

RAINHILL PARISH COUNCIL - MINUTES
3rd August 2020

At a meeting of the Parish Council held at 7.30pm on Monday 3rd August 2020 at Rainhill Village Hall, the following were present:

Cllrs: G. Barker, A. Daniels, D. Hendrick, A. Howitt, G Roberts, S Roscoe, J Tasker G Ward, W Williams .

Attending online

Cllrs: D Greaves, K Stevenson- Black,

3 members of the public were also present

1. It was proposed that Cllr. A Howitt be Chair for the 2020/2021 year. Being no other nominations, it was resolved that Cllr. A Howitt be elected Chair and sign the Acceptance of Office form.
2. It was proposed that Cllr. W Williams be Deputy-Chair for the 2020/2021 year. Being no other nominations, it was resolved that Cllr. W. Williams be elected Deputy-Chair and sign the Acceptance of Office form.

Prior to commencement of business the meeting was adjourned to allow members of public to raise any concerns. A member of the public stated they had several matters of concern which will be put in writing to the Clerk.

The meeting was recommenced.

20.43 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs: I Brown, M Rothwell.

20.44 DECLARATIONS OF INTEREST

Cllr Tasker declared an interest as personally knowing the member of the public requesting to use the public open space and Cllr Ward declared an interest as being related to the member of the public also requesting to use the public open space.

20.45 MINUTES OF THE ORDINARY MEETING HELD ON 2nd March 2020

It was resolved that the minutes of the Ordinary Parish Council Meeting held on the 2nd March 2020 should be approved and signed by the Chair as a correct record.

20.46 TO RECEIVE MERSEYSIDE POLICE MONTHLY STATISTICS REPORT

Resolved that the report of the crime statistics for Rainhill be noted.

20.47 TO NOTE THE CONTENTS OF THE CLERK'S REPORT

It was resolved that the contents of the Clerk's report be noted. It was agreed Cllr Tasker will be identified on email out of office message as point of contact for any emergencies.

20.48 PLANNING APPLICATIONS

It was resolved to note the following actions taken in relation to planning applications:

An objection has been submitted to the following applications:

P/2020/0123 Change of use from C2 and C2a (Orchard House as confirmed by P/2010/0091 to C2 and C2a (Orchard House as confirmed by P/2010/0091) and B1 use of the site together with minor internal works. Crossley Manor (Formerly Briars Hey)

Rainhill Parish council received a reply from representatives for Crossley Manor (Briars Hey) - ref P/2020/0123 and their response forwarded to all Councillors

20/00102 erection of convenience store (use class a1); retention of public house (use class a4) and demolition of outbuilding; replacement of freezer store and resiting of smoking shelter and beer garden together with alterations to car park and vehicular access from holt lane holt hotel 285 Warrington road

P/2020/0041 Erection of restaurant with associated parking. Land Adjacent to Rainhill Station Station Road - Refused

Re P/2020/0061 Land to west of Omega South and south of M62

Hybrid Planning Application for the following development (major development); (i) Full Planning Permission for the erection of a B8 logistics warehouse, with ancillary offices, associated car parking, infrastructure and landscaping; and (ii) Outline Planning Permission for Manufacturing (B2) and Logistics (B8) development with ancillary offices and associated access infrastructure works (detailed matters of appearance, landscaping, layout and scale are reserved for subsequent approval)

P/2020/0117 Erection of detached two storey garage, Sandy Carr Farm Farmhouse Hall Lane- Refused

P/2020/0265 Land to The West Of 74 School Lane rection of a stable block, outdoor manege, creation of a new access road and track along with the erection of a 2.0m fence on the north boundary - Refused

P/2020/0437 Listed building consent for the installation of 3 no. platform validators. Rainhill Railway Station

No comment has been submitted for the following applications and the closing date for comments will have passed at the time of the meeting:

P/2020/0132 Certificate of lawfulness for proposed side/rear extensions. Sandy Carr Farm Farmhouse Hall Lane

P/2020/0159 Certificate of lawfulness for proposed single storey rear extension 7 Dunbeath Avenue

P/2020/0167 Installation of 3no external flues to rear Victoria Hotel

P/2020/0166 Cliflen Norlands Lane Demolition of existing garage and rear extension; the erection of single storey side and rear wrap around extension along with single storey front extension with minor alterations to front elevation and raising of roof height 19.03.20 withdrawn planning application

P/2020/0181 Single storey rear extension projecting 6m from the rear, 3.5m high overall, and 2.4m to the eaves. 36 Norcliffe Road

P/2020/0193 Certificate of lawfulness proposed extension of existing rear dormer. 8 Railton Close

P/2020/0207 Part two storey part first floor extension over existing garage at the side.1 Briars Close

P/2020/0208 Change of use from 2no first floor flats to beauty salon. Flat 1 And Flat 2 24 Victoria Terrace

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P/2020/0209 Single storey rear extension projecting 6.75m from the rear, 4m high overall and 2.41m to the eaves. Cliflen Norlands Lane
P/2020/0210 Single storey side extension. Cliflen Norlands Lane Rainhill St Helens
P/2020/0236 Erection of first floor rear extension along with rear porch. Sandy Carr Farm Farmhouse Hall Lane
P/2020/0237 Single storey side extension. 53 Vincent Road
P/2020/0238 Demolition of existing garage and rear extensions and erection a part two storey, part single storey front, side and rear extension.180 Rainhill Road
P/2020/0221 Two storey rear extension. 16 Tarlton Close Rainhill
P/2020/0225 Erection of first floor rear extension over existing garage and single storey rear extension. 11 The Meadows
P/2020/0247 Replacement flat roof with lantern on existing single storey rear extension. 45 Longton Lane
P/2020/0248 Certificate of lawfulness for single storey rear extension.19 Stonecross
P/2020/0293/TPO Works to assorted trees covered by a tree preservation order. 31 View Road
P/2020/0294 Erection of first floor side extension. 45 Vincent Road
P/2020/0335 First floor rear extension. 389 Warrington Road Rainhill
P/2020/0352 Demolition of existing outbuilding and erection of a new outbuilding. 1A The Meadows
P/2020/0377 Single storey rear extension projecting 4.5m from the rear, 4m high and 3m to the eaves. 589 Warrington Road
P/2020/0381 Retrospective application for alterations to dormer roofs from pitched to flat. | Valluga Old Lane
P/2020/0395 Works to trees covered by a Tree Protection Order | Commercial Business Centre 9 Victoria Street
P/2020/0371TPO Works to assorted trees covered by a Tree Protection Order. 22 Fairlie Drive
P/2020/0427 Single storey rear extension. 38 Stephenson Grove
P/2020/0456 Demolition of existing rear extension and erection of a single storey rear extension. 2 Fairclough Road
P/2020/0465 Single storey rear extensions along with a single storey front extension and alterations to roof. 2 Swale Avenue

20.49 ACCOUNTS FOR PAYMENT

It was resolved that the following items were approved for payment:

| APRIL 2020 | | | |
|-------------------------|---|---------------|------------|
| Payee | Description | Amount | Ref |
| K Adamson | Clerk's Salary – April | 1060.79 | TFR438 |
| | Telephone @ 18.99/month | 18.99 | |
| | Printing Feb Agenda | 5.95 | |
| | Printing for Covid posters Wil Williams | 20.00 | |
| Merseyside Pension Fund | LGPS - April | 299.67 | TFR437 |
| Rainhill Village Hall | CCTV installation -from their annual amount | 1,900.00 | TFR439 |
| Rainhill Village Hall | Payroll Software & Furlough application | 545.00 | TFR440 |

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| MAY 2020 | | | |
|-------------------------|--|---------------|----------------|
| Payee | Description | Amount | Ref |
| K Adamson | Clerk's Salary – May | 1015.85 | TFR442 |
| | Telephone @ 18.99/month | 18.99 | |
| | Stationary a4 paper & file & Dividers | 9.58 | |
| | Printer Ink | 17.39 | |
| | Total | | 1061.81 |
| Merseyside Pension Fund | LGPS – May | 299.67 | TFR443 |
| LDS Ltd | Eccleston Golf Club A4 Leaflet Distribution Is being reimbursed by RSOG | 210.00 | TFR444 |
| Water Plus | Water - Rainhill Park | 112.58 | STO |
| Water Plus | Water – Holt Playing Fields | 19.06 | DD |
| Npower | Electricity - Holt Playing Fields | 30.00 | DD |
| Scottish Power | Electricity - Rainhill Park | 10.00 | DD |
| JUNE 2020 | | | |
| K Adamson | Clerks Salary – June | 1015.85 | TFR445 |
| | Telephone @ 18.99/month | 18.99 | |
| | Book of 6 stamps | 4.56 | |
| | 2 x 4 drawer filing Cabinets | 200.00 | |
| | 2 x pack of 20 a4 suspension files | 22.00 | |
| HMRC | Tax & NI April – June 2020 | 351.33 | TFR446 |
| Merseyside Pension Fund | LGPS June | 299.67 | TFR447 |
| Water Plus | Water-Rainhill Park | 112.58 | STO |
| Water Plus | Water- Holt Playing Fields | 30.00 | DD |
| Scottish Power | Electricity Rainhill Park | 10.00 | DD |
| Npower | Electricity -Holt Playing Fields | 41.00 | DD |
| Unity Trust Bank | Bank Charges | 18.00 | DD |
| JULY 2020 | | | |
| K Adamson | Clerks Salary – July | 1015.85 | TFR448 |
| | Telephone @ 18.99 / month | 18.99 | |
| Merseyside Pension Fund | LGPS July | 299.67 | TFR449 |
| Water Plus | Water-Rainhill Park | 112.58 | STO |
| Water Plus | Water- Holt Playing Fields | 30.00 | DD |
| Scottish Power | Electricity Rainhill Park | 10.00 | DD |
| Npower | Electricity -Holt Playing Fields | 41.00 | DD |
| AUGUST 2020 | | | |
| K Adamson | Clerks Salary – August | 1015.85 | TFR450 |
| | Telephone @ 18.99 / month | 18.99 | |
| | Cllr Daniels reimburse for Vouchers & Donation | 30.00 | |
| Merseyside Pension Fund | LGPS July | 299.67 | TFR451 |
| Water Plus | Water-Rainhill Park | 112.58 | STO |

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| | | | |
|----------------|----------------------------------|-------|----|
| Water Plus | Water- Holt Playing Fields | 30.00 | DD |
| Scottish Power | Electricity Rainhill Park | 10.00 | DD |
| Npower | Electricity -Holt Playing Fields | 41.00 | DD |

It was resolved to note the following income.

| INCOME | DESCRIPTION | AMOUNT |
|-------------------|--|----------|
| APRIL 2020 | | |
| St Helens Council | 1 st Precept Payment | 34,170 |
| JUNE 2020 | | |
| St Helens Council | 2 nd Precept Payment | 34,170 |
| HMRC | VAT Reclaim | 1,586.07 |
| Water Plus | Credit | 113.04 |
| JULY 2020 | | |
| RSOG | Payment of monies for delivery of leaflet drop | 210.00 |

20.50 TO APPROVE THE ANNUAL GOVERNANCE STATEMENT 2019/20

Resolved that the Annual Governance Statement be approved for signing by the Chair on behalf of the Council.

20.51 TO APPROVE THE 2019/20 ACCOUNTS FOR EXTERNAL AUDIT & BANK RECONCILIATION

It was resolved that the accounts presented by the Clerk, having been scrutinised by internal audit, be approved and that the Annual Accounting Statement be signed by the Chair and Clerk on behalf of the Council, and the Bank Reconciliation be approved for signing by the Chair.

20.52 TO REVIEW, CONSIDER AMENDMENTS, AND APPROVE COUNCIL DOCUMENTS

Resolved that the Council has reviewed and approves the following documents:

- i. Standing Orders
- ii. Financial Regulations
- iii. Asset Register
- iv. Risk Assessment

20.53 TO CONSIDER POSTPONING UNDERTAKING A TOUR OF PUBLIC OPEN SPACES

It was resolved the Council postpone undertaking a tour of public open spaces until setting a possible date at the 7th September 2020 Parish Council meeting. Decision deferred.

20.54 TO CONSIDER A REQUEST FOR USING A PUBLIC AREA/ PARKS FOR DELIVERY OF SMALL GROUP FOOTBALL AND EXERCISE SESSIONS

Decision deferred. The Clerk to seek advice if no public liability insurance is held by the requesting party. Also to compile a list of our playing fields and who plays and

trains on them and on what days / approximate times.

20.55 TO NOTE CLLR LARNER'S RESIGNATION

It was resolved that Cllr Lerner's resignation was noted and Cllr Howitt thanked Cllr Lerner for his time as a Parish Councillor. It was agreed to proceed with a move to Co-Option. Cllrs Barker, Brown and Howitt to proceed as a working party to identify the criteria they would be looking for and how they would mark and make a decision from written interests. Cllr Greaves recommended the use of online platforms for interviewing if face to face is not a possibility.

20.56 TO CONSIDER REPLACEMENTS AND APPOINTMENTS OF REPRESENTATIVES TO LOCAL ORGANISATIONS

It was resolved that the 2020/2021 representatives would be as follows.

| | |
|--|--|
| Public Open Spaces: | Cllrs. J. Tasker, Deputy Chair (W. Williams), I. Brown, G. Ward, G. Roberts. |
| Village Hall Management Committee: | Cllr. A. Daniels. |
| Rainhill Railway & Heritage Society: | Cllr. D. Hendrick, G. Ward. |
| Merseyside Assoc. Local Councils: | Cllr. M. Rothwell. |
| Rainhill Gala Committee: | Cllr. A. Daniels, Cllr. Hendrick |
| 4F Centre: | Cllrs. D. Greaves, J. Tasker, S. Roscoe. |
| ECO Garden | Cllr. S. Roscoe, Clerk K. Adamson. |
| Children's Playground Charity: | Rainhill Parish Council. |
| Planning Applications Advisory Group: | Chair (Cllr. A. Howitt) Cllrs. I. Brown, S. Roscoe, G. Roberts |
| Good Citizenship Award Group: | Cllrs. D. Greaves, W. Williams, K. Stevenson-Black, S. Roscoe. |
| LALC AGM and Conference: | Cllr. G. Barker. |
| Clerk's Appraisal Group: | Cllrs J. Tasker, M. Rothwell. |
| Executive Committee: | Chair (Cllr. A. Howitt), Deputy Chair (Cllr. W. Williams), Cllr. G. Barker, M. Rothwell. |
| Finance Working Group: | Full Council |
| Rainhill Trials 200 Working Group: | Cllrs. D. Greaves, G. Roberts. |
| Twinning Group: | Chair (Cllr. A. Howitt), Cllr. K. Stevenson-Black. |
| Armed Forces Community Covenant Working Group: | Cllrs. G. Ward, D. Hendrick |

20.57 TO AUTHORISE NETWISE TO REVIEW RAINHILL PARISH COUNCIL WEBSITE.

It was resolved for Netwise to review Rainhill Parish Council Website to ensure the Website will meet the new regulations to enable accessibility.

20.58 TO AUTHORISE PAYMENT TO ST HELENS COUNCIL FOR THE ECO GARDEN ANNUAL MAINTENANCE

It was resolved that the following ECO garden annual maintenance cost was approved for payment. 448.87 + VAT 89.77 Total 538.64

20.59 TO AUTHORISE PAYMENT FOR SIGNAGE FOR THE DOG EXERCISE AREA TOGETHER WITH THE DOG WASTE BIN.

It was resolved the cost be approved for the following
Supply and fit 1off 600 x 400mm sign panel with full digital print and laminate overlay @ £60.00 + VAT

Dog Waste Bin Supplied by St Helens Council, new bin and insulation £397.00 + VAT cost to empty for 12 months £167.27 + VAT and an annual cost to empty the bin and charged for on a 24 month basis.

Cllr Roscoe thanked Cllr Daniels on the completion of the project.

20.60 TO CONSIDER DEVELOPING A LOCAL NEIGHBOURHOOD PLAN

It was agreed to defer moving forward within the present situation/restrictions.

20.61 TO CONSIDER POSTPONING THE MERCHANT NAVY DAY CEREMONY

It was resolved to postpone the Merchant Navy Day Ceremony. It was agreed for the Clerk to contact St Ann's Church to look at possibility of having the flag raised on 3rd September 2020 and for it to be filmed and live streamed. Also request to be kept updated with arrangements for Remembrance Sunday.

20.62 TO CONSIDER IF THE PARISH COUNCIL WISH TO PREPARE AN EMERGENCY PLAN FOR THE FUTURE

It was resolved a working group be established. Cllrs Daniels, Greaves, Stevenson-Black and Williams, to identify possible structure and emergency strategy.

20.63 TO RECEIVE AN UPDATE ON THE RAINHILL COVID 19 COMMUNITY SUPPORT GROUP

Cllr Roscoe provided an update on the actions of the Covid 19 Community Support Group. Resolved that the update be noted. Cllrs supported the comments of the fantastic Rainhill Community through the very recent difficult times.

20.64 TO CONSIDER HOW THE MILLENNIUM CENTRE CAN BE SUPPORTED

Cllr Howitt reported approximately £3,700 had been raised via crowdfunding. Any Decision deferred.

20.65 TO CONSIDER THE PROGRESS CCTV & BROADBAND

Cllr Ward provided an update on the CCTV installation and the ongoing possible improvements. Cllr Ward provided an update on Open Reach and Broadband. Cllr Ward will continue to monitor any further Open Reach Schemes. Resolved that the update be noted.

20.66 TO RECEIVE PROGRESS REPORTS ON YOUTH AMBASSADORS

Cllr Roscoe provided an update on the Youth Ambassadors. The group will reform once schools are back in September. Resolved that the update be noted.

20.67 THE COUNCIL TO NOTE REPORTS ON LOCAL GROUPS 4F CENTRE & ECO GARDEN

Cllr Roscoe reported continuous contact with the 4F centre. Confirmed the centre has been closed since March but hopefully will be in a position to open shortly. Cllr Roscoe reported the ECO garden has fared quite well and members are

managing to attend on a weekly basis. The next meeting is provisionally arranged for 2nd September 2020.

Resolved that the update be noted.

20.68 TO CONSIDER RESIDENTS COMMENTS AND COMPLAINTS

Resolved that the complaints reported in the agenda report have been dealt with and be noted. Clerk to contact St Helens Council maintenance to confirm if any chemicals are used within the open spaces.

20.69 TO DISCUSS FUTURE AGENDA ITEMS

Cllr Howitt put forward Christmas light festival – Christmas lights on the outside of resident's houses last year could be expanded.

Village Light switch on and its possibility

Scarecrow festival.

Mersey forest tree planting report to provide an update at September's meeting.

Safer Roads initiative within Rainhill suggested by Cllr Brown.

Togetherness at home could be expanded to incorporate Halloween celebrations and Pumpkin festival.

20.70 DATE AND TIME OF NEXT MEETING

7th September 2020 7.30pm

The meeting closed at 8.45 pm

A. Howitt
Chair Of The Parish Council
7th September 2020