

# Rainhill Parish Council

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19<sup>th</sup> July 2021

Dear Councillor,

You are summoned to attend the Ordinary meeting of the Parish Council to be held on Monday 26th July 2021, in the Teak Hall at the Village Hall, commencing at 7.30pm.

I attach an agenda, relevant minutes, and the Clerk's Report.

Please find time to read through the information before the meeting, making any notes you need to against each item. If you have any queries prior to the meeting please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K E Adamson', is written over a light grey rectangular background.

K E Adamson  
Clerk to Rainhill Parish Council



Awarded for excellence

Serving the Rainhill Community since 1894

**RAINHILL PARISH COUNCIL AGENDA**  
**26<sup>TH</sup> July 2021**

1. To receive apologies for absence  
PUBLIC SESSION The public may speak on any matters of concern, but the Council may not make any lawful decision during this session
2. To receive declarations of interest from members
3. To consider and approve the minutes of the Annual Parish Council Meeting held on 10th May 2021
4. To consider and approve the minutes of the Ordinary Meeting held on 14<sup>th</sup> June 2021
5. To receive Police monthly statistics report – for information only
6. To note the contents of the Clerk's Report - for information only
7. To consider the following Planning Applications and note any actions taken:  
P/2021/0519/FUL P/2021/0566/HHFP P/2021/0577/HHFP P/2021/0582/FUL  
P/2021/0601/FUL P/2021/0608/HHFP P/2021/0613/HHFP P/2021/0622/FUL P/2021/0639/CLP
8. To note Cllr Rothwells standing down from position of Deputy Chairman
9. To Elect Vice Chairman 2021/2022
10. To authorise the accounts payable (list included in report)
11. To approve the quarterly budget report and bank reconciliation
12. To receive an update on the jubilee celebrations- for information only
13. To consider the awards ceremony for the Good Citizenship Awards.
14. To consider signage at the 4f centre to address parking issues with dog park users
15. To receive an update on the library survey from Cllr Howitt
16. To consider a request of a donation for a defibrillator in Sutton
17. To consider the big scoop printing quotes
18. To receive an update on the proposed change of footpath to a bridleway
19. To receive an update on Dane Court Bollards from Cllr Ward-for information only
20. To consider provision of a bleed kit & additional defibrillator
21. To consider st helens council quotes for dog bins at dog exercise area
22. To receive an update on the provision of a memorial stone
23. To consider residents comments and complaints:
24. To receive reports from external groups
25. Suggested items for next agenda – for information only
26. Date and time of next meeting- for information only

**RAINHILL PARISH COUNCIL  
ANNUAL PARISH COUNCIL MEETING  
10<sup>th</sup> May 2021**

At the Annual Parish Council Meeting held at 7.30pm on Monday 11<sup>th</sup> May 2021 at Rainhill Village Hall, the following were present: Cllrs: G. Barker, D. Hendrick, A. Howitt, S. Roscoe, M. Rothwell, K. Stevenson-Black, J. Tasker, G. Ward, W. Williams, J. Woodhouse.  
0 members of the public were present.

1. It was proposed that Cllr. W. Williams be Chair for the 2021/2022 year. Being no other nominations it was resolved that Cllr. W. Williams be elected Chair and sign the Acceptance of Office form.
2. It was proposed that Cllr. M. Rothwell be Deputy-Chair for the 2021/2022 year. Being no other nominations it was resolved that Cllr. M. Rothwell be elected Deputy-Chair and sign the Acceptance of Office form.
3. Apologies were received from Cllrs I. Brown, A. Daniels, D. Greaves, G. Roberts
4. Appointment of Committees and representatives to External Bodies:

It was resolved that the 2021/2022 representatives would be as follows:

Public Open Spaces:	Cllrs. J. Tasker, D. Hendrick, I. Brown, G. Ward, G. Roberts.
Village Hall Management Committee:	Cllrs. A. Daniels, K. Stevenson-Black, J Woodhouse
Rainhill Railway & Heritage Society:	Cllrs. Hendrick, G. Ward.
Merseyside Assoc. Local Councils:	Cllrs. M. Rothwell, G Ward.
Rainhill Gala Committee:	Cllrs. A Daniels, D Hendrick.
4F Centre:	Cllrs. G. Barker, D. Greaves, J. Tasker, S. Roscoe,
ECO Garden	Cllr. S. Roscoe, Clerk (K Adamson).
Children's Playground Charity:	Rainhill Parish Council.
Planning Applications Advisory Group:	Cllrs. A. Howitt, I. Brown, S. Roscoe, G. Roberts
Good Citizenship Award Group:	Cllrs. D. Greaves, W. Williams, K. Stevenson-Black, S. Roscoe.
LALC AGM and Conference:	Cllrs. G Barker, M Rothwell, G Ward.
Clerk's Appraisal Group:	Chair (Cllr W. Williams. Cllrs J. Tasker, M. Rothwell.
Executive Committee:	Chair (Cllr. W. Williams), Deputy Chair (Cllr M. Rothwell), Cllr G Barker.
Finance Working Group:	Full Council
Rainhill Trials 200 Working Group:	Cllrs. D. Greaves, G. Roberts.
Twinning Group:	Cllrs. A. Howitt, K. Stevenson-Black.
Armed Forces Community Covenant Working Group:	Cllrs. G. Ward, D. Hendrick
	Cllrs Ward & Hendrick to approach the Royal British Legion to discuss possible involvement.

5. Resolved that the Council has reviewed and approves the following documents:
  - i. Standing Orders
  - ii. Financial Regulations
  - iii. Asset Register
  - iv. Risk Assessment
6. Resolved that all members would submit any changes required on their Declaration of Acceptance forms and Register of Interest Forms by the end of the meeting.

Being no further business the meeting closed at 7:45pm.

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Chair of the Parish Council  
26th July 2021

**RAINHILL PARISH COUNCIL – MINUTES**  
**14<sup>th</sup> June 2021**

At a meeting of the Parish Council held at 7.30pm on Monday 14<sup>th</sup> June 2021 in the Willow Room at Rainhill Village Hall , the following were present:

Cllrs: A. Daniels, D. Hendrick, A.V Howitt, S. Roscoe, K. Stevenson-Black, J. Tasker, G. Ward, W. Williams (Chair), J. Woodhouse.

1 member of the public present via an online link.

Prior to commencement of business the meeting no adjournment necessary to allow members of public to raise any concerns. None had been received prior to meeting. But the member of public did request an update on when physical attendance would be possible. The Clerk explained the size of the room would not allow public to attend in person but would hope the next meeting it will be possible and will keep updates available.

**20.184 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs: G. Barker, D. Greaves, G. Roberts, M. Rothwell

**20.185 DECLARATIONS OF INTEREST**

No Declarations of Interest received.

**20.186 MINUTES OF THE ORDINARY MEETING HELD ON 10<sup>th</sup> May 2021**

Resolved that the minutes of the Ordinary Parish Council Meeting held on the 10<sup>th</sup> May 2021 should be approved and signed by the Chair as a correct record.

**20.187 TO RECEIVE MERSEYSIDE POLICE MONTHLY STATISTICS REPORT**

Resolved that the report of the crime statistics for Rainhill be noted.

**20.188 TO NOTE THE CONTENTS OF THE CLERK'S REPORT**

It was resolved that the contents of the Clerk's report be noted. The members would like to request the police to attend the next meeting on the 26<sup>th</sup> July 2021.

**20.189 TO CONSIDER PLANNING APPLICATIONS**

It was resolved to note the following actions taken in relation to planning applications:

No comment has been submitted for the following applications and the closing date for comments will have passed at the time of the meeting:

P/2021/0410/HHFP P/2021/0411/FUL P/2021/0415/COT P/2021/0428/S73 P/2020/0889  
P/2021/0429/HHFP P/2021/0432/ P/2021/0434/HHFP P/2021/0443/HHFP P/2021/0459/  
P/2021/0460/HHFP P/2021/0483/CLP P/2021/0485/HHFP P/2021/0497/HHFP  
P/2021/0516/HHFP P/2021/0519/FUL P/2021/0526/HHFP P/2021/0533/CLP  
P/2021/0540/ADC

1 objections have been submitted to applications:

P/2021/0458/FUL

**RAINHILL PARISH COUNCIL – MINUTES**  
**14<sup>th</sup> June 2021**

**20.190 TO AUTHORISE ACCOUNTS FOR PAYMENT**

It was resolved that the following items were approved for payment and income noted:

<b>Payee</b>	<b>Description</b>	<b>Amount</b>	<b>Ref</b>
Water Plus	AFP Playing Fields – June	82.71	DD
Water Plus	Holt Playing Fields – June	30.23	STO
Corona	Martin Close (Holt) - June	12.56	STO
Scottish Power	Deepdale Drive (AF Park) - June	145.00	STO
K Adamson	Telephone (15.83 + 3.16 vat)	18.99	
	Salary - June (less Tax, NI & Pens)	1063.08	
	Printer Inks(12.82+2.56 vat)	15.38	
	Noticeboard Keys	10.50	
	Total	1107.95	TFR503
Merseyside Pension Fund	LGPS – June	324.00	TFR504
HMRC	Tax & NI (Apr - Jun)	453.36	TFR505
Unity Trust Bank	Bank Charges	18.00	DD

<b>INCOME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
<b>APRIL 2021</b>		
St Helens Council	1 <sup>st</sup> Precept Payment	34,170
MAY 2021	HMRC – VAT return	2,134.33

**20.191 TO APPROVE THE ANNUAL GOVERNANCE STATEMENT 2021/22**

Resolved that the Annual Governance Statement be approved for signing by the Chair on behalf of the Council

**20.192 TO APPROVE THE 2021/22 ACCOUNTS FOR EXTERNAL AUDIT & BANK RECONCILIATION**

It was resolved that the accounts presented by the Clerk, having been scrutinised by internal audit, be approved and that the Annual Accounting Statement be signed by the Chair and Clerk on behalf of the Council, and the Bank Reconciliation be approved for signing by the Chair.

**20.193 TO CONSIDER REQUEST TO USE OUTDOOR SPACES**

Resolved that the Clerk to reply and request a face to face meeting and also suggest they make direct contact with the recreation club.

**20.194 TO CONSIDER FORMING A WORKING GROUP FOR BIDS & TENDERS**

Resolved a working group will be formed to research and submit funding bids the members will be Cllrs Stevenson-Black, Woodhouse, Daniels, Williams and Howitt.

**RAINHILL PARISH COUNCIL – MINUTES**  
**14<sup>th</sup> June 2021**

**20.195 TO CONSIDER A SERVICE TO MARK MERCHANT NAVY DAY**

Resolved that a service would be held on 3<sup>rd</sup> September 2021 to mark Merchant Navy Day.

Cllr Brown entered the room at 7.50pm and apologised for attending late

**20.196 TO CONSIDER ST HELENS COUNCIL QUOTES FOR DOG BINS AT DOG EXERCISE AREA**

A vote showed 2 votes to move original bin inside the dog area with 6 votes to keep where it is now. Further discussions suggested an extra bin should be installed within the dog park with 6 votes for and 4 against.

It was resolved St Helens Council to be contacted by the Clerk to ascertain how often the bins get emptied and for it to be added onto the next agenda for discussion.

**20.197 TO CONSIDER THE AWARDS CEREMONY FOR GOOD CITIZENSHIP AWARD**

Discussion was held either to delay the ceremony until September 2021 if the restrictions are lifted or if the Covid restrictions are not lifted on July 19<sup>th</sup> the awards will be delivered individually with no ceremony.

It was resolved the item will be added to the next agenda for final decision.

**20.198 TO CONSIDER A NEW FLAGPOLE AT THE WAR MEMORIAL**

Resolved to be included as agenda item at next meeting where total costs will be provided to include installation costs and any possible planning issues to be identified.

**20.199 TO PROVIDE WILDLIFE CAMERAS AT FLYTIPPING HOTSPOTS**

Cllr Ward & Daniels provided information on legal position of placing cameras. Borough recommendations supports not placing own cameras. Cllr Ward provided an update on a Borough wide initiative 'Think Twice' which is awaiting funding and will be utilising mobile cameras that will support convictions.

Resolved cameras will not be purchased.

**20.200 TO CONSIDER A BIG SCOOP CAMPAIGN**

Cllr Williams provided poster & sticker designs to promote a big scoop campaign. The posters will be displayed within noticeboards, schools, shop windows and possibly on bins. Resolved for Clerk to obtain quotes for posters and stickers. Cllr Tasker to contact highways to confirm if stickers can be stuck on street furniture.

**20.201 TO CONSIDER USE OF NOTICEBOARDS**

Resolved for Clerk to provide quotes on next agenda for replacement and installation of 2 new noticeboards for outside St Barts and the Shell Garage.

**20.202 TO CONSIDER THE PROPOSED DESIGNS AND POSSIBLE PLACINGS FOR A COVID MEMORIAL STONE WITHIN THE VILLAGE**

Cllr Williams provided draft design. Cllr Roscoe provided feedback from ECO garden and proposed meeting with the ECO garden to discuss suitable possible placing. Resolved for the Clerk to contact stone masons to obtain quotes.

**RAINHILL PARISH COUNCIL – MINUTES**  
**14<sup>th</sup> June 2021**

**20.203 TO CONSIDER RESIDENTS COMMENTS AND COMPLAINTS**

Resolved that the complaints/comments in the agenda report be noted and:  
The request to clean up the bridge over the brook between two butt lane and Ellerslie ave (packhorse bridge) and sort out the decay on the stone and metal posts be taken to action by Cllr Stevenson-Black to St Helens Council.

**20.204 TO RECEIVE REPORTS FROM EXTERNAL GROUPS**

Resolved that the Council noted the following reports:

- Public Open Spaces: All items had been discussed on the agenda.
- Village Hall Management Committee: Groups are now returning and the AGM is on the 6<sup>th</sup> July 2021 at 7pm.
- Rainhill Railway & Heritage Society: No meetings taking place at present. The Clerk received recent communication from Network Rail regarding the signal box and due to the deadline being the 28.06.21 it was agreed for the clerk to contact network rail for Cllr Tasker to verbally speak to the representative and for the information to be put on any social media platforms to encourage direct replies as agreed with Network rail.
- Merseyside Association of Local Councils: No meetings taking place at present.
- Rainhill Gala: No meetings taking place at present.
- 4F Centre: Centre has received a grant. There has been concern over the outside wooden play area and has been agreed emergency repairs are required. A quote has been agreed for the works to be completed. The 4F has agreed very kindly to store the ECO gardens marque & wheelbarrow. There has been an issue of dog waste bags being thrown over the fence from the dog exercise area. Also an issue of parking and a suggestion of signage to be put up to make the public aware. Cllr Roscoe to confirm if the 4F will be providing. Their next meeting is 15<sup>th</sup> July 2021

**20.205 SUGGESTED ITEMS FOR NEXT AGENDA**

Dog Exercise area bins  
Big Scoop – Quotes  
Memorial Stone  
Jubilee Celebration – Update  
Dane Court Bollards- Update  
Flag Poles – Planning & Installation  
Noticeboards- Quotes  
Good Citizenship Awards  
The Library survey  
The defibrillator list in the Parish  
The Bridleway.  
Stab Kits

**Before the meeting was closed the Chair held a minutes silence to pay respects and remember Rosemary Frodsham and Jim Carroll, both had previously been long standing Parish Councillors and Rainhill Parish Council passes on its sincerest condolences to both their families.**

**RAINHILL PARISH COUNCIL – MINUTES**  
**14<sup>th</sup> June 2021**

**20.206 DATE & TIME OF NEXT MEETING**

It was resolved that the Annual Parish Meeting will take place on 26<sup>th</sup> July 2021, starting at 7:30pm, at Rainhill Village Hall in the Teak room.

The meeting closed at 9.15pm

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Chair of the Parish Council  
26th July 2021



Area: Rainhill D24  
 Month: May 2021

	2020	2021	Diff	%	
Burglary Business & Community	0	0	0	0	
Burglary Residential	1	1	0	0	1. (ST JAMES ROAD) unknown persons have gained entry to the property and have taken watches and a vehicle
Criminal Damage	4	7	3	75	1. (WARRINGTON ROAD) 4 males and 2 females have damaged a bench from the beer garden 2. (WARRINGTON ROAD) 4 males and 2 females have further damaged a bench from the beer garden 3. (OLD LANE) Damage to wooden fence panels by Scout Hut by unknown persons 4. (LONGTON LANE) unknown offender has cut property CCTV wires 5. (WARRINGTON ROAD) unknown offenders have kicked wing mirror off vehicle 6. (ST DAVIDS CLOSE) unknown offenders have damaged a properties fence 7. (WARRINGTON ROAD) Known offender has smashed vehicle front door window
Drugs	3	1	-2	-66.7	1. (TASKER TERRACE) possession with intent to supply cannabis
Other Theft	4	3	-1	-25	1. (GOLDSWORTH FOLD) engagement ring taken from property 2. (WARRINGTON ROAD) making off without payment 3. (WARRINGTON ROAD) two mobile phones taken from shop
Public Order	4	14	10	250	1. (CHAPEL LANE) 3 unknown males urinating against a church wall 2. (LINCOLN WAY) dog off the lead and when owner is challenged, they shout and threaten the informant 3. (SCHOOL LANE) driver driving fast and using mobile phone nearly hits informants, the informant has shouted and the driver has put their middle finger up to the informant 4. (DUNBEATH AVENUE) informant has been walking when a person known to them has blocked the path and intimidated them 5. (PARK AVENUE) informant has been attempting to leave the drive in their car when suspect has blocked in the vehicle and approached informant and intimidated them 6. (WARRINGTON ROAD) male has thrown fish tank onto road from flat 7. (ST HELENS LINKWAY) informant has been driving when a vehicle behind them has been driving close, beeping and swerving and causing distress 8. (OAK MEADOWS) female offender has been verbally abusive towards the informant 9. (LEE CLOSE) informant has had verbal abuse shouted at her by neighbours over parking 10. (BRANDRETH CLOSE) breach of a non-mol order 11. (WARRINGTON ROAD) student has had verbal abuse shouted at her by other students 12. (CHATSWORTH ROAD) neighbour has shouted and sworn over fence to informant 13. (LONGTON LANE) neighbour has had an unknown male round, male has parked in informants parking space, when challenged he has shouted and sworn at informant

					14. (DEEPDALE DRIVE) youths congregating drinking alcohol and in possession of knives
Robbery Business	0	0	0	0	
Robbery Personal	0	0	0	0	
Theft Bike	0	0	0	0	
T.F.M.V.	0	1	1	100	1. (WARRINGTON ROAD) items taken from vehicle from unknown offender
Theft Shop	1	3	2	200	1. (WARRINGTON ROAD) box of wine taken from shop by male and female 2. (WARRINGTON ROAD) items taken from shop by male and female 3. (WARRINGTON ROAD) whiskey taken from shop by male and female
T.O.M.V.	0	0	0	0	
Violence with Injury	7	7	0	0	1. (BURTON AVENUE) Dog has bitten a postal worker 2. (SANDHURST ROAD) Victim has been beaten by 7 other male youths 3. (BRANCKER AVENUE) unknown offenders attend victims' home and have assaulted them 4. (MILL LANE) Male attacked during bar fight involving 7 people 5. (MILL LANE) Male attacked during bar fight involving 7 people 6. (MILL LANE) Male attacked during bar fight involving 7 people 7. (MILL LANE) Male attacked during bar fight involving 7 people
Violence without Injury	0	1	1	100	1. (VINCENT ROAD) informant is grabbed by neighbour and verbal abuse is shouted and neighbour has tried to trip her up
Vehicle Interference	0	0	0	0	
Total	24	38	14	58.3	
ASB	34	16	-18	-52.9	

#### Brief description of ASB in May 2021

1. (WARRINGTON ROAD) 25 youths drinking and playing music
2. (WARRINGTON ROAD) Gang of youths blocking driveways
3. (WARRINGTON ROAD) Covid breach involving large event
4. (BLUNDELLS LANE) Neighbour dispute
5. (WARBURTON HEY) youths starting a fire on the park
6. (RATCLIFFE PLACE) youths drinking and smoking in bin shed
7. (WARRINGTON ROAD) youths smoking and using drugs
8. (RATCLIFFE PLACE) youths drinking and smoking in bin shed
9. (LONGTON LANE) group of youths gathering
10. (VIEW ROAD) two males on scrambler bikes
11. (WARRINGTON ROAD) Gang of youths blocking driveways
12. (WARRINGTON ROAD) Gang of youths blocking driveways
13. (DEEPDALE DRIVE) youths being aggressive to the public and holding a knife
14. (WARRINGTON ROAD) 45-50 people drinking on the fields
15. (RATCLIFFE PLACE) 20 youths having a party
16. (WARBURTON HEY) large group of youths fighting (later discovered to just being rowdy)

Area: Rainhill D24  
 Month: June 2021

	2020	2021	Diff	%	
Burglary Business & Community	1	0	-1	-100	
Burglary Residential	2	2	0	0	1. (WARBURTON HEY) 2 push bikes are stolen from garden shed by 2 unknown male offenders 2. (LONGTON LANE) unknown offender has stolen car keys and car whilst victim has been asleep
Criminal Damage	5	1	-4	-80	1. (BLUNDELLS HILL GOLF CLUB) youths fire air rifle at cars on M62 and crack one windscreen
Drugs	0	3	3	300	1. (MARLEY CLOSE) possession of cocaine with intent to supply 2. (MARLEY CLOSE) possession of cannabis for use
Other Theft	2	3	1	50	1. (STATION STREET) theft of a jacket from PH 2. (NORLANDS LANE) electric meter stolen from home 3. (NORCLIFFE ROAD) items kept from work place after dismissal
Public Order	6	8	2	33.3	1. (BRANDRETH CLOSE) neighbour dispute 2. (STONEY VIEW) neighbour dispute 3. (LONGTON LANE) neighbour dispute 4. (BATEY AVENUE) party occurring with loud noises 5. (FRITH COURT) neighbour dispute 6. (FRITH COURT) youths swearing and making rude hand gestures to informant 7. (IVY FARM ROAD) dispute over payment for work completed
Robbery Business	0	0	0	0	
Robbery Personal	0	0	0	0	
Theft Bike	0	1	1	100	1. (HOLT LANE) males take informants push bike and make off but leave the bike
T.F.M.V.	0	6	6	600	1. (STONEY LANE) victim has been delivering parcels and has had parcels stolen from van 2. (FAIRCLOUGH ROAD) unknown offender has entered the car and taken loose change 3. (HOLT LANE) unknown offender has entered the car and taken loose change 4. (STEPHENSON GROVE) unknown offender has entered the car and taken purse 5. (FIRST AVENUE) unknown offender has entered the car and taken items 6. (STEPHENSON GROVE) unknown offender has entered the car and taken several items
Theft Shop	0	0	0	0	
T.O.M.V.	1	1	0	100	1. (HOLT LANE) overnight theft of a motorcycle
Violence with Injury	2	4	2	200	1. (DEEPDALE DRIVE) male walking his dog and another dog attacks it 2. (MILL LANE) Fight at PH 3. (MILL LANE) Fight at PH 4. (MILL LANE) Fight at PH
Violence without Injury	2	6	4	400	1. (WARRINGTON ROAD) unknown male shouts abuse from car and knocks the wing mirror off 2. (MILL LANE) Fight at PH 3. (MILL LANE) Fight at PH

					4. (MILL LANE) Fight at PH 5. (MARTIN CLOSE) suspect and victim have been arguing and one is pushed off the bench 6. (ARNSIDE AVENUE) Victim is chased in the street by unknown male youths and is punched no injuries
Vehicle Interference	0	1	1	100	1. (WEAVER AVENUE) unknown offenders have completed an untidy search of car but nothing taken
Total	21	36	15	71.4	
ASB	34	12	-22	-64.7	

**Brief description of ASB in June 2021**

1. (KING EDWARD ROAD) Malicious communications
2. (WARRINGTON ROAD) Tree fell out of vehicle and is blocking road
3. (WARBURTON HEY) neighbour dispute
4. (WARRINGTON ROAD) 14-15 youths behind address blocking vehicle
5. (WEAVER AVENUE) misuse of an e-scooter
6. (TWO BUTT LANE) 2 males on scrambler bikes
7. (WARRINGTON ROAD) 20 youths outside shop shouting and standing in peoples way
8. (STEPHENSON GROVE) Party that breaks covid restrictions
9. (WARBURTON HEY) neighbour dispute
10. (WARRINGTON ROAD) 6 youths smoking cannabis and being loud at back of property
11. (TRENT CLOSE) 4 males in 2 cars smoking drugs
12. (BLUNDELLS LANE) 2 quad bikes and 4 scrambler bikes driving past

## **RAINHILL PARISH COUNCIL - CLERK'S REPORT JULY 2021**

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The Clerk's report is in two parts:

- The first part relates to actions that have already been taken. These items will not have a corresponding Agenda item and shouldn't need any further discussion.
  - The second part relates directly to Agenda items and is intended to assist any discussion of Agenda items. These notes are for information only and should only be discussed as each Agenda item is reached.
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### **PART 1 - ACTIONS TAKEN**

#### **6. CLERKS REPORT**

All actions resulting from resolutions made at the 14<sup>th</sup> June ordinary meeting have either been completed or are in progress. Additionally I can report the following:

##### **6.1 MERCHANT NAVY DAY**

Revd Conant has agreed to put a short service together for Friday 3rd September. The gathering is outside and time to be confirmed. If the weather allows, the Red Ensign will be hoisted on the flagpole (request required). Event to be promoted on social media platforms

##### **6.2 WEBSITE**

The website had originally been set up as a standard package that comes with 500mb of space. Due to content, it has required an upgrade to 5gb of disk space and costs an additional £50 per annum. This cost has been included in the to authorise accounts for payment below along with the annual maintenance cost for 2021 /2022.

##### **6.3 ANNUAL PARISH COUNCIL MEETING MINUTES**

The incorrect minutes were included for the Annual Parish Council Meeting on May 10<sup>th</sup> 2021 in the June agenda pack. The correct minutes are now included for approval within this meeting.

##### **6.4 NOTICEBOARDS**

Enquiries were made regarding the 2 large noticeboards. It was confirmed they were Provided & owned by St Helens Council for the ward councillors.

##### **6.5 MEMORIAL FLAGPOLES**

It has been confirmed planning permission would be required for the installation of 2 flagpoles at the memorial. The Clerk is awaiting information from highways.

##### **6.6 Clerks Holidays**

The Clerk is planning to take leave 23<sup>rd</sup> August – 26<sup>th</sup> August 2021(4Days). A volunteer is requested to be a telephone/email point of contact for any emergencies. The out of office will be set and any non-emergency enquiries dealt with on my return

**PART 2 - AGENDA ITEMS – SUPPLEMENTARY NOTES**

**7. PLANNING APPLICATIONS**

The following applications have been assessed by the planning applications advisory group and comments submitted as indicated:

A representation has been submitted to the following applications:

P/2021/0519/FUL Relocation of previously approved children's play equipment, formation of new covered pergola structure, extension to previously approved entrance porch to create a covered external area Victoria Hotel 507 Warrington Road

No comment has been submitted for the following applications and the closing date for comments will have passed at the time of the meeting:

P/2021/0566/HHFP Single storey rear extension. 29 Galston Avenue  
P/2021/0577/HHFP Demolition of existing conservatory and erection of part two storey part single storey rear extension with loft conversion and roof terrace. 23 The Meadows  
P/2021/0582/FUL Outline application with all matters reserved for the erection of 1no new detached two storey 3 bed dwelling house along with external alterations to the existing dwelling. 8 Dee Road  
P/2021/0601/FUL Erection of garden room/library Rainhill High School Media Arts College Warrington Road  
P/2021/0608/HHFP Single storey rear extension. 17 Sandhurst Road  
P/2021/0610/HHFP Single storey rear extension with first floor extension over existing garage 12 St James Road.  
P/2021/0613/HHFP Extension of existing front and rear dormers. 28 Dunbeath Avenue.  
P/2021/0622/FUL Retention of timber pergola in outdoor area Escape 24 Victoria Terrace.  
P/2021/0639/CLP Certificate of lawfulness for proposed use as a childrens home for 2no young persons. 20 Derwent Close.

**The Council should note the actions taken.**

**8. TO NOTE COUNCILLOR ROTHWELL DECISION TO STAND DOWN FROM POSITION OF VICE CHAIRMAN**

Cllr Rothwell has requested to stand down from the position of Deputy Chairman due to personal reasons.

**The Council should note Cllr Rothwells decision.**

**9. TO ELECT A VICE CHAIR**

Due to Cllr Rothwell standing down from the position of Deputy Chairman the position of Vice Chair requires a replacement.

**The Council should consider a replacement.**

Clerk's Report July 2019

**10. TO AUTHORISE ACCOUNTS FOR PAYMENT**

A number of payments have been made in July. Whilst already completed they are included in the table of authorisations.

Payee	Description	Amount	Ref
<b>JULY PAYMENTS</b>			
Water Plus	AFP Playing Fields – July	82.71	DD
Water Plus	Holt Playing Fields – July	0.00	STO
Corona	Martin Close (Holt) – July 11.96 +59p VAT	12.55	STO
Scottish Power	Deepdale Drive (AF Park) - July	145.00	STO
K Adamson	Telephone (15.83 + 3.16 vat)	18.99	
	Salary - July (less Tax, NI & Pens)	1063.08	
	Photocopying for June meeting	7.00	
	Total	1089.07	TFR506
Merseyside Pension Fund	LGPS – July	324.00	TFR507
Boujee Card Creations	School Crossing Retirement Card	17.50	TFR508
St Helens Council	Barrier Baskets 2021/2022 (4113.20+822.64 vat)	4935.84	TFR509
Forget me not	Beat the bounds ceelebration	35.00	TFR513
<b>AUGUST PAYMENTS</b>			
Water Plus	AFP Playing Fields-Aug	82.71	DD
Water Plus	Holt Playing Fields-Aug	0.00	STO
Corona	Martin Close (Holt)-Aug	TBC	STO
Scottish Power	Deepdale Drive (AF Park)-Aug	145.00	STO
K Adamson	Telephone (15.83 + 3.16 vat)	18.99	
	Salary – August (less Tax, NI & Pens	1063.08	
	Total	1082.07	TFR510
Merseyside Pension Fund	LGPS – Aug	324.00	TFR511
	Upgrade for storage for 29-06-21 to 5-08-21(5.01+1.01 vat)	6.08	
Netwise	2021-2022 support & maintenance charge (300 + 60 vat)	360.00	
	Total	366.08	TFR512

**The Council should consider approving the above payments.**

INCOME	DESCRIPTION	AMOUNT
<b>JUNE 2021</b>		
St Helens Council	2nd Precept Payment	34,170

**For information only.**

**11. TO APPROVE THE QUARTERLY BUDGET REPORT AND BANK RECONCILIATION**

A quarterly budget report is attached at appendix 1, to provide an update on the financial position. Any major variance in the expenditure in relation to the budgeted figure has been explained. A bank reconciliation has been prepared for signing by the Chair, copy also attached.

Should members wish to raise any questions / queries, if they could be emailed in advance of the meeting, I would be happy to prepare a response in time for the meeting.

**The Council should note the current budgetary position and approve the report and bank reconciliation.**

**12. TO RECEIVE AN UPDATE ON THE JUBILEE CELEBRATIONS**

An update to be given on the planned jubilee celebrations proposed for Thursday, 2nd June 2022 to Sunday, 5th June 2022 by Cllr Barker

**The Council should note the update**

**13. TO CONSIDER THE AWARDS CEREMONY FOR GOOD CITIZENSHIP AWARD**

The decision whether to hold an awards ceremony was deferred in Junes meeting. Now Covid restrictions look like they will be lifted before the report went to print the council should decide if a ceremony should or should not be held. If not the awards will be hand delivered

**The Council should consider if the GCA ceremony should take place and if so confirm a date, venue and format. If not the Council should consider arrangements for hand delivery of awards.**

**14. TO CONSIDER SIGNAGE AT THE 4F CENTRE TO ADDRESS PARKING ISSUES WITH DOG PARK USERS**

The Parish Council have been requested to arrange signage to address parking issues with users of the dog park.

**The Council should consider if it wishes to pay for the signage and if so how many and the agreed wording.**

**15. TO RECEIVE AN UPDATE ON THE LIBRARY SURVEY**

An update to be given on the recent St Helens Council library survey by Cllr Howitt

**The Council should note the update.**

**16. TO CONSIDER A REQUEST OF A DONATION FOR A DEFIBRILLATOR IN SUTTON**

The following request has been received from a Bold Parish Councillor. I have been approached by a Sutton group, they are trying to improve their local area as they do not have a Parish Council and it's an uphill struggle to get any help with funding.



## Clerk's Report July 2019

There are over 30,000 out of hospital cardiac arrests every year in the UK, but less than 1 in 10 people survive. In communities where the public are better equipped to recognise and deal with cardiac arrest, survival rates are up to three times higher, St Helens are one of UK's areas with a very poor survival rate.

The group would like to have 3 defibrillators in the Sutton area -The Wheatsheaf pub, Sutton Police Station and near Morrisons Supermarket.

It is especially important that the whole of your local area/town is covered by defibrillators, as you do not know who, when or where a cardiac arrest could occur.

The group are trying to raise £5,700 to purchase defibrillators and they would be very grateful if you were able to support them with a donation towards their goal.

**The Council should consider if it wishes to make a donation and if so how much.**

### **17. TO CONSIDER THE BIG SCOOP PRINTING QUOTES**

The following costs have been received. The poster works out as

A3 x 20 - £8

A4 x 50 - £10

The printers are able to print A4 sticker sheets which they would have to look into the correct size – however if its external they can only print/cut into squares as they don't have the finishing machine. The cost would be around around £2.50 a sticker if it were around the same size and square. They could also provide these if you wanted to cut them out as a circle. And these would be based on a vinyl stock and fully waterproof. An update of where the stickers would be able to be stuck on street furniture is required from Cllr Tasker.

**The Council should consider if it wishes to proceed with any of the printing options and note the update.**

### **18. TO RECEIVE AN UPDATE ON THE PROPOSED CHANGE OF FOOTPATH TO A BRIDLEWAY**

The public footpath links Hall Lane to Blundell's Lane, St Helens Council have received a request from a member of the public to upgrade the usage of the public footpath to a bridleway. An update to be provided.

**The Council should note the update.**

### **19. TO RECEIVE AN UPDATE ON DANE COURT BOLLARDS**

An update on Dane Court Bollards to be given by Cllr Ward

**The Council should note the update.**

### **20. TO CONSIDER PROVISION OF A BLEED KIT AND ADDITIONAL DEFIBRILLATOR**

Bleed kits vary. A pack includes basic instructions for the lay person to have a straightforward understanding of the equipment included, and where/how to apply.  
Contains Prometheus Trauma Dressing - Designed to control moderate bleeding  
ChitoGauze® XR Pro - A haemostatic gauze dressing that is very effective, designed to control moderate to very severe haemorrhage  
Russell Chest Seal® - An innovative dressing for emergency management of penetrating chest wounds

## Clerk's Report July 2019

SOF® Tactical Tourniquet Wide - The latest evolution of the SOFTT-W tourniquet  
Nitrile Gloves - Personal protection  
Scissors Cost - £96.00  
Also available as a cabinet similar to the 24hr accessible defibrillator cabinets – Cost  
£500 + Installation cost + VAT  
A current list of defibrillators has been provided as appendix 2 to show current  
defibrillator positions.

**The Council should consider if it wishes to purchase a bleed kit if so which option and give consideration to where it would be placed. The Council should consider if it wishes to purchase a defibrillator and if so give consideration to where it would be placed**

### **21. TO CONSIDER ST HELENS COUNCIL QUOTES FOR DOG BINS AT DOG EXERCISE AREA**

It was agreed at previous meeting to consider this once the clerk had confirmed the amount of times the bins get emptied. St Helens Council have confirmed the dog bins are priced at emptying once per week (52 weeks) per year.  
The cost to supply and install a brand new dog bin would £421.40 + £168.94 per year maintenance costs (emptying) and the following would need to be taken into consideration. There will be an annual cost to empty the bin and this will be charged for on a 24 month basis. £337.88 If the bin becomes damaged or rots it will up to yourselves to replace the bin or it will be removed. The life expectancy for a bin is 3 years.

The cost to relocate the existing bin would be £184.40

**The Council should consider if the members wish to proceed with any of the options and if an additional bin should be purchased and its location.**

### **22. TO RECEIVE AN UPDATE ON THE PROVISION OF A MEMORIAL STONE**

An update to be provided by Cllr Williams and Roscoe.

The Council should note the update

### **23. TO CONSIDER RESIDENTS COMMENTS AND COMPLAINTS**

The Clerk has dealt with correspondence including those relating to:  
Removal of grass cuttings from the Holt Fields;  
Replanting of the 4 barrier baskets on Warrington Road/ Arnside Ave.  
The possibility of a play day event.

If members would like further details on any of the above complaints/ comments please let me know.

Members may wish to consider the following complaints further:  
A request for litter picker equipment to be made available.  
Issue of excessive parking around the Two Butt Lane Playing Fields. The land is within the Knowsley boundary, but the added parking is impacting on Rainhill residents.

**24. TO RECEIVE REPORTS FROM EXTERNAL GROUPS**

- a) Public Open Spaces
- b) Village Hall Management Committee
- c) Rainhill Railway & Heritage Society
- d) Merseyside Assoc. of Local Councils
- e) Rainhill Gala
- f) 4F Centre

**The Council should note the reports.**

**25. SUGGESTED ITEMS FOR NEXT AGENDA – for information only**

Members are given the opportunity to suggest items for discussion at future meetings.

**For information only.**

**26. DATE AND TIME OF NEXT MEETING**

6th September 2021, 7.30pm

11<sup>th</sup> October 2021, 7.30pm

**Rainhill Parish Council**  
**Budget Monitoring Report 2021/22**

Item of Expenditure	Budget for this period	Actual Spend this period	Expenditure April - June 2021		Variance from Budget (£)	Variance from Budget (%)	Explanation for Major Variances
			Budget for 2021/2022	Budget for 2021/2022			
1. Association of Local Councils	300	1,153	1,200	853	N/a	Premium paid in lump sum will balance throughout the year	
2. Wages/Salaries - Gross	3,600	3,654	14,400	54	1		
3. Employer NI & Pension Payments	1,125	959	4,500	-166	-15		
4. Administration	875	229	4,520	-646	-74	No major admin expenses to date	
5. Insurance	475	-	2,000	-475	-100	Premium paid in lump sum will balance throughout the year	
6. Public Open Spaces	2,750	2,090	13,500	-660	-24		
7. Rainhill Village Hall	2,839	-	11,354	-2,839	-100	Fixed grant - will balance at year end	
8. Contingency	1,250	-	5,000	-1,250	-100	It is contingency	
9. Environmental Improvements (+S137)	7,575	-	20,000	-7,575	-100	No grants sought, etc.	
10. Election Expenses/Reserves	625	-	3,000	-625	0		
11. Good Citizenship Award	250	-	1400	-250	-100	Expenditure incurred in February 22	
12. Charter Mark/Publicity	625	500	2,500	-125	-20	Expenditure is always front loaded	
13. Website Improvements	250	44	1,000	-206	-82	Ongoing project	
14. Development Reserves	2,500	-	10,000	-2,500	-100		
15. VAT	875	119	3,500	-756	-86		
<b>Totals to End of June 2021</b>	<b>£25,914</b>	<b>£8,748</b>	<b>£97,874</b>	<b>£1,932</b>			

**Income April - June 2021**

Remitter	Precept	Pitch Hire	Other	TOTAL INCOME	VAT Refund	Explanation
15/04/21 St Helens Council	34,170			34,170		Precept Part 1 of 2
26/05/21 HMRC				-	2,134	VAT Refund
17/06/21 St Helens Council	34,170			34,170		Precept Part 2 of 2
<b>Totals to End of June 2021</b>	<b>£68,340</b>			<b>£68,340</b>	<b>£2,134</b>	

BANK ACCOUNTS / BANK RECONCILIATION

BANK RECONCILIATION AS AT 30 June 2021:-

BALANCE B/F:	98419.22	CURRENT ACCOUNT BALANCE	122475.88
plus		plus	
TOTAL RECEIPTS	70474.33	TSB HOLDING ACCOUNT	36000.00
less		less	
TOTAL PAYMENTS	10417.67	UNPRESENTED CHEQUES	0.00
BALANCE c/f	<u>158475.88</u>		<u>158475.88</u>

Meeting held on 26th July 2021

-  
Chairman

Holder & Contact Number	Location	Hours Available
The Crossroads Surgery 0151 430 9989	449 Warrington Road Rainhill L35 4LL	Monday, Tuesday, Thursday & Friday: 8:30am to 12:00pm & 2:30pm to 6:00pm Wednesday: 8:30am to 12:00pm
Rainhill Village Hall 0151 430 9338 (am only)	Dane Court Rainhill L35 4LU	Office: Monday to Thursday 10am to 1pm  Hall Open Most Evenings
Longton Medical Centre 0151 290 4700	451 Warrington Road Rainhill, L35 4LL	Monday, Tuesday, Thursday & Friday: 8.30am to 6.00pm Wednesday: 8.30am to 4.45pm
Rainhill Family Dental Practice 0151 426 7931	469 Warrington Road Rainhill L35 4LL	Monday: 9.00am to 7.00pm Tuesday to Friday: 9.00am to 5.30pm
Rainhill High School 01744 677205	Warrington Road Rainhill L35 6NY	Monday to Friday: 8.00am to 4.30pm at main entrance 4.30pm to 9.30pm at community use entrance Saturday and Sunday: 8.30am to 4.30pm at community use entrance
St Ann's Primary School 0151 426 5869	View Road Rainhill L35 0LQ	Monday to Friday: 9.00am to 3.20pm Term times only
Oakdene Primary School 01744 678410	Ashton Avenue Rainhill, L35 0QQ	Monday to Friday: 9am to 3.20pm Term times only
St Bartholomew's School 01744 678550	School Lane Rainhill L35 6NN	Monday to Friday: 9am to 3.20pm Term times only
Reeve Court Retirement Village 0151 430 4000	Elton Head Road St Helens WA9 5ST	Always available Outside office hours use warden's button to gain access.
St Anns Millennium Centre 0151 493 9350	View Road, Rainhill L35 0LE	On the wall of the Millennium Centre to the right of the door. It has 24 hr access and you dial 999 to get the code to unlock it.
4F Centre 0151 431 1562	Old Lane, Saint Helens L35 0NE	Access only when centre is open.
Rainhill Recreation Club 0151 426 2805	14 Victoria Terrace, Rainhill, Prescot L35 0LH	Needs confirming