residents in the vicinity have submitted representations to the planning application, many citing recent problems as a cause for concern, and expansion of the client base as potentially exacerbating these problems. Residents rightly point out that although there has been a change in company name, Elysium Healthcare, the current applicant, appear to have incorporated Raphael Healthcare the previous administrators.

The previous management of the facility does appear to be a cause for concern, as reported in the Echo in December 2016 <http://www.liverpoolecho.co.uk/news/liverpool-news/rainhill-centre-childrens-home-report-11031223>. Under those circumstances allowing expansion in the client age range, without addressing previous failings, would appear irresponsible. However, management of the site is not thought to be a material planning consideration, rather it should be for the regulatory body to impose suitable restrictions on the operation of the site. Members may wish to consider if this is an action they wish to take. If such a move is not considered warranted, a representation

could be submitted on the planning application relating to potential increase in traffic movements and the effect on residential amenity.

The Planning case officer has agreed that a representation would be accepted following this meeting, should the Parish Council wish to submit one.

The Council should note the actions taken, and consider whether to submit a representation in relation to the applications at Briars Hey.

7. TO AUTHORISE ACCOUNTS FOR PAYMENT

Payee	Description	Amount	Ref
G Pinder	Telephone	15.00	
G Pinder	Salary - July (less Tax, NI & Pens)	1086.32	
	Photocopying – June	12.60	
	Tel Kiosk Lock & Keys	22.10	
	Tel Kiosk Baskets & Plants	35.83	
		1171.85	TFR241
Merseyside Pension Fund	LGPS – July	301.53	TFR242
Scottish Power	Albert Fellowes Park - July	21.00	STO
Npower	Martin Close (Holt) - July	3.00	DD
United Utilities	Rainhill Park Playing Fields – July	55.06	DD
United Utilities	Holt Playing Fields – July	6.33	STO
Hydraclean	Legionella Testing Holt Lane - July	51.00	STO
Hydraclean	Legionella Testing Rainhill Park - July	52.00	STO
Vinyline	Updating Honours Board	48.00	TFR244
Barrow & Cook	Legal Fees for 4F Centre Lease	986.00	TFR245
G Pinder	Telephone	15.00	
G Pinder	Salary - Aug (less Tax, NI & Pens)	1086.32	
		1101.32	TFR246
Merseyside Pension Fund	LGPS – August	301.53	TFR247
Scottish Power	Albert Fellowes Park - August	21.00	STO
Npower	Martin Close (Holt) - August	3.00	DD
United Utilities	Rainhill Park Playing Fields – August	55.06	DD
United Utilities	Holt Playing Fields – August	6.33	STO
Hydraclean	Legionella Testing Holt Lane - August	51.00	STO
Hydraclean	Legionella Testing Rainhill Park - Aug	52.00	STO
S.137 Payments			
Rainhill Riders	Grant	67.00	TBC
Merseyside Police	Contribution to Neighbourhood Watch	92.80	TFR243

The Council should consider approving the above payments.

8. TO RECEIVE A REPORT FROM EXECUTIVE COMMITTEE

At a meeting of the Executive Committee held on 3rd July the following resolutions were agreed:

- that a budget of £6,000.00 be allocated to improve the Christmas decoration display. The budget would be met equally from Parish Council and CIF funds; and
- that a constitution be established as the 'Rainhill Trials Commemoration Group' and a bank account be opened to receive funds.

The Council should note the actions of the Executive Committee.

9. TO CONSIDER A TREE PLANTING SCHEME ON ROADS AND VERGES

At the last meeting it was agreed that a tree planting scheme would enhance the village and further details on funding and practicalities be provided.

The proposal has been discussed with officers at St.Helens Council who were supportive, and provided the following information: permission would be forthcoming to plant trees in suitable highway verges and areas of public open space; suitable species would need to be selected for the locations, advice would be provided; the cost per tree would be in the region of £300.00, for supply, planting (in soft ground) and 12 months maintenance; planting into footpaths would double this cost; if footpath locations were selected a minimum 2m footpath width must be maintained; the Parish Council would be expected to meet the cost of a replacement tree should the tree be irreparably damaged within the first 3 years; any trees planted on land owned or leased by the Parish would remain the responsibility of the Parish, any planted on Highway land would transfer to Highway's maintenance; Highway Section did not foresee a problem taking on their maintenance.

In order to progress this the first steps would be to agree a budget for the project, and consider whether any CIF monies are available to supplement a Parish Council contribution. St.Helens Officers recommended that a scheme of around 30 trees would be sufficient to make an impact, therefore around £9,000.00 for provision. Locations need to be selected, this would then be discussed with the Highway Asset Manager for costing and suitability, before public consultation. The Parish Council would be responsible for the consultation exercise. A project would then be drawn up by the Asset Manager and implemented.

The planting season is November to March, however planting prior to Christmas increases the success rate. Therefore if the scheme is to be implemented this year, the above process should be completed before the end of October.

The sites previously suggested include: Warrington Road, Rainhill Road, the perimeter of the many parks and playing fields, The village – even in the recesses slightly off Warrington Road, e.g. Junction with Weaver Ave/Exchange Place and Station Street (including by the station – maybe Network Rail/Northern Rail can contribute), Victoria Street, Old Lane, Longton Lane, junction of Holt Lane with Warrington Road, and Holt Lane with Council Street.

The Council should agree a budget and determine how the scheme is to be progressed, if it is to go ahead.

10. TO CONSIDER PARTICIPATION IN MERCHANT NAVY DAY

Cllr Carroll supplied details of Merchant Navy Day, which in 2017 will take place on 3rd September. Seafarers UK are promoting the flying of the Red Ensign flag between 1st – 4th September to honour those lost at sea in both World Wars and to show support for the seafarers, on whom much of our trade and imports depend.

In order to show support it is suggested:

- that the flag is flown from a public building or prominent flagpole;
- a flag-hoisting ceremony is arranged;
- participation is confirmed to Seafarers UK, which would be promoted on a '2017 Roll of Honour' on the Merchant Navy Day website;

- donations are made to Seafarers UK's Merchant Navy Fund.

The details provided included the cost of purchase of a Red Ensign flag from Hampshire Flag Company as follows:

3 yard = £45.71

2.5 yard = £35.30

2 yard = £28.00

The price does not include VAT, it appears to be comparable with others on the internet. Before purchasing a flag, attempts would be made to borrow one. I have confirmed with the vicar at St. Ann's that the flagpole in the church grounds could be utilised, and if a service is required afternoon would be most suitable.

Should the Parish Council wish to mark this event, would that be by: simply arranging for the flag to be flown somewhere within Rainhill; organising a flag-hoisting ceremony; and/or making a donation to Seafarers UK. I also understand that Seafarers UK are willing to make a presentation to Parish Council if you so wish.

The Council should consider if it wishes to mark Merchant Navy Day and if so, in what way.

11. **TO CONSIDER FUTURE PLANTING IN THE TELEPHONE KIOSK**

The refurbishment of the Parish Council's telephone kiosk at View Road is now complete, and several compliments have been received. The kiosk has been repainted and Cllrs Carroll and Moore have installed hanging baskets and a trough and planted them up. Quotes from contractors to undertake planting and maintenance of the baskets were costed at around £1,100.00 +VAT. The costs currently incurred by Cllrs Carroll and Moore total £57.93, which are included in the table of payments for authorisation. Members of staff at Beauty on View and at St. Ann's Millennium Centre have agreed to water the baskets and the Parish Council may wish to consider sending a letter of thanks to both.

Members should consider the future maintenance of the baskets. Hanging baskets would normally have two planting season per year, but it may be considered that asking volunteers to water the baskets over winter would be too onerous, due to weather conditions, including the possibility of ice and snow, and reduced daylight hours.

For the future, are members happy to agree a rolling programme of planting for the hanging baskets without authorising each year, provided that amount does not exceed £100.00? If members would prefer to receive quotes and authorise each year this can be provided.

The Council should consider winter planting, and consider authorising a rolling programme for planting in future years.

12. **TO CONSIDER ACTIONS ARISING FROM OPEN SPACES TOUR**

On Saturday 8th July several Councillors and the Clerk undertook a tour of open spaces. As a result of the tour the following improvements are recommended:

- New bin at Old Lane playing fields adjacent to 4F Centre;
- New bin liner required at play area within Amanda Road/Two Butt Lane.

The following issues have been reported to St. Helens Council: fly tipping adjacent to Two Butt Lane. Lock needed on double gates at Two Butt Lane.

The Council should consider authorising the improvements identified.

13. TO CONSIDER THE ACTIONS OF THE ROCKET 190 GROUP

The Rocket 190 Group met with the Rotary Club, Gala Committee and Civic Society to confirm their commitment to the events planned for the celebration weekend and discuss finances. Each group confirmed that they were happy to take full responsibility for their event, including the funding. The Group have yet to meet with other community organisations, but feel that the support from the Rotary and Gala is reassuring. No further news is available from the National Railway Museum.

The constitution for the group has been approved at Executive Committee and will facilitate applications for funding.

The group are considering making a campaign via Crowdfunding to raise funds in connection with the loan of the Rocket. There is no charge to create a crowdfunding page and there are several platforms offering this service. Most platforms charge 5% commission to host the campaign, which is deducted from the total amount raised through the campaign, so if no donations are received, there is no fee to pay. Dependant on which platform is used, rewards may be offered to incentivise giving, and several types of project are available eg. All or nothing (unless you reach your target you do not receive anything); Flexible funding (pledges are given to you irrespective of reaching the target) Forever funding (pledges are processed weekly). However, on 'JustGiving' no rewards are required and any monies raised are transferred, irrespective of reaching a target.

Such a campaign has both risks and benefits:

Risks:

- Failure to meet campaign goals or to generate interest would be perceived as a public failure.
- Reaching financial goals and successfully gathering substantial public support but being unable to deliver on a project for some reason can severely negatively impact one's reputation.
- Managing information to supporters, crowdfunding could potentially generate a large number of investors, who may wish to be kept informed of progress on the scheme. Updates can be provided through the web page but those requiring individual updates could become time-consuming, dependent on numbers.

Benefits:

- Increase the profile of the celebration weekend and help with marketing, engaging with a wider audience.
- Receive feedback and increase interest, potentially attract new organisations to take part.
- Financial support, reducing risk to Parish Council.

Pages have an initial duration of 30 days, however, this can be extended up to 120 days if necessary. At the end of this period the page will be terminated and all funds raised transferred, minus the 5% administration fee. If insufficient funds are raised, there is no obligation to use the money for the intended purpose, though not doing so could create negative comments.

If this process is to be used, criteria such as the amount of the target and its intended use will need to be agreed. If it were to facilitate the loan of the Rocket, I would recommend securing agreement to the loan from NRM, before setting up the page. The campaign would have more impact closer to the celebration weekend in terms of publicity.

If the Parish Council feel this would be an activity in which they would wish to take part, then the action could be authorised now, but its implementation delayed until it would have most impact.

The Council should note the actions of the Rocket 190 Group and consider authorising participation in a crowdfunding campaign.

14. TO CONSIDER REQUEST TO BE CONTRIBUTING THIRD PARTY DONOR FOR FUNDING APPLICATION FOR IMPROVEMENTS TO VILLAGE HALL

The Village Hall Management Committee are making a bid for funding for improvements to the Village Hall, including a replacement boiler. The bid is made via WREN, a not-for-profit business that awards grants to communities, through the Landfill Communities Fund. FCC Environment donate money from landfill tax to be used on community projects, and can offset 90% of this as a tax credit.

All project applicants must secure the help of an eligible contributing third party donor, who is willing to contribute 10.75% of the funding bid. This money is paid to FCC Environmental to offset the cost of providing grant funding and the levy charged by the scheme's regulators for administering the funds.

The Parish Council have been asked to act as the contributing third party to support the Village Hall application. Any funds required to meet this commitment would be deducted from the grant money already ring-fenced for the Village Hall. The money would be payable within one month of an application being deemed successful. The application is due to be submitted by the end of July.

The exact figure required to be contributed is not known at the moment, if it is confirmed before the meeting I will report it. This year's grant to the Village Hall totals £11,023.00, currently £3,047.41 has been used. The 10.75% contribution is not expected to exceed the £3,036.18 that remains.

The Council should consider acting as third party donor and authorise payment of funds required.

15. TO CONSIDER REQUEST FOR ACCESS TO CRICKET CLUB ACROSS ALBERT FELLOWES PLAYING FIELDS

Members will recall a request from Rainhill Cricket Club to allow access for plant and machinery across the playing fields on Albert Fellowes Park to Rainhill Recreation Club. As a condition of allowing access across the fields the Cricket Club were requested to undertake consultation with local residents, to reduce issues arising.

As a result of consultation, overall responses have been received from four residents, Rainhill Town and Rainhill United.

One resident raised concerns directly to the Parish Council that the works could transfer flooding/drainage problems from the Cricket Club onto adjacent houses. Whilst further information was obtained for the resident, the issues raised were not within the Parish Council's remit. Reassurances have been sought from the contractor and the issue left between the parties to find resolution. I am not aware that resolution has been reached.

Confirmation was sought from the contractor that planning permission would not be required for the works, this has yet to be resolved. The Planning Section have been notified of the proposed works, and pre-application discussions are ongoing.

Rainhill Town (RT) normally play on the football pitch which would be affected by the access route. Following notification to RT of the works, a response was received indicating opposition to the proposal. RT feel: that alternative access, via Victoria Terrace, could be achieved; that the access would be massively detrimental to the pitch; new drainage inserted by the Council could be seriously affected by transportation of materials over it; the restricted access could affect mid-week games; Saturday morning matches clash with stated hours of work; and the proposed access use would affect the good work done to the pitches.

In order to address these issues the contractor has agreed to remove all obstructions by Friday evening to allow for weekend play. In return RT have indicated they will request that no home night games are set with the relevant teams during the period stated (18-29 Sept).

The Cricket Club received two email responses and one telephone call in response to the consultation letter, mainly from residents backing onto the Cricket Club in Deepdale Drive. Their main concerns were: long hours of working, including Saturdays; whether use of Mr Jones wasteland had been considered to avoid disruption to the playing fields; and appropriate disposal of waste materials to avoid attracting vermin. Both written responses were also positive about the proposed works, despite their concerns. Representatives have visited residents to discuss the concerns raised.

An email was received from Rainhill United (RU) expressing disappointment that they had not been consulted directly and requesting a meeting to discuss concerns. Details of the negotiated revised access requirements were forwarded to RU, with a request to submit any concerns in writing, though a meeting was possible if still required. Any response received will be circulated to members and reported at the meeting. Given the route of the proposed access, RU should not be affected by the proposal.

The Cricket Club are in discussion with Thomas Jones, owner of the land immediately to the rear of the houses in Deepdale Drive, who have indicated that they are prepared to offer access through their land at no cost. This option will be discussed over the next couple of weeks to assess its achievability. However, the Cricket Club would still wish the Parish Council to consider access across the playing fields.

As consultation is now complete the Parish Council should consider whether, in light of the concerns raised, they would wish to permit access via Albert Fellowes Park.

The Council should consider whether they wish to grant a right of access across Albert Fellowes Park.

16. TO AUTHORISE PAYMENT OF LEGAL EXPENSES FOR 4F CENTRE LEASE

Members may recall that the issue of a lease between the 4F Management Committee and Rainhill Parish Council has been ongoing since before 2014, when I took this position. I am pleased to report that the lease has now been completed, the land at Old Lane has been registered with the Land Registry and the clauses applying to the 4F Centre also registered with Land Registry. Barrow & Cook have now submitted their fees which total £986.00. This is made up as follows:

Legal fees	£750.00
VAT	£150.00
Disbursements	£86.00

I have included the fees in the table of payments for authorisation.

The Council should consider authorising the outstanding legal expenses.

17. TO CONSIDER JOINT PROJECT WITH CIVIC SOCIETY TO PROVIDE A PLANTER

The Civic Society have approached the Parish Council regarding the positioning of a planter in the village centre. The proposed location is in Houghton Street, adjacent to the wall separating the pedestrianised area from the Commercial car park. If installed as a joint project with the Parish Council, the planter would benefit from permitted development rights under the Town And Country Planning (General Permitted Development) (England) Order 2015, Schedule 2, Part 12, which permits local authorities (but not Civic Societies) to provide such structures required in connection with the operation of any public service administered by them. It has also been confirmed that a highway licence is not required.

The planter would be a floor standing octagonal planter in a black finish. It would be secured to the floor with two brackets for security, but could be easily relocated if needed, subject to the necessary consents. The Civic Society have confirmed they are able to fund its provision and future maintenance.

The Council should consider authorising the provision of a planter at Houghton Street.

18. TO APPROVE THE QUARTERLY BUDGET REPORT AND BANK RECONCILIATION

I have prepared a quarterly budget report, attached at appendix 1, to provide an update on the financial position. I have explained the expenditure in relation to the budgeted figure and the reason of any major variance. A bank reconciliation has been prepared for signing by the Chair, copy also attached.

The figures show underspend on:

Administration – the legal fees due will take much of the spare expenditure.

Public Open Spaces budget – the new responsibilities for changing rooms will increase this expenditure over the year.

Environmental Improvements – budget will be needed for tree planting and/or renewal of wildflower contract.

And overspend on:

Village Hall – only slight but this is a fixed sum; and

Publicity – due to publication of the annual report early in the year, this will balance out.

If members wish to email any questions in advance of the meeting, I would be happy to prepare a response in time for the meeting.

The Council should note the current budgetary position and approve the report and bank reconciliation.

19. TO CONSIDER RESIDENTS COMMENTS AND COMPLAINTS

The Clerk has dealt with correspondence including those relating to: School transportation (advice provided); Unauthorised matches on Albert Fellowes Park (unresolved); Barrier Baskets (resolved); Litter at Penny's Pit Park (forwarded to St.H), further details are available on request. The following complaints require further consideration:

Position of Village Notice Board

The following email was received:

"I have to raise this issue as I can't read it, the notice board next to the fruit shop in the village is set back behind a fence, but there is a bush between the two, leaving it impossible for people to see, it is definitely impossible to read if you were in a wheelchair, would the parish please consider either turning it round or re locating it, as not very accessible in its present location."

The Council should consider if further action is needed.

20. TO RECEIVE REPORTS FROM EXTERNAL GROUPS

- a) Public Open Spaces
- b) Village Hall Management Committee
- c) Rainhill Railway & Heritage Society
- d) Merseyside Assoc. of Local Councils
- e) Rainhill Gala
- f) 4F Centre

21. DATE AND TIME OF NEXT MEETING

4th September 2017, 7.30pm

16th October 2017, 7.30pm

**Rainhill Parish Council
Budget Monitoring Report 2017/18**

Expenditure April - June 2017

Item of Expenditure	Budget for this period	Actual Spend this period	Budget for 2017/2018	Variance from Budget (£)	Variance from Budget (%)	Explanation for Major Variances (>£500)
1. Association of Local Councils	300	0	1,200	-300	N/a	Premium paid in lump sum will balance throughout the year
2. Wages/Salaries - Gross	3,925	3,849	15,700	-76	-2	
3. Employer NI & Pension Payments	1,375	931	5,500	-444	-32	
4. Administration	875	155	3,500	-720	-82	No major admin expenses to date
5. Insurance	300	0	1,200	-300	-100	Premium paid in lump sum will balance throughout the year
6. Public Open Spaces	2,500	1203	10,000	-1,297	-52	Additional major expenses expected throughout the year
7. Rainhill Village Hall	2,756	3047	11,023	292	11	Fixed grant - will balance at year end
8. Contingency	1,250	0	5,000	-1,250	-100	It is contingency
9. Environmental Improvements (+S137)	2,625	260	10,500	-2,365	-90	Tree planting scheme proposed
10. Election Expenses/Reserves	0	0	0	0	0	
11. Good Citizenship Award	175	0	700	-175	-100	Expenditure incurred in February 18
12. Charter Mark/Publicity	750	1,538	3,000	788	105	Expenditure is always front loaded
13. Website Improvements	250	0	1,000	-250	-100	Will balance throughout year
Totals to End of June 2017	£17,081	£10,984	£68,323	-6,097	-36	Ongoing project

Income April - June 2017

Remitter	Precept	Pitch Hire	Other	TOTAL INCOME	VAT Refund	Explanation
20/04/17 St Helens Council	31,700			31,700		Precept Part 1 of 2
01/06/17 HMRC					2898	VAT Refund
22/06/17 Scottish Power			25	25		Goodwill Payment
23/06/17 St Helens Council	31,700			31,700		Precept Part 2 of 2
Totals to End of June 2017	£63,400		£25	£63,425	£2,898	

BANK ACCOUNTS / BANK RECONCILIATION

BANK RECONCILIATION AS AT 30 June 2017:-

BALANCE B/F:	53284.90	CURRENT ACCOUNT BALANCE	94623.48
plus		plus	
TOTAL RECEIPTS	66322.72	TSB HOLDING ACCOUNT	14000.00
less		less	
TOTAL PAYMENTS	10984.14	UNPRESENTED CHEQUES	0.00
BALANCE c/f	<u>108623.48</u>		<u>108623.48</u>

Meeting held on 24th July 2017

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Chairman