



9th May 2017

Dear Councillor,

You are summoned to attend the Annual Parish Council Meeting (APCM – usually referred to as AGM) to be held on Monday 15th May 2017 in the Elm Room at the Village Hall, commencing at 7:30pm.

You are further summoned to attend the Ordinary meeting of the Parish Council to be held on Monday 15th May 2017 in the Elm Room at the Village Hall, immediately following the APCM.

The new Chair and Vice-Chair will be given Declarations of Acceptance of Office at the APCM.

Each year in the summons to the APCM, Councillors are reminded that it is the responsibility of each individual Councillor to request a new Register of Interests form following any change. A new form must be completed within 28 days of any change. Please let me know if you need a form.

I attach Agendas for both meetings, relevant minutes and the Clerk's Report. Suzanne Davies, St. Helens Council's Events Officer will be in attendance to discuss Christmas decorations in the Village.

Please find time to read through the information before the meeting making any notes you need to against each item.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'G. Pinder'.

G. Pinder
Clerk to the Council



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RAINHILL PARISH COUNCIL

APCM AGENDA 15th MAY 2017

1. Election of Chairman for 2017/2018
2. Election of Deputy Chairman for 2017/2018
3. To receive apologies for absence
4. Appointment of Committee Members and Representatives to Rainhill Organisations for 2017/18:

Body	Councillor representation in 2016/17
Public Open Spaces	Cllrs. J. Carroll, S. Glover, W.M. Wood
Village Hall Management Committee	Cllr. C. Moore
Rainhill Railway & Heritage Society	Cllr. W.M. Wood
Merseyside Assoc. of Local Councils	Cllr. W.M. Wood
Rainhill Gala Committee	Cllr. B. Grunewald
4F Centre	Cllrs. J DeAsha, L. Glover, S. Glover
ECO Garden Project	Cllr. W.M. Wood, Clerk (G. Pinder)
Children's Playground Charity	Rainhill Parish Council
Planning Applications Group	Chair (Cllr. J. Carroll), Deputy Chair (Cllr T. Long), Cllrs B. Heydon, W. M. Wood
Good Citizenship Award Group	Cllrs. J. Carroll, J. DeAsha, C. Moore
LALC AGM and Conference	Cllr. W.M. Wood
Clerk's Appraisal Group	Chair (Cllr. J. Carroll), Cllrs. J. DeAsha, B. Heydon, C. Moore
Executive Committee	Chair (Cllr. J. Carroll), Deputy Chair (Cllr P. Long), Cllrs. J. DeAsha, S. Glover, B. Grunewald, B. Heydon. D. Long
Finance Committee	Full Council
Rainhill Trials 200 Working Group	Cllrs. B. Heydon, D. Long, W.M. Wood
Twinning Group	Cllrs. J. DeAsha, B. Heydon, D. Long
Armed Forces Community Covenant Working Group	Cllrs. J. DeAsha, B. Heydon, D. Long

5. To review, consider amendments, and approve Council documents as follows:
 - i. Standing Orders – amendment to s.33 'Expenditure', to bring in line with Financial Regulations.
 - ii. Financial Regulations – no amendment.
 - iii. Asset Register – amendments made, still requires work.
 - iv. Risk Assessment – amended to remove reference to Alto card.

Copies of the documents have been circulated electronically and paper copies will be available at the meeting.

RAINHILL PARISH COUNCIL

AGENDA 15th MAY 2017

Ordinary Meeting Agenda:

The public will be allowed to speak on any matters of concern, subject to prior written notification being received.

1. To receive apologies for absence
2. To receive declarations of interest from members
3. To consider and approve the minutes of the Ordinary Meeting held on 6th March 2017
4. To receive Police monthly statistics report – for information only
5. To note the contents of the Clerk's Report - for information only
6. To consider the following Planning Applications and note any actions taken:
P/2017/0181; P/2017/0187; P/2017/0224; P/2017/0237; P/2017/0239;
P/2017/0265; P/2017/0270; P/2017/0271; P/2017/0291; P/2017/0293;
P/2017/0302; P/2017/0303; P/2017/0314; P/2017/0317; P/2017/0355;
P/2017/0364
7. To authorise the accounts payable (list included in report)
8. To consider the provision of Christmas decorations in the village
9. To approve The Annual Governance Statement 2016/17
10. To approve the 2016/17 Accounts For External Audit & Bank Reconciliation
11. To consider the actions of the Rocket 190 Group
12. To consider Heritage Action Zone Funding and Heritage Issues
13. To consider adoption of a social media policy
14. To consider an application for sponsorship of Rainhill Riders Cycling Club
15. To consider undertaking a tour of public open spaces
16. To consider whether to review the Police/Community Compact
17. To consider sub-leasing of playing fields at Albert Fellowes Park
18. To approve a feasibility report for works at Holt Lane
19. To consider residents comments and complaints:
20. Reports:
 - a) Public Open Spaces
 - b) Village Hall Management Committee
 - c) Rainhill Railway & Heritage Society
 - d) Merseyside Assoc. of Local Councils
 - e) Rainhill Gala
 - f) 4F Centre
21. Date and time of next meeting

RAINHILL PARISH COUNCIL – MINUTES
6th March 2017

At a meeting of the Parish Council held at 7.30pm on Monday 6th March 2017 at Rainhill Village Hall, the following were present:

Cllrs: J. Carroll, J. Doyle, J. De'Asha, J. Fulham, L. Glover, S. Glover, B. Heydon, D. Long, P. Long, and W.M. Wood.

Representatives of Merseyside Police and the Police & Crime Commissioners Officer were in attendance.

885. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs B. Almond, M. Donovan and C. Moore. A written apology for absence had been received on behalf of Cllr. B. Grunewald, who is recovering from a heart attack. It was resolved to approve Cllr Grunewald's reason for absence.

886. DECLARATIONS OF INTEREST

Non-pecuniary interests were declared by Cllrs J. DeAsha, J. Fulham, S. Glover and D. Long – Members of Borough Planning Committee.

887. MINUTES OF THE ORDINARY MEETING HELD ON 23rd JANUARY 2017

It was resolved that the minutes of the Parish Council Meeting held on the 23rd January 2017 be approved and signed by the Chair as a correct record.

888. TO CONSIDER FUTURE POLICING IN RAINHILL

Following discussion on the current policing situation with the invited representatives the following actions were agreed:

- (i) Further details of a reported incident in a nursing home would be forwarded to Cllr T Long;
- (ii) Clerk to request a Police shadowing exercise for Parish Councillor participation.

889. CLERK'S REPORT

It was resolved that the contents of the Clerk's report be noted and that the Clerk be instructed to pursue Parking Services in regard to the timing of Enforcement Officer visits.

890. PLANNING APPLICATIONS

It was resolved that the following actions be noted in relation to planning applications:

That the following applications be left to neighbourhood consultation and that no additional comments be submitted:

P/2017/0022 - Stoney Lane Bridge over Railway, Stoney Lane, works to bridge parapets in line with electrification of railway, rather than the previous proposal to add metal to the top of existing coping stone, the proposal is to add 700mm high replacement coping stones of concrete construction.

P/2017/0047 - 18 Old Lane, single storey rear extension projecting 5.86m from the rear, 2.44m high overall, and 1.84m to the eaves.

P/2017/0056 - St Ann's C of E Church, Warrington Road, works to trees covered by a tree preservation order to crown lift one beech.

P/2017/0043 - Premier Lodge Travel Inn, 804 Warrington Road, works to trees covered by a Tree Preservation Order to prune back one poplar tree.

RAINHILL PARISH COUNCIL – MINUTES
6th March 2017

P/2017/0057 - 14 Tasker Terrace, demolition of existing single storey outbuildings and erection of single storey rear extension.

P/2017/0077 - 64 View Road, erection of an attached garage to the side of the property.

P/2017/0079 - Wylde Cop, Mill Lane, alterations to planning approval P/2016/0288/FUL for a detached dwelling, works to include a larger single storey side extension.

P/2017/0087 - 3 Dunbeath Close, extension of existing front and rear dormers along with front porch.

P/2017/0138 - 15 Victoria Place, single storey rear extension.

P/2017/0142 - 324 Warrington Road, single storey rear extension, new canopy over front door and alterations to hard landscape to provide level access to dwelling.

P/2017/0151 - 8 Garsdale Avenue, single storey extension to side and rear.

P/2017/0159 - The Spinney Mill Lane, works to 2 trees covered by a tree preservation order.

That a letter expressing concern at potential terracing effect be submitted on:

P/2017/0130 - 808 Warrington Road, erection of two storey side, and part two storey/part single storey rear extensions.

891. ACCOUNTS FOR PAYMENT

It was resolved that the following items were approved for payment:

Payee	Description	Amount	Ref
G Pinder	Telephone	15.00	
	Salary - March (less Tax, NI & Pens)	1069.13	
	Photocopying - Jan	21.60	
	Laminating Pouches	9.99	
	Home Office Allowance	978.00	
	GCA expenses – shown below S.137	103.70	
	Copier Paper	2.50	
		2199.92	TFR218
Merseyside Pension Fund	LGPS – Mar	410.50	TFR219
HMRC	Tax & NI (Jan - Mar)	694.14	TFR220
Rainhill Village Hall	Contribution	6872.57	TFR221
LALC	NALC & LALC Subs, Area Sec, LCR	929.49	071
Scottish Power	Deepdale Drive (Rainhill Park) - Mar	21.00	STO
Npower	Martin Close (Holt) - Mar	3.00	DD
United Utilities	Rainhill Park Playing Fields – Mar	55.04	DD
United Utilities	Holt Playing Fields – Mar	6.33	STO
Hydraclean	Legionella Testing Holt Lane - Mar	51.00	STO
Hydraclean	Legionella Testing Rainhill Park – Mar	52.00	STO
Unity Trust Bank	Bank Charges – Jan-Mar	18.00	DD
SLCC	Clerk's membership subscription	139.00	TFR223
S.137 Payments			
G. Pinder	Good Citizenship Buffet inc. in TFR218	103.70	TFR218
J&C Catering	Good Citizenship Buffet	207.00	TFR222
Mma Recognition Plaques	Good Citizenship Award Plaques	134.40	TFR217
CPRE	Annual Membership	36.00	072

892. TO CONSIDER THE FUTURE OF THE WILDFLOWER AREAS

Resolved that:

RAINHILL PARISH COUNCIL – MINUTES
6th March 2017

- (i) The rationalisation of planting beds be approved;
- (ii) A 1m spring bulb planting strip be introduced during Winter 2017 along the wildflower beds at a cost of £749.00; and
- (iii) Use of Pictorial Meadow seed be deferred until renewal of the contract, and reconsidered after this year's display.

893. TO CONSIDER THE FUTURE OF THE BARRIER BASKETS

Resolved that 13 barrier baskets be refilled for the 2017/18 season, and St.Helens Council be requested to remove the unfilled baskets.

894. TO APPROVE MEMBERSHIP OF CPRE

Resolved that membership of CPRE be renewed and payment authorised.

895. TO APPROVE CANCELLATION OF CLERK'S MEMBERSHIP OF SLCC

Resolved that the Clerk's membership of SLCC be renewed for a further year, and payment of the subscription be authorised and that the item be reviewed for value for money in the light of usage next year.

896. TO CONSIDER POTENTIAL ALLOTMENTS ON LAND TO THE REAR OF DEEPDALE DRIVE

Following discussion it was agreed that as there was no interest from the land owner the issue could not be pursued further.

897. TO APPROVE FINANCIAL SUPPORT FOR HEART SCREENING EVENT

Resolved that funding up to £200 be approved to support the holding of a heart screening event.

898. TO CONSIDER SAFETY ISSUES AT DANE COURT PRECINCT

Resolved that the Clerk write to the agents of Dane Court Precinct to raise concern at safety issues, and inform Building Control Officers at St.Helens Council of the incident.

899. TO APPROVE A CONTRACT FOR LEGIONELLA TESTING AT CHANGING FACILITIES

Resolved that the Council authorise renewal of the contract for Legionella testing with Hydraclean for a further year.

900. TO CONSIDER RESIDENTS' COMMENTS AND COMPLAINTS

Resolved that the Clerk write to CCG to explore whether any cuts were planned to the clinical services at Rainhill Clinic, and to express concern at any potential loss.

Cllr DeAsha confirmed that an Officer from St.Helens Council would attend in May to discuss the Christmas Lights display.

Cllr Fulham reported many of the people with queries and concerns about the Preferred Options could have them addressed if they read the draft Local Plan in full.

Cllr T Long was concerned that the reasoning behind the plan's decisions should be communicated clearly to Rainhill residents by the borough, Cllr S Glover confirmed that borough Councillors were planning to hold meetings at the next stage of the plan's progress.

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6th March 2017

Cllr Wood had received a letter from Dr Chibby Orjiekwe at Rainhill Surgery, requesting sponsorship for a new cycling club – Rainhill Riders. This would be added to the next agenda for consideration.

Cllr Heydon reported that work on the Rocket 190th Celebrations was progressing and three meetings with community groups were planned over the next few weeks. Further Marie Rimmer, M.P. had been requested to apply pressure to the National Railway Museum to support the event.

901. TO RECEIVE REPORTS FROM MEMBER REPRESENTATIVES ON LOCAL ORGANISATIONS

Resolved that the Council noted the following reports:

- Public Open Spaces: The Eco Group continue to progress with the Parish Council members providing a supporting role.
- Village Hall Management Committee: the next meeting would be held on 21 March. The redecoration of the building was complimented.
- Rainhill Railway & Heritage Society: The summer outing to the Severn Valley Railway was now booked.
- Merseyside Association of Local Councils: Cllr Wood reiterated that the expenses for the LALC Spring Conference this year would be met from existing LALC funds. All were invited to attend on 13th May 2017.
- Gala Committee: No report
- 4F Centre: The Centre continued to go from strength to strength. An application was being made via the Rotary Club's Dragon's Den initiative to provide a new kitchen.

902. DATE & TIME OF NEXT MEETING

The Annual Parish Meeting takes place on Wednesday 26th April 2017, in the Teak Room at Rainhill Village Hall, starting at 7:30pm.

It was resolved that AGM will be held on Monday 15th May 2017, starting at 7:30pm, the venue being Rainhill Village Hall and that next ordinary meeting will immediately follow the AGM.

The meeting closed at 9.00 pm

Chair of the Parish Council
15th May 2017

Merseyside Police Report for Rainhill Parish Council Meeting Monday 15th May 2017

Area: Rainhill

Month: March 2017

	2016	2017	Diff	% Diff	Description
Burglary Dwelling	3	4	1	33.3	1) 3 males approx. 17 y.o.climb over garden fence - try conservatory & garage doors - Stephenson Grove x 2 3) Rear conservatory doors forced at 00-30 hours - house alarm activated - no entry - Ashton Avenue 4) Alarms pulled off wall - alarm activated - no entry gained - Mill Lane
Burglary Other Than A Dwelling	2	6	4	200.0	1) Shop window broken - till stolen - no money in till - Caffé & Co., Dane Court 2) Garage & garden shed accessed - early hours of the morning pedal cycles stolen - Kendal Drive 3) Stunt bike stolen from shed - early hours of the morning - Burton Close - similar time to above 4) Machinery & tools stolen from outbuilding - Fox's Bank Lane 5) Items stolen from rear garden - early hours of the morning - Elderswood 6) Items stolen from rear garden - early hours of the morning - sme night as above - Elderswood
Criminal Damage	6	2	-4	-66.7	1) Windows of vehicle broken - Blundells Lane 2) Tyres of vehicle slashed - ongoing neighbour dispute - Rainhill Road
Drugs	0	0	0	0.0	
Other Theft	4	5	1	25.0	1) Shell garage - making off without payment x 4 - part offences - vehicles using false plates 5) Theft of motor bike - Chatsworth Road
Robbery Business	0	0	0	0.0	
Theft Bike	0	1	1	100.0	1) Unlocked pedal cycle stolen from outside a shop at 21-40 hours - Longton Lane
Theft Person	0	0	0	0.0	
T.F.M.V.	3	4	1	33.3	1) Insecure vehicle accessed - untidy search - Sat Nav stolen - Stoney Lane 2) Theft from vehicle overnight - Cannon camera stolen - Two Butt Lane 3) V.R.M.plates stolen - Rainhill Road 4) Four hubcaps stolen from vehicle from Ford Focus overnight - Stapleton Road
Theft Shop	4	3	-1	-25.0	1) McColl's - items concealed in a carrier bag 2) Co-op - 2 bottles of Prosecco stolen 3) Shell - fuel - customer said he will return to pay
Theft Of Motor Vehicle	0	2	2	100.0	1) Ford Fiesta stolen without car keys - Ryder Close 2) Land Rover stolen without keys from the Shell Garage when customer paying for fuel
			0		
Total	22	27	5	22.7	
ASB	15	26	11	73.3	

Merseyside Police Report for Rainhill Parish Council Meeting Monday 15th May 2017

Area: Rainhill

Month: April 2017

	2016	2017	Diff	% Diff	Description
Burglary Dwelling	1	0	-1	-100.0	
Burglary Other Than A Dwelling	1	0	-1	-100.0	
Criminal Damage	3	3	0	0.0	1) Mobile phone smashed during altercation between pupils at Rainhill High school - Warrington Road 2) Air pellet fired at residents house window by unknown person - Warburton Hey 3) Damage to motor vehicle when vehicle parked on two separate occasions - Warrington Road
Drugs	0	3	3	100.0	1) Cannabis seized from male youth - Ratcliffe Place 2) Cannabis found following a search warrant - Second Avenue 3) Cannabis found following a search warrant - Longton Lane
Other Theft	8	5	-3	-37.5	1) Male aged 10 leaves bag unattended - unknown male steals mobile phone from bag - rec field Old Lane 2) Newspapers & magazines stolen following delivery in early hours of the morning x 2 - Warrington Road 4) Items stolen from rear garden pond - Elderswood 5) Male makes off from taxi without paying fare - Warrington Road
Robbery Personal	0	1	1	100.0	1) Attempted robbery of mobile phone from male - Two Butt Lane
Theft Bike	0	0	0	100.0	
T.F.M.V.	3	3	0	0.0	1) Theft from vehicle - Sat Nav stolen - Galston Avenue 2) Theft from vehicle overnight - items stolen - Holt Lane 3) Attempted theft from vehicle overnight - vehicle doors interfered with - Stephenson Grove
Theft Shop	7	4	-3	-42.9	1) Newspapers & magazines stolen following delivery in early hours of the morning x 3 - Warrington Road 4) Shell - vehicle driven off without paying for fuel - Warrington Road
Theft Of Motor Vehicle	1	1	0	0.0	1) Vehicle taken without consent - Meade Close
Total	24	20	-4	-16.7	
ASB	20	18	-2	-10.0	

RAINHILL PARISH COUNCIL - CLERK'S REPORT MAY 2017

The Clerk's report is in two parts:

- The first part relates to actions that have already been taken. These items will not have a corresponding Agenda item and shouldn't need any further discussion.
 - The second part relates directly to Agenda items and is intended to assist any discussion of Agenda items. These notes are for information only and should only be discussed as each Agenda item is reached.
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PART 1 - ACTIONS TAKEN

5. CLERKS REPORT

All actions resulting from resolutions made at the 6th March ordinary meeting have either been completed or are in progress. Additionally I can report the following:

5.1 RED TELEPHONE KIOSK IN VILLAGE

The telephone kiosk has now been painted, as authorised by MIN 851: 12.12.16, and prepared for planting. The invoice has been added to the table of payments for authorisation.

5.2 REFUND FROM SCOTTISH POWER

A refund of accumulated credit with Scottish Power has been reclaimed providing income of £142.08.

5.3 WAR MEMORIAL VANDALISM

As members will be aware the War Memorial was the victim of graffiti in March. The graffiti was removed by Stone Central at a cost of £360.00. After much deliberation it was considered that the Parish Council would request the Police to pursue prosecution of the suspect. The Clerk has provided a witness statement to the Police. The suspect was interviewed by the Police on 29th April and admitted guilt, apologised, offered to reimburse the cost for removal of the graffiti, and offered to do voluntary work for the British Legion to compensate for any offence caused. The case will be determined by the Police Decision Maker shortly. I will report any further progress at the meeting.

5.4 CLERK'S HOLIDAYS

The Clerk is planning to take leave 13th-20th January 2017. This will necessitate early delivery of the agenda and summons to the meeting scheduled for 23rd January 2017, which will be delivered on Thursday 11th January. A reminder that the Clerk has already booked leave 3rd-10th June.

5.5 MINUTES OF THE ANNUAL PARISH MEETING HELD ON 26th APRIL 2017

The minutes of the annual Parish Meeting have been circulated to all those who registered their attendance on the night. Amendments received have been incorporated. The minutes are presented at Appendix 1 to be accepted as a true record, though they will only be signed at next year's meeting.

5.6 INTERNAL AUDIT

Internal Audit was held on 24th April and the Council's accounts and financial processes were inspected and reviewed. No problems were highlighted and the internal audit section of the Annual Return was completed and signed off as fully meeting all requirements.

5.7 POLICE SHADOWING

You may recall that at the March meeting of the Parish Council the Clerk was requested to organise a Police shadowing exercise for members. A request was duly made to Insp. Drennan who requested further information on the type of activity to be observed and outlined the need for a full risk assessment, given the dangers involved, issues of confidentiality and data protection.

An email was circulated to all members to assess who would be interested in participating in the exercise. No response was received. Unless there is specific interest in such an exercise, with the Parish Council's permission, I would like to inform Insp. Drennan that we do not wish to pursue this further.

5.8 BUILDING CONTROL INSPECTION OF DANE COURT

Following safety concerns caused by falling metal work in high winds, the Building Control Officers from St. Helens Council visited Dane Court on Tuesday 21st March. At the time of inspection there was no apparent danger arising from the advertisement totem.

5.9 SERVICE PROVISION AT RAINHILL CLINIC

At the March meeting the Clerk was asked to write to CCG to allay rumours of cuts to services at Rainhill Clinic. A response was received from Helen Williams, Manager of Commissioning and Transformation People's Services Department, at St Helens Council to confirm that none of the current partners have any plans to reduce the number or type of clinic there and there are no planned reviews. The original complainant was pleased with the response.

PART 2 - AGENDA ITEMS – SUPPLEMENTARY NOTES

6. PLANNING APPLICATIONS

The following applications have been assessed and comments submitted as indicated:

An objection has been submitted to the following applications:

P/2017/0265 - 70 Holt Lane, siting of a portacabin for additional office space, to ensure the long-term maintenance of the cabin;

P/2017/0270 - land At Corner Of Warrington Road/Longton Lane, Application for prior approval for siting of 15m telecommunications mast, 3 no antennas, 2 no diameter dishes, 2 no equipment cabinets and 1 no meter, considered to be intrusive and incongruous.

P/2017/0302 - Manor Croft, Mill Lane, two storey side extension.

No comment has been submitted for the following applications and the closing date for comments will have passed at the time of the meeting:

P/2017/0181 - 235 Longton Lane, part two storey part single storey side extension.

P/2017/0187 - 35 View Road, re-rendering of dwelling.

P/2017/0224 - 494 Warrington Road, part two storey and single storey side extensions with alterations to raise roof ridge height.

P/2017/0237 - Telecommunications Mast North Of M62 Foxs Bank Lane, prior notification for a replacement 18m high telecommunications mast and ground based equipment.

P/2017/0239 - 9 Mooreway, certificate of lawfulness for single storey rear extension with mono pitched roof, and single storey side extension with dual pitched roof.

P/2017/0271 - 29 Galston Avenue, demolition of existing garage and erection of a single storey side and rear extension.

P/2017/0291 - 20 View Road, works to trees covered by a tree preservation order to thin, crown lift lower branches and reduction in height by 1-2m on 3no Beech trees.

P/2017/0293 - Fair View East, Mill Lane, works to trees covered by a tree preservation order to 1 ash (T2) and 1 beech (G12).

P/2017/0303 - 35 View Road, replacement of existing tarmac driveway with cobbles, setts, stone paving.

P/2017/0314 - 820 Warrington Road, erection of two storey side, and single storey rear extension and front porch

P/2017/0317 - Longton Lane Community Primary School, Longton Lane, installation of steel powder coated canopy play area with roller shutters, and external alterations to infants department.

No comment has yet been submitted for the following applications, the closing date for comments will still be open at the time of the meeting:

P/2017/0355 - Rainhill Railway Station, Station Road, installation of new ticket vending machine within existing waiting room on platform 1, along with installation of 2no seat benches to platforms 1 and 2 (4 in total).

P/2017/0364 - 674 Warrington Road, single storey side extension

The Council should note the actions taken.

7. TO AUTHORISE ACCOUNTS FOR PAYMENT

A number of payments have been made in April which are either mandatory i.e. salary and pension, or were emergency payments i.e. cleaning of graffiti off war memorial. Whilst already completed they are included in the table of authorisations.

Clerk's Report May 2017

Payee	Description	Amount	Ref
Stone Central	Removal of graffiti from War Memorial	360.00	TFR224
G Pinder	Telephone	15.00	
G Pinder	Salary - April (less Tax, NI & Pens)	1086.52	
	Photocopying – March	15.75	
	Photocopying - April	12.40	
		1129.67	TFR231
Merseyside Pension Fund	LGPS – April	301.53	TFR232
Scottish Power	Deepdale Drive (Rainhill Park) - April	21.00	STO
Npower	Martin Close (Holt) - April	3.00	DD
United Utilities	Rainhill Park Playing Fields – April	55.06	DD
United Utilities	Holt Playing Fields – April	6.33	STO
St.Helens Council	13 Barrier Baskets Winter 2016	632.27	TFR225
St.Helens Council	Lease - Amanda Road Playground	0.50	TFR226
St.Helens Council	Lease - Ivy Farm Road Playground	0.50	TFR227
St.Helens Council	Lease - Swan Farm Gardens	1.00	TFR228
St.Helens Council	Lease - Rainhill Park	4.00	TFR229
LDS Ltd	Annual Report Distribution	442.98	TFR230
EWS Colour Print	Design & Printing of Annual Report	1095.00	TFR233
Topcoat	Painting Telephone Kiosk	260.00	TFR234
Hydraclean	Legionella Testing Holt Lane - April	51.00	STO
Hydraclean	Legionella Testing Rainhill Park - April	52.00	STO
G Pinder	Telephone	15.00	
G Pinder	Salary - May (less Tax, NI & Pens)	1086.32	
	Printer Inks	17.39	
		1118.71	TFR235
Merseyside Pension Fund	LGPS – May	301.53	TFR236
Scottish Power	Deepdale Drive (Rainhill Park) - May	21.00	STO
Npower	Martin Close (Holt) - May	6.00	DD
United Utilities	Rainhill Park Playing Fields – May	55.06	DD
United Utilities	Holt Playing Fields – May	6.33	STO
Hydraclean	Legionella Testing Holt Lane - May	51.00	STO
Hydraclean	Legionella Testing Rainhill Park - May	52.00	STO

The Council should consider approving the above payments.

8. TO CONSIDER THE PROVISION OF CHRISTMAS DECORATIONS IN THE VILLAGE

Members may recall that a request was made for an Events Officer from St.Helens Council to attend to discuss the provision of new Christmas decorations in the village. Suzanne Davies will be in attendance. I would be grateful if members could give some thought as to the type of decorations desired, whether these have been seen elsewhere or in a brochure, etc. Any suggestions would need to be assessed for suitability, and costed, before being returned to a subsequent meeting.

The Council should consider how it wishes to improve the Christmas decorations.

9. TO APPROVE THE ANNUAL GOVERNANCE STATEMENT 2016/17

The Annual Governance Statement forms Section 1 of the Annual Return documentation for submission for External Audit. Due to a change in the Accounts and

Audit Regulations 2015, the Annual Governance Statement must be approved before the Accounting Statements. The Governance Statement is signed each year by the Chair, and simply confirms that the Parish Council acknowledge their corporate responsibility for ensuring a sound system of internal control and have followed all appropriate regulations in its practices and the preparation of its accounts. The Financial Regulations require that:

"1 f) At least once a year, prior to approving the Annual Governance Statement, the council must review the effectiveness of its system of internal control which shall be in accordance with proper practices."

This was undertaken at our December meeting Min 856: 12.12.16.

A copy of the Governance Statement is attached in the Annual Return at Appendix 2.

The Council should consider the Annual Governance Statement and consider approval for signing by the Chair on behalf of the Council.

10. TO APPROVE THE 2016/17 ACCOUNTS FOR EXTERNAL AUDIT & BANK RECONCILIATION

As the Governance Statement has now been approved, Section 2 of the Annual Return, the Accounting Statement can be considered. I attach a copy of the main page of the submission together with accounts summary, separate spreadsheet extracts of income and expenditure, and a bank reconciliation to the end of March 2017. Following the successful completion of the Internal Audit on 24th April 2017, the BDO submission is ready for approval by the Council and signing by the Chair.

The timetable for all the stages in this process is as follows:

Approve Accounts at this meeting

Display All Notices on board and web by 12 June

Submit to BDO by 3 July

Make Accounts Publicly Accessible 13 June to 24 July

Publicise Audited Accounts by 30 September

The last step is dependent on the BDO approving the submission.

The Council should consider approval of the Accounts and Annual Return for signing by the Chair on behalf of the Council and approve the Bank Reconciliation for signing by the Chair

11. TO CONSIDER THE ACTIONS OF THE ROCKET 190 GROUP

A series of meetings have been held with local organisations to build up content for the planned celebration of the 190th anniversary of the Rainhill Locomotive trials on Whit bank holiday weekend 2019, 25th – 27th May.

Reaction to the planned celebrations has been positive, with many suggestions and offers of help coming from the community. A schedule of events for the weekend and beyond is coming together and I have attached the draft schedule at Appendix 3.

Further meetings are proposed both with local organisations and with Northern and Network Rail. We hope further content will be added to the schedule as time progresses.

It has been suggest that a community/parish bank account be opened, into which donations and funding can be placed. It is hoped that many of the planned activities will

be self-financing, however, initial costs may have to be met up front. Further, the group may have to formalise its entity, having a constitution, etc., in order to apply for funding. The Council should confirm that it is content to proceed in this way, and whether this is to be undertaken by the Clerk.

The Council should consider authorising the opening of a bank account and formalising the constitution of a Rocket 190 Group.

12. TO CONSIDER HERITAGE ACTION ZONE FUNDING & HERITAGE ISSUES

A request has been received via email and at the Annual Parish Meeting that the Council consider an application for Heritage Action Zone funding. The funding is administered by Historic England and is aimed at areas with significant historic interest, with the potential to make greater use of its heritage to support the social, economic and environmental needs of the place. The request outlines many historic assets within Rainhill and St.Helens and which could be used to gain funding to regenerate the area.

Following a meeting with St.Helens Conservation Officer, Lorraine Ward, it appears that whilst Historic England's web site indicates that an application area can be of any size, e.g. "a conservation area", advice from Historic England indicates that urban areas of significant size are more likely to be successful, e.g. the whole of St.Helens rather than Rainhill. Competition for funding is strong and an application would require significant resources, which are currently not available.

St.Helens Council currently employ a Conservation Officer for half of the working week, but are looking to increase this to a full time post equivalent. This may provide resources for proactive work, such as funding applications. Together with HAZ, other sources of funding exist, e.g. Heritage Lottery Funding, therefore money could be available to seek improvements or develop heritage trails, etc.

More specifically, the Civic Society have raised the issue of the Railway Memorial plinth in Houghton Street, which is in need of attention. It was originally hoped that this would form part of a project under the Heritage Townscape Fund, but as Rainhill was removed from the project, the plinth has remained un-renovated. I have no record of the plinth being installed, so cannot be sure of its ownership, but it does not appear on our list of assets.

Do the Council consider that any further action is needed in respect of the above issues?

The Council need to consider whether any further action is needed in respect of heritage issues.

13. TO CONSIDER ADOPTION OF A SOCIAL MEDIA POLICY

The Parish Council have recently acquired a Facebook page, set up and currently administered by Councillor Fulham. The website has been in existence for many years and is administered by the Clerk. There are many positive uses for social media including keeping an eye on what is going on in the village, explaining what the Council is doing and why, canvassing residents views or publicising local events. However, there are also potential issues: negative comments, being drawn into debate, misinterpretation and misinformation. In order to demonstrate that the Parish Council has considered the potential issues involved, it is good practice to have a Social Media Policy. I have adapted a generic Social Media Policy for consideration for adoption, this

has been circulated electronically and a paper copy will be available at the meeting. If adopted all members and employees would need to comply with it.

The Council should consider if it wishes adopt the Social Media Policy.

14. TO CONSIDER AN APPLICATION FOR SPONSORSHIP OF RAINHILL RIDERS CYCLING CLUB

A letter has been received from Dr Chibuzo Orjiekwe requesting sponsorship for a newly formed cycling club – Rainhill Riders. The club has been set up by Rainhill Village Surgery. The club needs to be affiliated with British Cycling, which is indicated to cost £67. Should sponsorship be agreed, the Parish Council logo would be added to the club jersey. I have received confirmation that the sponsorship would be a one off donation.

The Council should consider whether it wishes to sponsor Rainhill Riders

15. TO CONSIDER UNDERTAKING A TOUR OF PUBLIC OPEN SPACES

Each year the whole Council is invited to undertake a tour of open spaces, and last year six Councillors and the Clerk took part. A number of issues were identified and resolved. In previous years the tour has been held on a Saturday. If this is still the most appropriate day, could a suitable date be agreed, and an indication given of who will attend - just for numbers. I am currently free on 17th June, or 1st & 8th July.

The Council should consider whether a tour is to be undertaken and agree a suitable date.

16. TO CONSIDER WHETHER TO REVIEW THE POLICE/COMMUNITY COMPACT

Following the adoption of the Police/Community Compact in March 2015, a review was undertaken in March 2016 and its findings adopted in May 2016 (MIN 756: 16.5.16). As a year has now passed the Council may wish to consider if a further review is needed, or set a time period after which the compact will be reviewed. A copy of the current compact has been circulated electronically.

The Council should consider how frequently to review the Police/Community Compact.

17. TO CONSIDER SUB-LEASING OF PLAYING FIELD AT ALBERT FELLOWES PARK

We have received enquiries regarding the sub-leasing of playing pitches at Albert Fellowes Park. Rainhill Town currently use the pitches, but their first and second teams are forced to use pitches in Skelmersdale, due to bad drainage at Albert Fellowes Park. The teams would like to return to Rainhill, but in order to do so would need improvements to the pitch. Neither St.Helens nor the Parish have the money to undertake the type of work required to improve the drainage. Rainhill Town have applied to Sports England and the Football Foundation for funding to undertake the work, however, in order to qualify for the funding they must have 'control' of the land - this could be in the form of a permanent lease, either from St.Helens or ourselves. I contacted St.Helens to assess whether this was possible, but at the request of the enquirer I have put the enquiry on hold.

As the proposal would almost certainly require the fencing off of the land, removing it from public use, it would be an advantage to know whether the Parish Council, in

principle, would agree to such a sub-letting. Whilst I am not yet sure that it can legally be achieved, I would not wish to undertake abortive work, if in principle, it is not acceptable.

The Council should consider if it would agree to sub-letting land at Albert Fellowes Park if it were possible.

18. TO APPROVE A FEASIBILITY REPORT FOR WORKS AT HOLT LANE

Members will recall our aspirations to replace the changing rooms at the Holt Lane playing fields. This has been an ongoing issue and Members have previously authorised the commissioning of a feasibility study to assess likely costs of both refurbishment and replacement of the buildings. St.Helens Council were unable to undertake the feasibility study work when asked.

I initially sought to commission a local surveyor to undertake this work, however having discussed it with the Environmental Services Manager at St.Helens Council, it was agreed that the study would be best commissioned from St.Helens Council, and whilst resources were not immediately available, this might be possible in the near future. I have now received confirmation that this study can be commenced by St.Helens. Previously, a limit of £500 was applied to the cost of the study. St.Helens Council are unable to commit to a costing prior to undertaking the work. Are members happy to authorise the commissioning of a feasibility study from St.Helens Council, which may exceed the £500 limit previously set?

I would recommend that the work is undertaken through St.Helens Council as we may need to work with them in implementing its recommendations, which could be difficult if the findings of an independent study are later contested.

The Council should consider commissioning a feasibility study on the future of Holt Lane changing rooms through St.Helens Council.

19. TO CONSIDER RESIDENTS COMMENTS AND COMPLAINTS

A letter of thanks has been received from Edna North for receipt of the Good Citizenship Award.

The Clerk has dealt with correspondence including those relating to: Land ownership at Sandstone Close; permission to enter land from metal detectorist; Police Crime Visits – Kendal Drive; Public Liability Insurance at 4F Centre; Fly tipping in alleyway project; relocation of street signage, and derelict property at 17 Tasker Terrace. If you would like further details please ask.

Mosaic at Warrington Road/Rainhill Road

A complaint was received via the PCSO that vandalism had occurred to the mosaic board situated on land belonging to Riverside Housing at the junction of Warrington Road and Rainhill Road. The bottom section of the enclosing frame has fallen off and the mosaic is now beginning to break up at the bottom. I have photos if anyone would like to see them. Attempts have been made to contact Riverside to report the damage, but no response has received. I am not sure of the ownership of the boards, I do not believe that they belong to the Parish Council, would the Parish Council therefore wish me to spend any further time pursuing this issue formally?

Closure of Houghton Street / Commercial Car Park to become Pay & Display

A posting on Facebook by Galleria, regarding a decision to turn the Commercial Public House car park into pay & display, led to the following question being submitted to the Parish Council:

"Can someone produce a definitive statement as to how the closure of Houghton St was dealt with in terms of the land occupied by the former premises and the highway land? Indeed, is there still a public right of way? My experience suggests that the highway land is re-vested to the premises which adjoin the extinguished highway (either side of the centre line)."

I obtained a copy of the stopping up order from St. Helens Council. A proportion of Houghton Street ceased to be a public highway and became a public car park in 1971. The land fronting onto Warrington Road between properties 503 (Galleria) and 507 (Victoria Hotel) remains part of the public highway. I have spoken with the Rights of Way Officer who has confirmed that no right of way exists across the car park, nor would one be considered, given the close proximity of alternative routes.

My understanding is that once the highway use is extinguished, that the land returns to its original owner, which in the majority of cases is the adjacent land owner, but this cannot be taken for granted. A search can be made through land registry to ascertain the land owner, but we have no reason to believe it is not the Commercial Pub.

I have informed the enquirer of my findings. If the Parish Council would like me to spend any further time investigating this please let me know.

20. TO RECEIVE REPORTS FROM EXTERNAL GROUPS

- a) Public Open Spaces
- b) Village Hall Management Committee
- c) Rainhill Railway & Heritage Society
- d) Merseyside Assoc. of Local Councils
- e) Rainhill Gala
- f) 4F Centre

21. DATE AND TIME OF NEXT MEETING

19th June 2017, 7.30pm
24th July 2017, 7.30pm

Rainhill Annual Parish Meeting
26th April 2017
Held at Rainhill Village Hall

Present Cllrs: B. Almond, J. DeAsha, J. Carroll, M. Donovan, J. Doyle, J. Fulham, S. Glover, B. Heydon, D. Long, P. Long, C. Moore, W. Wood, Insp. Matt Drennan (Merseyside Police), and 19 residents.

1. The Chair, Cllr J. Carroll, welcomed residents to the meeting, thanked them for attending, and explained how the meeting would progress.
2. Apologies were received from Cllr B. Grunewald and L. Glover.
3. Insp. M Drennan outlined the statistics for crime in Rainhill. There were approximately 40 crimes reported per month, this showed a reduction of 2 per month and accounted for 3% of the overall crime in St.Helens. Violence related crimes had increased from 7 last month to 10, representing 3% of the overall violent crime within St.Helens. Anti-social behaviour has increased from 20 last month to 24, representing 4% of the overall anti-social behaviour within St.Helens. Whilst knife crime was rising, it tended to be targeted attacks, the risk to the general public was not increased. Resources were being increased on educating school children to not carry weapons.

Cllr Carroll thanked the Police for their attendance.

4. It was resolved that the minutes of the Parish Meeting held on the 20th April 2016 should be approved and signed by the Chair as a correct record.
5. The Chair thanked the members of the Parish Council and Clerk for the support provided during his year in office. He then gave a report on the activities of the Parish Council over the previous twelve months. Key points included:
 - The Parish Council, with the help of Ward Councillors and St Helens Council, continued to support the provision of open spaces for the enjoyment of Rainhill residents. The Council had responsibility for 8 parks spread over 43 acres of Rainhill. The junior football teams, Rainhill Rockets and Rainhill United continue to go from strength to strength, thanks to the dedication of their managers and coaching staff. In 2016, Rainhill United had received support in renaming Rainhill Park to Albert Fellowes Park. Elsewhere, a new footpath and two new bins had been provided.
 - The Parish Council continued to help the hard-working members that run the Village Hall by contributing towards the hall running costs. Members of the Village Hall and 4F Centre Management Committees were thanked for their achievements.
 - Preparations continued to be made to celebrate the 190th and 200th Anniversary of the Rainhill Trials. In partnership with the Railway & Heritage Society, the Presidents of both the British and American Institute of Civil Engineers and Institute of Mechanical Engineers had been welcomed to unveil a plaque. Meetings had been held with many local organisation to put together a schedule of events over the Whit bank holiday in 2019.
 - In June a new plaque was unveiled on the War Memorial, to commemorate those soldiers not previously included. The event was combined with remembrance of the Battle of the Somme and a celebration of our twinning with the residents of Latour-en-Woëvre in France. It was an honour to welcome Marie Rimmer, MP, the Mayor of St.Helens and many members of the community, to commemorate the sacrifices made during WW1.

- Thanks were expressed to the many dedicated volunteers in Rainhill. The Rainhill Gala continues to go from strength to strength. This is a tremendous achievement and a real reflection not only on the charitable giving of the community but the amazing efforts of the Gala Group.
- The Parish Council continued to support the Music Festival by providing trophies and prizes and as usual. The 2016 event had been excellent and the performances were of a very high standard. The Chair expressed thanks for the pleasure of presenting the Winner's trophy to Julianna Antczak for her amazing cello playing.
- The Chair thanked Rainhill Civic Society for all their efforts, especially in organising the Rainhill in Bloom, which continued to add colour to the village and enhance the environment.
- The Rotary Club were thanked for their community activities throughout the year, especially the Beer Festival which raised thousands of pounds for local causes.
- St. Ann's School Choir were thanked for singing at the switch on of the Christmas tree lights, which helped to make it such a special and festive occasion.
- This year the Parish Council have also contributed to other good causes and enjoyed a visit to the Alleyway Project between Park Avenue and Rainhill Road, where residents turned what was a forgotten back alley, into a blossoming oasis.
- The Parish Council were pleased to present the Good Citizenship Award to Edna North, Joan Owen, Margaret Blackburn and Rainhill Eco Group, to recognise their excellent work in and for the community.
- The Parish Council continued to support local residents by vetting local planning applications and making comments, and objections where necessary.
- Close co-operation continued between the Police, Ward Councillors, St Helens Council and the Parish Council. The Police drop in facility was now held at Rainhill Library at 2pm on Fridays.
- Whilst financial cuts continued to hit all parts of community life every effort was being made to maintain a pleasant environment. Spring bulbs were to be planted along the highway and barrier baskets would be provided.
- The Annual Report had, once again, been distributed to all homes in Rainhill.

6. The Clerk briefly presented the draft accounts for 2016/17 to the meeting:
 - The Parish Council was in a stable state financially and was conforming to all statutory requirements and national association guidelines.
 - Total Income for 2016/17 was just over £62,500 predominantly made up of precept and income from pitch hire. £1,200 had also been received in reclaimed VAT. Compared to last year the income was up by £5,000.
 - Total Expenditure for 2016/17 was just over £55,000, a £7,000 increase on the previous year, as a number of major schemes had been delayed to 2016/17 expenditure. Administration remained the highest cost and was up by £1,000. Public Open Space spending was up £5,500, and Environmental Expenses were up by £1,500, however this was compensated with a reduction in spending under Section 137.
 - At the end of the 2016/17 financial year the accounts show a balance just over £53,000, this is made up of a cash balance of £17,000 and reserves of £36,000. The Clerk had recommended that reserves be built up to support the planned celebrations of the Rainhill Trials 190th anniversary in 2019. Following a budgeting exercise this year's precept had been set at £63,400.
7. Mrs A. Davey spoke on behalf of the Civic Society reporting that it had been a busy & active year. There had been many activities and visits had been arranged to Loyola Hall and St. Ann's Well. Regular events: Rainhill in Bloom, Rainhill Remember and speaker events continued. Planning issues, including the local plan had been

considered. Environmental improvements had been achieved at Stone Cross on Mill Lane and through involvement with the Eco Group. The society will celebrate 50 years next year and hoped to enter a golden age of achievement, change and challenge.

Mrs Howitt then outlined the Civic Society's aspirations on how the past might help influence the future, and encouraged the Council to consider a Heritage Action Zone application. Given Rainhill's many achievements, it was well placed to take advantage of funding available from Historic England to improve business investment and job creation.

Cllr D. Long thanked Mrs Howitt for the research undertaken. The Parish Council had discussed such options with the Conservation Officer and would continue to push for funding from heritage sources. Cllr S. Glover indicated that additional conservation staff were to be employed to facilitate such proactive work.

8. Mr I. Lucas gave a report on behalf of Rainhill Eco Group. The Group had taken full responsibility for the garden and had spent much of 2016 combatting existing problems with the paved areas and planters. Donations had been received from the Gala Committee, Parish Council and Coop, which had been spent on a few capital items but mainly on planting. Having now solved many problems, 2017 would allow for improvements to the garden, which it was hoped would be well used by the community and local organisations.
9. Mrs R. Proffitt had sent a report on behalf of Kendrick's Cross Women's Institute. The group had enjoyed a successful year with interesting talks and visits. Membership continued to grow. £600 had been raised for charity, £200 each to Rainhill Village Hall towards a new kitchen, Old Lane Scout Group towards building repairs, and also to Ravenhead Foyer to help homeless young people.
10. Mr D. Roberts reported that Rainhill Rotary Club had 53 members locally, and 1.4 million members worldwide. The group continued to meet weekly and enjoyed many fundraising events including Santa's sleigh and the Beer Festival. Over £25,000 raised in 2016, is being distributed to local organisations through their Dragon's Den initiative, and other charitable causes throughout the year. Mr Roberts provided a list of beneficiaries. Many social events were held throughout the year. Rotary Club wished to thank the local businesses and residents for their continued support, and looked forward to forming "Friends of Rotary" to help continue that support in coming years.
11. Mr R. Ormston reported that Rainhill Rockets Junior Football Club were celebrating their 20 year anniversary, and offered thanks to the Parish Council for support provided through use of the pitches at Holt Lane. The Club have 160 registered players, playing in 14 teams from under 7's to open age, together with an academy for under 6's. The Club now run a girls team. The Club undertake charitable work collecting children's toys at Christmas, and Easter Egg collections. The Club are proud of their 'family' approach, never turning away a child, irrespective of ability. In 2017 the club hoped to provide additional storage for equipment.
12. Mr N. Thompson presented on behalf of Rainhill Town Football Club. The Club has 180 members ranging from 16 – 50+ playing in 9 teams. The Club have qualified for 6 cup finals this year, have won 4, with one yet to be played. 90% of the members are Rainhill residents. Problems exist with the quality of the pitches, forcing the 1st and 2nd teams to play in Skelmersdale. Their aspiration for the future is to host all games in Rainhill and Parish Council support would be sought in achieving this.

- Cllr D. Long clarified that pitch leases were difficult to amend, but support would be discussed.
13. Mrs J. Speakman spoke on behalf Rainhill Townswomen's Guild. This year the organisation had enjoyed several trips, including a carol service in Blackburn. Money raised had been donated as follows: Marie Curie £656; Musical Memories £574; Alder Hey £367; British Legion £30; and £25 to St. Ann's in memory of Veda Taylor.
14. Cllr C. Moore presented a report on behalf of the Village Hall Management Committee provided by Maria Heaton its Chair.
- The hall email address had changed to rainhillvillagehall@gmail.com;
 - The hall continued to be well used, mainly by Charitable or Not for Profit Organisations for the benefit of the Local Community;
 - The number of user groups had increased this year, the room hire rates had been maintained the same as 2016/17
 - Gazprom had been selected for gas supply;
 - An application for discretionary rate relief had been made to St. Helens;
 - The Chair had maintained the accounts this year in the absence of a treasurer. A new treasurer had been identified;
 - The Hall relied on volunteers for its upkeep. Eric Rothwell and Doug Brown continued to undertake routine maintenance. Redecoration had commenced but would need much more time and effort;
 - It was hoped a new sign would be provided for the tower;
 - There were a number of major jobs outstanding: foyer roof, new boilers, but fund raising would be needed;
 - The Hall was used by a variety of groups including: Community Service Groups - Blood Donors, Parish Council; Sport/Health – Fit Forever, Keep Fit Groups, Bowls, Ballroom Dancing; Recreational/Fine Arts – Performance groups, Crafts, Women's Institutes (both), and Townswomen's Guild; and Social Groups – Luncheon Club, Mums & Tots and Intensive Care.
 - Thanks were expressed to the Parish Council for their continued financial support.
15. Mr C. Tigwell gave a report on behalf of Rainhill Railway and Heritage Society including:
- The Society had a typical year with meetings reasonably well attended, new members would be very welcome;
 - The summer trip had been to the Lake District, taking in the Lakeland Museum and Lakeside and Haverthwaite Railway.
 - There had been more interest from local schools this year. A video had been made with St. Ann's school Huyton. This could be adapted to be Rainhill centred.
 - Plans were progressing to celebrate the 190th anniversary of the trials, support from Northern and local organisations had been encouraging and further ideas would be welcomed.
16. Mrs E. North reported that Rainhill Women's Institute were now in their 37th year and were welcoming new members. The year had seen much charity work, including support for the Village Hall. The WI wished to contribute to the excellent community spirit amongst Rainhill residents. They were preparing for the Rainhill Gala and any monies raised would be given to local charities.
17. Cllr D. Long thanked all groups who had attended, together with the wider voluntary groups throughout Rainhill. Their unpaid work makes Rainhill a better place to live and the Parish Council thanked all their members for their hard work.
18. The Chair introduced the Open Forum section:

- Mr Bennett indicated that over the past year the bus service had worsened. Encouragement to shop local was impossible due to access. Cllr D. Long clarified that neither St.Helens nor Rainhill Parish Council control service provision. Subsidies for non-profitable routes had been cut. Cllr J. Fulham added that the new devolution agreement would give control of the bus service to the devolved authority.
 - Mrs A. Slater raised concern that the railway memorial plinth in Houghton Street was in need of renovation. This would be added to the agenda for the Parish Council meeting on 15th May and reported back to Mrs Slater.
 - Mrs J. Speakman reported that the pavement linking Calder Drive and View Road needed attention. This is not within the jurisdiction of the Parish Council, the Ward Councillors would raise the issue with St.Helens Council.
19. Mr C. Tigwell thanked the members of the Parish Council for their voluntary efforts on behalf of the residents of Rainhill.
20. Being no further business the Chair closed the meeting at 9.17 pm.

Chair, Rainhill Parish Council
25th April 2018

Section 1 – Annual governance statement 2016/17

We acknowledge as the members of:

Enter name of
smaller authority here:

RAINHILL PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2017, that:

	Agreed		'Yes' means that this smaller authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	YES		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	YES		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this smaller authority to conduct its business or on its finances.	YES		has only done what it has the legal power to do and has complied with proper practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	YES		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	YES		considered the financial and other risks it faces and has dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	YES		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	YES		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements.	YES		disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.
		NA	

This annual governance statement is approved by this smaller authority on:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by Chair at meeting where approval is given:

SIGNATURE

Clerk:

SIGNATURE

*Note: Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how this smaller authority will address the weaknesses identified.

Section 2 – Accounting statements 2016/17 for

Enter name of smaller authority here:

RAINHILL PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2016 £	31 March 2017 £	
1. Balances brought forward	36,215	45,815	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	53,800	58,500	Total amount of precept (or for IDBs, rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	3,634	4,106	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	18,264	19,703	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).
6. (-) All other payments	29,570	35,433	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	45,815	53,285	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8. Total value of cash and short term investments	45,815	53,285	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	169,529	169,529	This cell shows the value of all the property the authority owns. It is made up of its fixed assets and long-term investments.
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.
		NO	

I certify that for the year ended 31 March 2017 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer:

C. D. De

Date 15/05/2017

I confirm that these accounting statements were approved by this smaller authority on:

DDMMYYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by Chair at meeting where approval is given:

SIGNATURE

RAINHILL PARISH COUNCIL

ACCOUNTS 2016/2017

2015/2016		2016/2017	
£	RECEIPTS	£	
53,800.00	Precept	58,500.00	
840.00	Football Pitch Hire	1,224.00	
174.70	Savings Bond Redemption Value	0.00	
128.35	Bank Interest	21.52	
428.53	4F Centre Insurance Premium	464.81	
1105.69	Other	1146.08	
956.58	VAT reclaimed	1,249.74	
<hr/> 57,433.85	TOTAL RECEIPTS	<hr/> 62,606.15	62,606.15
	PAYMENTS		
22,963.55	Administration	23,924.03	
2,863.79	Public Open Spaces	8,313.74	
11,023.00	Village Hall	11,023.00	
3,859.90	Environmental Expenses	5,421.92	
1,647.45	Publicity	1,649.45	
4,226.68	S137 Payments	1,906.33	
0.00	Contingency	0.00	
1,249.74	VAT payable	2,897.72	
<hr/> 47,834.11	TOTAL PAYMENTS	<hr/> 55,136.19	55,136.19
	CUMULATIVE FUND BALANCE		
36,215.20	Balance Brought Forward at 1/4/2016	45,814.94	
<hr/> 57,433.85	Plus Total Receipts	<hr/> 62,606.15	
93,649.05		108,421.09	
47,834.11	Less Total Payments	55,136.19	
<hr/> 45,814.94	Balance carried forward at 31/3/2017	<hr/> 53,284.90	53,284.90

RAINHILL PARISH COUNCIL

BALANCE SHEET AT 31/3/17

2015/2016		2016/2017
£		£
nil	A) LONG TERM ASSETS	
	Investments	nil
	B) CURRENT ASSETS	
45,814.94	Cash in Hand	53,284.90
45,814.94	C) TOTAL ASSETS (A+B)	53,284.90
nil	D) CURRENT LIABILITIES	nil
45,814.94	E) NET ASSETS (C-D)	53,284.90
	Represented by:	
19,814.94	Fund Balance	17,284.90
26,000.00	Reserves	36,000.00
45,814.94	Total	53,284.90

The above Statement represents fairly the financial position of the Parish Council as at 31st March 2017 and reflects its income and expenditure during the year.

Approved by the Parish Council on 15th May 2017

Chair:.....

Responsible Financial Officer:.....

RAINHILL PARISH COUNCIL ACCOUNTS 2016/2017
SUPPORTING NOTES TO THE ACCOUNTING STATEMENTS

1) ASSETS HELD BY THE PARISH COUNCIL:

- i. During the year no assets were purchased or disposed of by the Parish Council.
- ii. At the 31st March 2017 the following assets with a value of over £1,000 were held by the Parish Council. The valuation of these assets is based upon replacement costs for Insurance purposes.

Sports Pavilions £186,332
Chairman's Chain of Office £ 2,242

2) LEASES:

The Parish Council had the following leases in operation at the close of business on 31st March 2017.

<i>Lessor</i>	<i>Purpose</i>	<i>Annual Lease</i>	<i>Year of Expiry</i>
St. Helens MBC	POS Swan Farm	1.00	2055
St. Helens MBC	POS Two Butt Lane	.50	2057
St. Helens MBC	POS Rainhill Park	4.00	2063
St. Helens MBC	POS First Avenue	.50	2057
St. Helens MBC	POS Holt	-	2068
St. Helens MBC	POS Warburton Hey	-	2062
St. Helens MBC	POS King Edward Close	-	2059

3) EARMARKED RESERVES:

At the 31st March 2017 the Parish Council had the following earmarked reserves.

<i>Earmarked Reserve</i>	<i>Balance at 1/4/2016</i>	<i>Contribution to Reserve</i>	<i>Contribution from Reserve</i>	<i>Balance at 31/3/2017</i>
Development	£15,000	£10,000	nil	£25,000.00
Election	£11,000	nil	nil	£11,000.00
			Total	£36,000.00

RAINHILL PARISH COUNCIL ACCOUNTS 2016/2017
SUPPORTING NOTES TO THE ACCOUNTING STATEMENTS
Continued.....

4) SECTION 137 EXPENDITURE:

Section 137 of the Local Government Act 1972 and Section 18 of the Local Government Act 2003 enables the Parish Council to spend up to £7.42 per head of population on the electoral role (equivalent to £64,858.22 in 2016/2017) in any one financial year on activities or projects not specifically authorised by other powers.

Expenditure was incurred during the 2016/2017 financial year for the following purposes:

Trumpeter at Remembrance Service	£25.00
Twinning Ceremony Expenses	£8.91
Good Citizenship Award	£405.42
Donations:	
ECO Group	£120.00
RBL Poppy Appeal	£61.00
Rainhill Music Festival	£400.00
St. Ann's School	£100.00
Rainhill United	£500.00
CPRE	£36.00
Alleyway Project	£150.00
Willowbrook Hospice	£100.00
Total	<u>£1906.33</u>

5) ADVERTISING AND PUBLICITY:

The following costs for advertising and publicity were incurred during the 2016/2017 financial year.

i)	Recruitment Advertising	nil
ii)	Other Advertising	nil
iii)	Publicity	£ 1,649.45

6) PENSIONS:

Payments to the Merseyside Pension Fund are made on behalf of the Council's only employee, the Clerk to the Council / Responsible Financial Officer. Employer contributions were made at the rate of 25.2% of the Clerk's salary for 2016/17.

7) The accounts for the financial year 2016/2017 have been produced according to the 'Accounts and Audit Regulations 2015' and in accordance with Financial Reporting Standard (18) 'Accounting Policies'.

**APPENDIX 1: EXTRACTS OF ACCOUNTS SPREADSHEETS
2016/17 INCOME SPREADSHEET**

Date	Remitter	Precept	Pitch Hire	Bank Interest	VAT Refund	Misc Other	TOTAL INCOME
22-Apr-16	St Helens Council	29250.00					29250.00
04-Jun-16	Unity Trust			21.52			21.52
23-Jun-16	St Helens Council	29250.00					29250.00
21-Jul-16	R'hill United JFC				1249.74	1000.00	1000.00
21-Jul-16	HMRC						1249.74
01-Aug-16	R'hill Town AFC		910.00				910.00
12-Aug-16	R'hill Rocket JFC		314.00				314.00
14-Sep-16	Unity Trust					4.00	4.00
26-Sep-16	4F Centre					464.81	464.81
01-Mar-17	Scottish Power					142.08	142.08
Totals for 2015/16		58500.00	1224.00	21.52	1249.74	1610.89	62606.15

BANK ACCOUNTS / BANK RECONCILIATION

BANK RECONCILIATION AS AT 31 Mar 2017:-

BALANCE B/F:	45814.94	CURRENT ACCOUNT BALANCE	40791.39
plus		plus	
TOTAL RECEIPTS	62606.15	TSB BALANCE	14000.00
less		less	
TOTAL PAYMENTS	55136.19	UNPRESENTED CHEQUES	1506.49
BALANCE c/f	<u>53284.90</u>		<u>53284.90</u>

Meeting held on 15 May 2017

-
Chairman

APPENDIX 3 – SCHEDULE OF ACTIVITIES PROPOSED FOR ROCKET 190 CELEBRATIONS

Date	Time	Activity	Where	Organiser
18-20.5.19	7.30pm	Ghost Train performed	Village Hall	Garrick
25 th – 27.5.19	10am – 4pm	Exhibition of Rainhill Heritage and previous Trial celebrations	Millennium Centre	R Civic Society
25 th – 27.5.19	10am – 4pm	Actors available to provide guided tours	Around Village	Garrick?
25 th – 27.5.19	10am – 4pm	Period Costume encouraged around Village	Around Village	
25 th – 27.5.19	10am – 4pm	Exhibition of railway memorabilia	Railway Station waiting room	TBC
25 th – 27.5.19	10am – 4pm	Exhibition of Rocket Engine	Exchange Place	Rocket 190
25 th – 27.5.19	10am – 4pm	P&R with transfer by vintage bus	From local areas	Rocket 190 & NWMT
25 th – 27.5.19		Seek agreement with Northern/ Network Rail for P&R at Lea Green	Lea Green	Rocket 190 / Northern
25 th – 27.5.19	TBC	Steam Charter Train to transfer passengers from local stations	Railway Station	Rocket 190
Saturday 25th May 2019				
25.5.19	10am – 4pm	Model Railway Exhibition	Village Hall – Oak Room	RMRG & SMRG
25.5.19	10am – 4pm	Refreshments & Exhibitions from organisations	Village Hall	TWG/WI
25.5.19	10am – 2pm	Football Tournament	Holt Lane playing fields	R Rockets (poss. Northern)
25.5.19		Unveiling of Heritage Plaque?	Railway Station	RRHS
25.5.19	7.30pm	Musical Performance	Village Hall – Oak Room	RMTC
Sunday 26th May 2019				
26.5.19	1pm to 2pm	Parade – including floats and walking participants, Band, poss. Rocket	From High School or Ship to Village Centre	Rotary Club
26.5.19	2pm to 4pm	Tea Party	St. Ann's Field	Gala Committee
26.5.19	2pm to 4pm	Performances at Tea Party – Parr Band, RMTC/Garrick	St. Ann's Field	RPC
Monday 27th May 2019				
27.5.19		Rainhill Gala	St. Ann's Field	Gala Committee

Other suggestions:

Use of vacant space at Railway Station – to be discussed with Northern 31.5.17

Set up a Trials bank account for funds and donations

Good Olde Days performance – approach made to Keith Marsh – response awaited.

Classic Car display / vintage modes of transport

Calendar of children recreating scenes from the past – sales to go to funds

Murals on roller shutters in the village

Bunting throughout village.