

8th October 2019

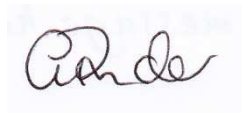
Dear Councillor,

You are summoned to attend the Ordinary meeting of the Parish Council to be held on Monday 14th October 2019, in the Elm Room at the Village Hall, commencing at 7.30pm.

I attach an agenda, relevant minutes, and the Clerk's Report.

Please find time to read through the information before the meeting, making any notes you need to against each item. If you have any queries prior to the meeting please do not hesitate to contact me.

Yours faithfully,



G. Pinder
Clerk to the Council



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RAINHILL PARISH COUNCIL AGENDA
14th October 2019

1. To receive apologies for absence
PUBLIC SESSION The public may speak on any matters of concern, but the Council may not make any lawful decision during this session
2. To receive declarations of interest from members
3. To consider and approve the minutes of the Ordinary Meeting held on 2nd September 2019
4. To receive Police monthly statistics report – for information only
5. To note the contents of the Clerk's Report– for information only
6. To consider the following Planning Applications and note any actions taken:
P/2019/0705; P/2019/0616; P/2019/0635; P/2019/0641; P/2019/0651; P/2019/0655;
P/2019/0681; P/2019/0668; P/2019/0692; P/2019/0713; P/2019/0714; P/2019/0721;
P/2019/0725; P/2019/0733; and P/2019/0735.
7. To authorise the accounts payable (list included in report)
8. Update on the provision of CCTV Cameras in Rainhill Village – for information only
9. To consider provision of dog exercise area at Old Lane public open space
10. To consider provision of a multi-use games area
11. To approve the quarterly budget report and bank reconciliation
12. To appoint contractors to undertake annual maintenance tests
13. To consider purchase of a Vice Chair's pin
14. To consider options for the '.uk' web site domain name
15. To consider consultation on the provision of allotments
16. To consider the repainting of the village milestones
17. To consider actions for the Remembrance Day Service
18. To consider issues of litter, ASB and security in Rainhill Village
19. To consider residents' comments and complaints
20. To receive reports from member representatives on local organisations:
 - a) Public Open Spaces
 - b) Village Hall Management Committee
 - c) Rainhill Railway & Heritage Society
 - d) Merseyside Association of Local Councils
 - e) Rainhill Gala
 - f) 4F Centre
21. To discuss future agenda items
22. Date & Time of Next Meeting:
16th December 2019, 7.30pm

RAINHILL PARISH COUNCIL – MINUTES
2nd SEPTEMBER 2019

At a meeting of the Parish Council held at 7.30pm on Monday 2nd September 2019 at Rainhill Village Hall, the following were present:

Cllrs: G. Barker, I. Brown, A. Daniels, D. Greaves, D. Hendrick, A. Howitt, G. Roberts, S. Roscoe, J. Tasker, and G Ward.

12 members of the public were present.

19.98 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs: A. Larner, M. Rothwell, K. Stevenson-Black, and W. Williams. Apologies for late arrival were received from Cllr J. Tasker

Prior to commencement of business the meeting was adjourned to allow members of public to raise any concerns. Those present reported the untidy nature of the village, the ineffectiveness of new litter bins and the actions of irresponsible dog owners. It was agreed that an item would be added to the agenda of the next meeting to discuss possible actions.

The meeting was recommenced.

19.99 DECLARATIONS OF INTEREST

Cllr Howitt declared an interest in the Beer Festival advertisement.

19.100 MINUTES OF THE ORDINARY MEETING HELD ON 29th JULY 2019

It was resolved that the minutes of the Ordinary Parish Council Meeting held on the 29th July 2019 should be approved and signed by the Chair as a correct record. Cllr Roscoe clarified that the new category for Good Citizenship Award at primary school level, agreed at Minute 19:85, duplicated an existing scheme operated by the Rotary Club and would not be pursued.

19.101 TO RECEIVE MERSEYSIDE POLICE MONTHLY STATISTICS REPORT

Resolved that the report of the crime statistics for Rainhill be noted.

19.102 CLERK'S REPORT

It was resolved that the contents of the Clerk's report be noted.

19.103 PLANNING APPLICATIONS

It was resolved to note the following actions taken in relation to planning applications:

The following applications were left to neighbourhood consultation and no additional comments submitted:

P/2019/0551 Demolition of existing conservatory and erection of a single storey rear extension, 28 Kendricks Fold

P/2019/0585 Single storey rear extension, side canopy, raised patio to rear along with landscaping works, 50 Ritherup Lane

An objection had been submitted to the following applications:

P/2019/0550 Erection of new entrance gates; replacement boundary fence on sandstone wall and widening of driveway, Heatherlands, Mill Lane

P/2019/0554 Erection of a two storey annexe with link to main house, Sandy Carr Farmhouse, Hall Lane

RAINHILL PARISH COUNCIL – MINUTES
2nd SEPTEMBER 2019

P/2019/0598 Demolition of existing rear extension and erection of a part two storey part first floor side extension, conversion of existing garage to a habitable room, single storey rear extension and a front canopy, 33 Sherman Drive.

19.104 ACCOUNTS FOR PAYMENT

It was resolved that the following items were approved for payment:

Payee	Description	Amount	Ref
G Pinder	Photocopying	3.60	
	Clerk's Salary - Sept	1190.06	
	Telephone	15.00	
	Antivirus Protection	7.99	
	Key cutting	3.00	
		1219.65	TFR391
Merseyside Pension Fund	LGPS – Sept	332.08	TFR392
HMRC	Tax & NI (Jul - Sep)	710.44	TFR393
Scottish Power	Albert Fellowes Park - Sept	10.00	STO
Npower	Martin Close (Holt) - Sept	41.00	DD
Water Plus	Albert Fellowes Park – Sept	112.58	DD
Water Plus	Holt Playing Fields – Sept	6.33	STO
Eco Garden	Donation for painting benches	120.00	TFR394
N Lucas	Materials for painting benches	12.00	088
PKF Littlejohn	External Audit Fee	360.00	TFR395
Village Hall	Legal Services	90.00	
Village Hall	Electrical Services	778.20	
Village Hall	Emergency Lighting Test	240.00	
Village Hall	Music Licence	741.76	
		1849.96	TFR396
Zurich Municipal	Insurance Renewal Premium	1700.56	TFR397
Unity Trust Bank	Bank Charges (Jul - Sep)	18.00	DD

19.105 TO CONSIDER THE PROVISION OF CCTV CAMERAS IN RAINHILL VILLAGE

Mr Harrison had been invited to discuss the provision of additional CCTV cameras in the village. Following discussion it was resolved that a meeting would be arranged to discuss how this could be progressed.

19.106 TO CONSIDER RENEWAL OF INSURANCE

Resolved that the Council's insurance policy with Zurich be renewed for a further 5 year period, with an initial premium of £1,700.56, and that the specified valuables be revalued to ensure the cover is adequate.

19.107 TO AUTHORISE SUBMISSION OF REPRESENTATION ON HALTON LOCAL PLAN

Resolved that an objection be submitted to the Halton Local Plan in line with the draft presented.

19.108 TO CONSIDER PLACING AN ADVERT IN THE BEER FESTIVAL PROGRAMME

Resolved that the Parish Council would place an advert in the beer festival programme at a cost of £100.00.

RAINHILL PARISH COUNCIL – MINUTES
2nd SEPTEMBER 2019

19.109 TO APPROVE THE AUDITED ANNUAL RETURN AND AMENDED ACCOUNTS

Resolved that the final version of the Annual Governance and Accountability Return be approved and accepted, and that the amended accounts be authorised and signed by the Chair.

19.110 TO CONSIDER ARRANGEMENTS FOR CHRISTMAS LIGHTS SWITCH ON EVENT

Resolved that arrangements be delegated to Cllrs Greaves and Tasker, together with the Clerk.

19.111 TO CONSIDER OFFER OF ASSISTANCE WITH FUNDRAISING

Resolved that the Clerk investigate the validity of the proposal and report to the next meeting.

19.112 TO ADOPT TEMPLATES FOR USE OF PUBLIC OPEN SPACE

Resolved that the templates presented be adopted for future applications for use of public open space.

Cllr Tasker entered the meeting during discussion on the following item.

19.113 TO CONSIDER A PROJECT FOR TREE PLANTING

Resolved that local schools be approached to participate in a tree planting project; and that an objection be raised to St.Helens Council regarding the removal of a tree on Mill Lane. The project would be discussed at a further meeting of the Open Spaces Working Group.

19.114 TO CONSIDER THE PROVISION OF ADDITIONAL PLAY EQUIPMENT AT ALBERT FELLOWES PARK

Resolved that no further equipment would be provided at Albert Fellowes Park. The Clerk was instructed to obtain costs for the repair or replacement of the playground surface.

19.115 TO CONSIDER PROVISION OF ALLOTMENTS

Resolved that consultation on the provision of allotments be undertaken with residents surrounding open space bounded by King Edward Road, King Edward Close and Stapleton Road. A draft letter would be brought to the next meeting.

19.116 TO RECEIVE A REPORT ON OTHER OPEN SPACE ISSUES

Resolved that other issues reported by the Open Spaces Working Group be noted and costs be obtained for the provision of a dog exercise area at Old Lane public open space and a multi-use sports court at Albert Fellowes Park.

19.117 TO RECEIVE AN UPDATE ON THE YOUTH STRATEGY WORKING GROUP

Cllr Roscoe provided an update on the actions of the Youth Strategy Working Group. Resolved that the report be noted.

19.118 TO CONSIDER A REQUEST FOR A NEW CONTAINER AT HOLT LANE

Resolved that the Parish Council would submit a planning application on behalf of Rainhill Rockets for the provision of a container and fencing.

RAINHILL PARISH COUNCIL – MINUTES
2nd SEPTEMBER 2019

19.119 TO RECEIVE A REPORT FROM THE MENTAL HEALTH AND DISABILITIES WORKING GROUP

The report was deferred to the next meeting. The Clerk was instructed to write to 5 Boroughs Partnership to investigate what mental health assistance was available and to assess what contribution the Parish Council could make to invisible disabilities week in October.

19.120 TO CONSIDER PROVISION OF A LITTER BIN AT EXCHANGE PLACE

Resolved that the Parish Council would provide a litter bin close to the Eco Garden on Exchange Place.

19.121 TO CONSIDER RECRUITMENT GROUP FOR REPLACEMENT CLERK

Resolved that the Chair (Cllr Barker), Vice Chair (Cllr Howitt), and Cllr Brown would meet with the Clerk to commence a recruitment process.

19.122 TO CONSIDER RESIDENTS COMMENTS AND COMPLAINTS

Resolved that no amendment would be made to the strapline on the Council's logo. The Clerk was instructed to investigate the cost of repainting the milestones and report to the next meeting.

The Clerk was instructed to invite a representative of Merseyside Police to the next meeting to discuss issues of anti-social behaviour.

19.123 TO RECEIVE REPORTS FROM MEMBER REPRESENTATIVES ON LOCAL ORGANISATIONS

Resolved that the Council noted the following reports:

- Public Open Spaces: A meeting had been held with Rainhill Town regarding the recommissioning of showers at Albert Fellowes Park. Estimates would be obtained and brought to a future meeting.
- Village Hall Management Committee: A meeting had been held with members of the Village Hall Management Committee and suggestions provided for generating additional income.
- Rainhill Railway & Heritage Society: Future celebrations of railway heritage had been suggested to maintain momentum from the Rocket 190 event. There was interest in renovating the railway signal box, though the lack of public access was an issue. The Clerk was instructed to write to Network Rail to assess plans for its future maintenance.
- Merseyside Association of Local Councils: No report was received.
- Rainhill Gala: No report was received.
- 4F Centre: The main issue concerning the Management Group was security and improvements to lighting and the provision of CCTV were planned. Procedures for signing in and the use of equipment were also to be improved. Cllr Greave had agreed to raising the profile of the Centre on social media.

19.124 TO DISCUSS FUTURE AGENDA ITEMS

It was requested that the following items be added to the next agenda: VE Day Commemorations; Promotion of Rainhill's got talent event; and promotion of a farmer's market.

19.125 DATE & TIME OF NEXT MEETING

It was resolved that the next ordinary meeting would be held on Monday 14th October 2019, starting at 7:30pm, the venue being Rainhill Village Hall.

The meeting closed at 9.31 pm.

Chair of the Parish Council
14th October 2019

Police Report

Merseyside Police Report for Rainhill Parish Council Meeting Monday 14th October 2019

Area: Rainhill Month: August 2019

	2018	2019	Diff	% Diff	Description
Burglary Business & Community	0	3	3	0	1) Entry gained via insecure 1st floor window - cash stolen by 3 males - Commercial P.H. - Station Road 2) Front door lock & bottom door panel forced - float from cash register stolen - Longton Lane takeaway 3) Front door forced by kicking - 3 males on motorcycles - Rainhill Post Office - Warrington Road
Burglary Residential	3	2	-1	-33	1) Rear door barrel forced - car keys & car stolen - Dee Road 2) Lock from side PVC door snapped - nothing stolen - may have been disturbed - First Avenue
Criminal Damage	2	9	7	350	1) Rear wall kicked - bricks loosened - rear of Warrington Road x 2 3) Unwitnessed damage to door handle & car - Severn Road 4) Passport destroyed following a domestic argument - Warburton Hey 5) Home internal door damaged by mothers son - Rainhill Road 6) Damaged caused to building site - Blundells Lane 7) Criminal damage to motor vehicle - Holt Lane 8) Stones thrown from linkway bridge - Warrington Road 9) Car damaged when parked at home address - Stoney View
Drugs	0	2	2	100	1) Officers on mobile patrol identify & deal with cannabis smell emanating from male - Rainhill Road 2) Male in possession of cannabis during stop / search - Rainhill Road
Other Theft	12	4	-8	-67	1) Unknown offender has used lost bank card to purchase items - Warburton Hey 2) Delivery company delivers items to home address - items go missing - Burton Avenue 3) Fuel put into vehicle - no attempt to pay - Shell - Warrington Road 4) Unknown offender has used bank cards from lost wallet - Ritherup Lane
Public Order	7	4	-3	-43	1) Victim called white boy by Asian male then chased by a group of males - Warrington Road 2) Neighbour verbally threatens a workman over parking - Rainhill Road 3) Two males attack a lone male - all males left the scene prior to police attending - Warrington Road 4) Neighbour dispute over loud music played in the rear garden - Severn Road
Robbery Business	0	0	0	0	
Robbery Personal	1	0	-1	0	
Theft Bike	0	0	0	0	
T.F.M.V.	3	2	-1	-33	1) Unknown offender has accessed vehicle by unknown means - sunglasses stolen - First Avenue 2) CCTV of no evidential value stolen from insecure vehicle - Trent Road
Theft Shop	1	1	0	0	1) Meat products taken from store by unknown males - no attempt to pay - Co-op - Warrington Road
T.O.M.V.	2	1	-1	-50	1) Unknown offender has taken a motor vehicle by unknown means from a car park - Mill Lane
Vehicle Interference	0	0	0	0	
Total	31	28	-3	-10	
ASB	14	12	-2	-14	

Police Report

Merseyside Police Report for Rainhill Parish Council Meeting Monday 14th October 2019

Area: Rainhill Month: September 2019

	2018	2019	Diff	% Diff	Description
Burglary Business & Community	1	1	0	0	1) Distraction burglary - 2 males engage staff - other male enters stockroom - cigs stolen - Warr. Road
Burglary Residential	1	2	1	100	1) Entry gained by forcing rear ground floor window - cash stolen - Warrington Road 2) Attempt to force front door & rear French doors - no entry gained - Stonecross Drive
Criminal Damage	6	2	-4	-67	1) Damage to window of property to gain entry - permitted to live there but no door key - Two Butt Lane 2) Mirror in the house smashed by partner - alcohol related - Sandon Close
Drugs	2	0	-2	-100	
Other Theft	6	11	5	83	1) Fuel put into vehicle x 6 - no attempt to pay - one vehicle on false plates - Shell - Warrington Road 7) Fuel put into vehicle - no attempt to pay - Texaco - Warrington Road 8) Property left unattended at home believed taken by named suspect - Mooreway 9) Items belonging to a recently deceased relative taken by other family member - Ashton Avenue 10) Phone believed to have been taken from handbag after visiting several P.H's - Warrington Road 11) Two males transported in a taxi - ran off without paying - Warrington Road
Public Order	3	3	0	0	1) Altercation between pedestrian & cyclist - incident of cycling on the pavement - Warrington Road 2) Group of Rainhill High pupils threaten to stab victim following a disagreement - Tasker Terrace 3) Female got out of her car remonstrating with another motorist - Warrington Road
Robbery Business	0	0	0	0	
Robbery Personal	0	0	0	0	
Theft Bike	0	0	0	0	
T.F.M.V.	12	2	-10	-83	1) Both VRM plates stolen overnight from vehicle - parked outside parents home address - Longton Lane 2) Set of ladders stolen from the roof of a works van over the weekend - Chatsworth Road
Theft Shop	1	1	0	0	1) Meat products taken from store by unknown male - no attempt to pay - Co-op - Warrington Road
T.O.M.V.	2	4	2	100	1) Victim's brother believed to have taken vehicle from home address without permission - Dee Road 2) Work's van parked near home address stolen overnight - Mill Lane 3) Motor home stolen from home address - victim still has keys - Lincoln Way 4) Vehicle parked up - when returned discovered vehicle had been stolen - Longton Lane
Vehicle Interference	7	0	-7	-100	
Total	41	26	-15	-37	
ASB	10	7	-3	-30	

RAINHILL PARISH COUNCIL - CLERK'S REPORT OCTOBER 2019

The Clerk's report is in two parts:

- The first part relates to actions that have already been taken. These items will not have a corresponding Agenda item and shouldn't need any further discussion.
 - The second part relates directly to Agenda items and is intended to assist any discussion of Agenda items. These notes are for information only and should only be discussed as each Agenda item is reached.
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PART 1 - ACTIONS TAKEN

5. CLERKS REPORT

All actions resulting from resolutions made at the 2nd September ordinary meeting have either been completed or are in progress. Additionally I can report the following:

5.1 AMENDMENT TO SEPTEMBER MINUTES

A minor amendment was needed to the figures in the September minutes. The insurance premium had been stated as £1,700.54 and should have read £1,700.56. This amendment is included in minutes presented for acceptance.

5.2 BROADBAND SPEEDS

The Parish Council has had ongoing correspondence with BT Openreach for many years regarding the lack of high speed broadband from Cabinet 13 in Rainhill village centre. Cllr Ward has pursued this further through the high level complaints team. An initiative 'Community Fibre Partnership' is being pursued by Cllr Ward on behalf of residents and businesses to provide a direct fibre to premises connection.

5.3 MERCHANT NAVY DAY

The service to commemorate Merchant Navy Day raised £30.00 which has been forwarded to the Liverpool Seafarers Centre.

5.4 CHRISTMAS LIGHTS SWITCH ON EVENT

This year's Christmas lights switch on event has been booked for **Saturday 23rd November**, gathering at 4.15pm for a 4.30pm switch on. The event will be held in the Houghton Street location, though final details have yet to be worked out.

5.5 LITTER BIN AT EXCHANGE PLACE

Following discussions with the Eco Group, a bin has been ordered to be positioned on the pavement outside the garden gate on Exchange Place. The expenditure was authorised at the September meeting.

5.6 RECRUITMENT TIMETABLE

The advert for a replacement clerk was issued at the beginning of October. The closing date is 1st November with interviews to follow later in November. It is hoped that a new Clerk will be appointed by December though a start date will be dependent on the notice to be worked.

Councillors Barker, Brown and Howitt currently form the Recruitment Working Group and it was felt that an additional member should be appointed. Could any volunteers please identify themselves. A further meeting of the Group should be organised.

5.7 QUOTE FOR RECOMMISSIONING SHOWERS AT ALBERT FELLOWES PARK

Members will recall that a request was received from Rainhill Town to recommission the showers at the pavilion at Albert Fellowes Park. Following a meeting, it was confirmed that the showers were not needed in the immediate future. However, it was felt that an estimate should be obtained in case the request was repeated in future years. The cost to reconnect the showers would be in the region of £150.00-£250.00. Should the Parish Council consider reconnecting the showers in the future, the cost of undertaking regular Legionella tests should also be borne in mind.

5.8 TREE PLANTING PROJECT

At the September meeting it was resolved to pursue a tree planting project involving local schools. An invitation was circulated to the local primary schools and an expression of interest has been received from Longton Lane and St.Bartholomews. It is also understood that Oakdene may be interested. Merseyforest were contacted and have indicated that funding is available through Defra for tree planting with schools over the winter. A meeting has been arranged for **4pm on 13th November** to discuss possible sites, etc. Members should indicate if they are able to attend this meeting. If insufficient members are available, an evening meeting could be arranged.

5.9 VE DAY COMMEMORATIONS

Discussion on an appropriate way to commemorate the 75th anniversary of VE Day have commenced. A meeting has been arranged for **Thursday 24th October, 7.00pm** to set a programme. An invitation has been sent to the local churches and representatives of the British Legion.

5.10 INVISIBLE DISABILITIES

In order to raise awareness of invisible disabilities and event was organised at Rainhill Coop on **12th October**. Information was provided, together with the opportunity for those suffering hidden disabilities to share their experiences. The cost of the promotional material has been included in the table of payments for authorisation.

5.11 TELEPHONE KIOSK

The Parish Council own one of the two red telephone kiosks in View Road. Each year it is planted up with summer flowers. Could Councillors consider if they are able to take on this commitment in future years, or if a contractor should be asked to undertake the duty. If volunteers are available further details can be provided.

PART 2 - AGENDA ITEMS – SUPPLEMENTARY NOTES

6. PLANNING APPLICATIONS

The following applications have been assessed and comments submitted as indicated:

An objection has been submitted on the following application:

P/2019/0705 Retention of 2m high boundary wall and 2m high timber gates, 55 St James Road.

No comment has been submitted for the following applications and the closing date for comments will have passed at the time of the meeting:

P/2019/0616 15 Lawton Road Works to trees in a conservation area, to remove second row of trees adjacent to highway, and reduce height to first row by 50%.

P/2019/0635 Retention of private gym (D2 use) Forge Fitness And Boxing, 456 Warrington Road.

P/2019/0641 Works to trees in a conservation area, to reduce and crown thin 1no maple and 1no beech, 521 Warrington Road, Rainhill

P/2019/0651 Single storey side extension and loft conversion to rear 605 Warrington Road.

P/2019/0655 Flat to pitched roof on existing two storey side extension, 19 Mossdale Drive.

P/2019/0681/FUL Change of use from retail unit to personal training studio, 1 Elgin Court, Dunbeath Avenue

P/2019/0668/S73 Variation of Condition 3, 4 and 6 on approval P/2019/0027/S73, Valluga, Old Lane.

P/2019/0692 Removal of front wall and creation of driveway and dropped kerb on a classified road, 463 Warrington Road.

P/2019/0713 Certificate of lawfulness for a single storey rear extension, 14 Elmswood Avenue

P/2019/0714 Certificate of lawfulness for single storey rear extension, 16 Marian Drive

No comment has been submitted for the following applications, however the closing date for comments will still be open at the time of the meeting:

P/2019/0721 First floor rear extension, 154 Rainhill Road

P/2019/0725 Single storey rear extension projecting 4.5m from the rear, 3.4m high overall, and 2.52m to the eaves. (following demolition of existing conservatory), 15 Kendricks Fold

P/2019/0733 Retention of 1no externally illuminated fascia sign, 1no internally illuminated hanging sign, window vinyls and 6no non illuminated poster frames, 371 - 373 Warrington Road

P/2019/0735 Retention of disabled access ramp, 371 - 373 Warrington Road

The Council should note the actions taken.

7. TO AUTHORISE ACCOUNTS FOR PAYMENT

Payee	Description	Amount	Ref
G Pinder	Photocopying	9.25	
	Clerk's Salary - Oct	1190.06	
	Deduction for overpayment in August	-0.20	
	Telephone	15.00	
	Refreshments for Merchant Navy Day	6.32	
		1220.43	TFR398

Merseyside Pension Fund	LGPS – Oct	332.08	TFR399
Scottish Power	Albert Fellowes Park - Oct	10.00	STO
Npower	Martin Close (Holt) - Oct	30.00	DD
Water Plus	Albert Fellowes Park – Oct	112.58	DD
Water Plus	Holt Playing Fields – Oct	6.33	STO
Kirk Craig Ltd	Service of Roller Shutters at AFP	60.00	TFR400
Rainhill Beer Festival	Advert in programme for Rocket 190	100.00	TFR401
November			
G Pinder	Clerk's Salary - Nov	TBC*	
	Telephone	15.00	
		TBC*	TFR402
Merseyside Pension Fund	LGPS – Nov	TBC*	TFR403
Scottish Power	Albert Fellowes Park - Nov	10.00	STO
Npower	Martin Close (Holt) - Nov	30.00	DD
Water Plus	Albert Fellowes Park – Nov	112.58	DD
Water Plus	Holt Playing Fields – Nov	6.33	STO

* The items marked 'TBC' to be confirmed following the Clerk's appraisal on 9th October. Figures will be available at the meeting and will be included in the minutes.

The Council should consider approving the above payments.

8. UPDATE ON THE PROVISION OF CCTV CAMERAS IN RAINHILL VILLAGE

A meeting was held with Merseyside Police on 25th September to consider the provision of additional CCTV cameras in Rainhill village centre. There has been a recent upgrade to the system serving Rainhill which means that any additional equipment purchased by the Parish Council will also be up to the minute technology. Costs for additional cameras have been requested. The Council will also have to adopt a policy for CCTV use which can be progressed when purchase is imminent.

For information only.

9. TO CONSIDER PROVISION OF DOG EXERCISE AREA AT OLD LANE PUBLIC OPEN SPACE

At the September meeting it was resolved that costs should be obtained for the provision of a fenced dog exercise area on land adjacent to the 4F Centre on Old Lane playing fields.

It has been confirmed that, provided the fence is less than 2 metres in height, the project should not require planning permission.

Maintenance costs, currently provided free of charge by St.Helens Council, could be applied to the area as additional time and equipment will be needed to maintain the area.

An indicative figure provided by St.Helens Council indicates that the work to provide a fence, bench, and two bins would cost in the region of £10,000. However, as the land is within the ownership of the Parish Council the work does not necessarily have to be procured through St.Helens Council, alternative quotes could be sought.

Quotes have been requested from three local firms for the provision of 1.8m high fencing. This should be sufficient to contain dogs without being overly intrusive. If the Council wishes to consider an alternative height quotes can be obtained.

Only one quote has been received at present which provides options as follows:

Fence Type Examples at appendix 1	Cost Excluding VAT
Profile Mesh	3415.00
Uniform Mesh	3580.00

Together with the cost of fencing, the cost of bins needs to be taken into consideration. Initially the request was for a litter bin and separate dog waste bin, however a litter bin is already available adjacent to the proposed fence line, so costs have been obtained for a double bin litter/dog waste and for a dog waste bin only, see table below:

	Double Bin	Dog Waste Only
Cost of Bin	434.00	177.92
Delivery	40.00	40.00
Installation	212.00	178.99
Collection for 12 months	163.99	163.99
Total	849.99	506.90

It was also proposed that a bench be provided. The cost of a robust anti-vandal steel slatted seat from St.Helens Council's standard suppliers is £549.00, however this can only be installed on a concrete base. Additional installation costs would be as follows:

Purchase price of bench	549.00
Delivery charge (approx.)	108.00
Fixing kit	85.00
Fitting onto a concrete base (approx.)	380.00
Total	1122.00

Members may wish to consider other types of bench and may wish to consider asking local businesses for sponsorship. The provision of a bench could be delayed until the compound area is in place.

Given that only one quote for the fencing has currently been received the options for dealing with this proposal are: to defer a decision to the December meeting; or to delegate authority to the Executive Committee who could meet prior to December to take a decision on behalf of the Council. As the provision is not urgent members may wish to make some interim decisions now, outlined below, and consider the fencing at the December meeting.

The Council should consider:

What height and, if possible, style the fencing should be.

Whether a dog waste bin or double bin is to be provided.

Whether to provide a bench at this stage and, if so, whether St.Helens contractors are to be used.

10. TO CONSIDER THE PROVISION OF A MULTI-USE GAMES AREA

Also at the September meeting, it was suggested that a multi-use games area be considered for Albert Fellowes Park. An indicative minimum figure for provision of a games area, similar to the one at Thatto Heath Park, has been obtained of £80,000.

The Council should decide if it wishes to pursue this any further.

11. TO APPROVE THE QUARTERLY BUDGET REPORT AND BANK RECONCILIATION

A quarterly budget report, attached at appendix 2, to provide an update on the financial position to the end of September. I have explained the expenditure in relation to the budgeted figure and the reason for any major variance. A bank reconciliation has been prepared for signing by the Chair, copy also attached.

The figures show significant underspend on:

Administration – this fluctuates throughout the year.

Public Open Spaces – routine maintenance is due this month, but there is still capacity in this budget.

Environmental Improvements & S.137 – though there may be additional costs this year on the Good Citizenship Award.

The reserves set aside for election expenses and the Rocket 190 event are now depleted and consideration of the replenishment of election reserves will be made in future budgets.

If members wish to email any questions in advance of the meeting, I would be happy to prepare a response in time for the meeting.

The Council should note the current budgetary position and approve the report and bank reconciliation.

12. TO APPOINT CONTRACTORS TO UNDERTAKE ANNUAL MAINTENANCE TESTS

Members should be aware that responsibility for safety checks at the changing rooms at Albert Fellowes Park and Holt Lane lies with the Parish Council.

The contract for roller shutter safety is undertaken by Craig Kirk Ltd and this year's inspection was undertaken on 8.10.19. The service invoice is included in the table of payments for authorisation. Last year's service highlighted the need for replacement pin locks, as only two were in place. The pins were duly purchased but sufficient keys for the managers at Rainhill United have to be cut. It has been confirmed that 26 keys will be required for RU. The expenditure for the keys will be included in a future table for authorisation.

Last year CC Elec Ltd were appointed to undertake an Electrical Installation Condition Report at both sites, these are now valid until 2023. The emergency lighting and PAT testing require renewal every 12 months. An estimate for undertaking these renewals has been obtained from CC Elec Ltd as follows:

- Emergency Lighting Periodic £60 per site (only applicable to AFP)
- PAT testing, £30 per site

Prices are exclusive of VAT.

It is considered this quote is reasonable, the company is local and known to be reliable.

The Council should consider appointing CC Elec Ltd. to undertake electrical testing at the sports pavilions.

13. TO CONSIDER THE PURCHASE OF VICE CHAIR'S PIN

It was suggested that a lapel pin or badge be purchased for the Vice Chair, for use when covering functions for the Chair. Costs were obtained ranging from a generic lapel pin costing £1.80 to a bespoke badge costing in the region of £500.00-£1,000.00. The consensus has been that the generic badge is a satisfactory, cost effective product.

The badges are available either as:

<p>A bar badge 47x12mm chrome silver colour badge back and pin fitting. Pin clasp with safety catch on reverse.</p>	
<p>Round Badge 27mm chrome silver colour badge back and pin fitting. Butterfly clutch pin fitting on reverse.</p>	

A choice of four colours is available: Black; Dark Green; Burgundy Red; and Navy Blue. There is no minimum order but postage costs £3.20, irrespective of the number of badges ordered.

Given the above, it has been suggested that several other badges be ordered at the same time. A 'Councillor' badge is available together with an 'Ambassador' badge. If members wished, 14 Councillor badges could be ordered at a cost of £25.20. A number of Ambassador badges could be ordered (and you may wish to order a number of spares).

If members wish to see the variety of badges available they can visit the website at: <https://www.badgecompany.co.uk/all-pin-badges/committee-badges/> .

The Council should consider if it wishes to purchase role badges, and if so, the number and colour of those to be ordered.

14. TO CONSIDER OPTIONS FOR THE .UK WEB SITE DOMAIN NAME

The Parish Council currently hold two web site domains rainhillparish.org.uk and rainhillparish.uk. The right to hold the domain rainhillparish.uk is due to expire on 17.10.19, unless renewed. Whilst the Parish do not currently use rainhillparish.uk, if it wishes to keep exclusive access to this domain it will start to cost £11.99 per year. Alternatively, it could cease to hold it and release it, potentially for others to use.

The Council should consider if it wishes to renew the rainhillparish.uk web domain and, if so, for how long.

15. TO CONSIDER CONSULTATION ON THE PROVISION OF ALLOTMENTS

Consideration is currently being given to the provision of allotments within the Parish. Following the tour of open spaces, land close to King Edwards Road and Close, and Stapleton Road was identified as a potential site for allotments. Before taking this further, it was agreed that a public consultation exercise be undertaken with the properties surrounding the site. A draft consultation letter is attached at appendix 3 for consideration. If the letter is acceptable the Council should: decide how and when these will be delivered; what properties are to be consulted; and how long the consultation will last.

The Council should consider if the letter at appendix 3 is suitable, set a deadline for receipt of comments, agree how and when these should be delivered, and to which properties.

16. TO CONSIDER THE REPAINTING OF THE VILLAGE MILESTONES

A request was received to undertake maintenance of the milestones at the Skew Bridge and the stoops. Initial investigations show that the village centre milestone is a listed structure and listed building consent would be required to undertake any works. Further, advice from the Milestone Society indicates that all milestones are the property of the local highway authority, therefore belonging to St.Helens Council.

The options are:

- i. to request that St.Helens Council undertake any necessary maintenance;
- ii. to request their permission for the Parish Council to organise the works;
- iii. to do nothing.

Whilst St.Helens Council are the legal owners, it is unlikely that funding will be available to undertake the work. Passing the request onto St.Helens would ensure that responsibility for maintenance is given to the correct body.

If the Parish Council wished to organise the work, permission would need to be sought from St.Helens – which should be forthcoming. Listed Building consent would need to be applied for, which may require a method of working and given that both milestones are on a busy road, Health and Safety considerations will be very important. Quotations from suitable contractors would be invited and contract awarded. Supervision of the work, possibly with the help of Milestone Society volunteers would need to be organised.

The Council should consider if this is a responsibility that they wish to accept, and whether the Clerk would have sufficient time to undertake this.

The Council should consider the options for maintenance of the village milestones.

17. TO CONSIDER ACTIONS FOR THE REMEMBRANCE DAY SERVICE

The 2019 Service of Remembrance will be held on Sunday 10th November. A church service is held at St.Ann's Church commencing at 10.30am, followed by a procession, at approximately 11.30am, to the war memorial on Warrington Road, where a short service is held, and wreaths are laid.

The Parish Council normally organise the road closure to facilitate the procession and service, and pay for it. This has been organised, but confirmation is required that the Parish Council are happy to meet the cost.

Further, a wreath is laid by the Chair of the Parish Council. This can be ordered from the British Legion as usual, also a donation is usually made to the British Legion. If members are happy to continue along this line arrangements can be made.

In 2018/19 the expenditure was as follows:

Road Closure	=	£392.00
Wreath & Donation	=	<u>£50.00</u>
Total Cost	=	<u>£442.00</u>

The Council should consider meeting the cost of the road closure to facilitate the Remembrance Day Service, purchasing a wreath, and making a donation to the British Legion.

18. TO CONSIDER ISSUES OF LITTER, ASB AND SECURITY IN RAINHILL VILLAGE

Members are asked to consider whether a meeting should be arranged with the Management of Dane Court shopping precinct and representatives of the businesses to discuss issues of anti-social behaviour, rubbish and security.

Recently there have been reports of youths hanging around late at night causing disruption, and on one occasion the planting tubs were attacked. Access around the precinct is unrestricted, including to residential areas.

If this is agreed, consideration should be given to those to be invited i.e. just Dane Court properties or whole village, and when it will take place.

The Council should consider arranging a meeting with village business regarding litter, anti-social behaviour and security.

19. TO CONSIDER RESIDENTS COMMENTS AND COMPLAINTS

The Clerk has dealt with correspondence including those relating to: Roadworks in the early hours of the morning Heskin Close/Old Lane; Litter at Manor Farm; Repairs to access road to AFP; Fireworks at Rainhill Hall; access to sheltered accommodation; and the future of the Civic Amenity Site. Further details are available on request.

The Council should consider if it wishes to take any further action in regard to the above issues.

20. TO RECEIVE REPORTS FROM EXTERNAL GROUPS

- a) Public Open Spaces
- b) Village Hall Management Committee
- c) Rainhill Railway & Heritage Society
- d) Merseyside Assoc. of Local Councils
- e) Rainhill Gala
- f) 4F Centre

21. TO DISCUSS FUTURE AGENDA ITEMS

Members are given the opportunity to suggest items for discussion at future meetings.

For information only.

22. DATE AND TIME OF NEXT MEETING

Finance working group 18th November 2019, 7.30pm

16th December 2019, 7.30pm

Profile Mesh



Uniform Mesh



BANK ACCOUNTS / BANK RECONCILIATION

BANK RECONCILIATION AS AT 30 September 2019:-

BALANCE B/F:	82889.84	CURRENT ACCOUNT BALANCE	77413.77
plus		plus	
TOTAL RECEIPTS	73740.90	TSB HOLDING ACCOUNT	36000.00
less		less	
TOTAL PAYMENTS	43216.97	UNPRESENTED CHEQUES	0.00
BALANCE c/f	<u>113413.77</u>		<u>113413.77</u>

Meeting held on 14th October 2019

-
Chairman

**Rainhill Parish Council
Budget Monitoring Report 2019/20**

April - September 2019

Item of Expenditure	Budget for this period	Actual Spend this period	Budget for 2019/2020	Variance from Budget (£)	Variance from Budget (%)	Explanation for Major Variances (>£500)
1. Association of Local Councils	550	-	1,100	-550	-50	The total amount is paid in March
2. Wages/Salaries - Gross	8,400	8,479	16,800	79	1	
3. Employer NI & Pension Payments	2,250	2,075	4,500	-175	-8	
4. Administration	1,750	741	3,500	-1,009	-58	Admin appears low but may balance throughout the year
5. Insurance	950	1,701	1,900	751	79	Premium paid in lump sum will balance throughout the year
6. Public Open Spaces	5,500	2,655	11,000	-2,845	-52	Some maintenance bills currently outstanding
7. Rainhill Village Hall	5,677	2,365	11,354	-3,312	-58	Expenses claimed as incurred
8. Contingency	2,500	-	5,000	-2,500	-100	It is a contingency
9. Environmental Improvements (+S137)	7,250	3,533	14,500	-3,717	-51	Barrier Baskets, etc. will come within this
10. Election Expenses/Reserves	6,500	8,005	13,000	1,505	0	From reserves - will need to replenish
11. Good Citizenship Award	400	-	800	-400	-100	Expense is due in February
12. Charter Mark/Publicity	1,500	2,195	3,000	695	46	Bulk of expense incurred April - will balance out
13. Website Improvements	500	-	1,000	-500	-100	No improvements undertaken
14. Development Reserves	1,500	8,605	3,000	7,105		Rocket 190 reserves being utilised
15. VAT	1,750	2,863	3,500			Early 2019 claim made to balance amounts
Totals to Sept 2019	46,977	£43,217	£93,954	-3,760		

Income April - Sept 2019

Remitter	Precept	Pitch Hire	Other	TOTAL INCOME	VAT Refund	Explanation
20/04/19 St Helens Council	34,170			34,170		Precept Part 1 of 2
26/06/19 HMRC				-	2,079	VAT Refund
23/06/19 St Helens Council	34,170			34,170		Precept Part 2 of 2
02/08/19 M Radcliffe		15		15		Boot Camp Fees
12/08/19 Rainhill Town AFC		392		392		Pitch Hire Fees
14/08/19 Rainhill Rockets		337		337		Pitch Hire Fees
04/09/19 HMRC					2577.93	VAT Refund Apr-Jun 2019
Totals to Sept 2019	£68,340	£744	£0	£69,084	£4,657	

Resident of
King Edward Close
Rainhill, etc.

Date in October to be agreed at PC

Dear Resident

Rainhill Parish Council are committed to improving the environment of Rainhill. One suggestion currently being considered is the provision of allotments. Evidence suggests that gardening is good for you and allotment gardening offers benefits that help to ameliorate loneliness and enable residents to contribute to society, especially beyond retirement.

The Parish Council have looked at the open space areas available and felt that the land bounded by King Edward Close, King Edward Road, Stapleton Road and Longton Lane School field had the potential to be used for allotments.

As your property is adjacent to this land your views are very important to us and before taking this suggestion any further we would like to hear what you think.

The area of land available would be capable of providing between 10 and 15 allotments. On site car parking would probably be desirable, with access being taken from King Edward Close. The site would be enclosed with fencing. Allotment owners often provide their own sheds, etc., but no permanent building would be allowed. There would be many details to sort out and you might at this point want to raise any issues that might cause you concern should the project go ahead.

If there are any issues or suggestions you would like raise, I would be grateful if you would submit them before **DD/MM/YYYY** either by post to the Clerk, address details above, or by email to rainhillpc@hotmail.co.uk. At the moment no further details have been considered for the proposal but if you would like to discuss the issue further, please contact the Clerk.

Yours faithfully

Clerk etc.



Awarded for excellence

Serving the Rainhill Community since 1894