

Rainhill Parish Council

Clerk to the Council:
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5th October 2021

Dear Councillor,

You are summoned to attend the Ordinary meeting of the Parish Council to be held on Monday 11th October 2021, in the Teak Hall at the Village Hall, commencing at 7.30pm.

I attach an agenda, relevant minutes, and the Clerk's Report.

Please find time to read through the information before the meeting, making any notes you need to against each item. If you have any queries prior to the meeting please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K E Adamson', is written over a light grey rectangular background.

K E Adamson
Clerk to Rainhill Parish Council



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RAINHILL PARISH COUNCIL AGENDA
11th October 2021

1. To receive apologies for absence
PUBLIC SESSION The public may speak on any matters of concern, but the Council may not make any lawful decision during this session
2. To receive declarations of interest from members
3. To consider and approve the minutes of the Ordinary Meeting held on 6th September 2021
4. To receive Police monthly statistics report – for information only
5. To note the contents of the Clerk's Report - for information only
6. To consider the following Planning Applications and note any actions taken:
P/2021/0774/FUL P/2021/0803/HHFP P/2021/0809/HHFP P/2021/0826/FUL P/2021/0835/HHFP
P/2021/0859/COT P/2021/0870/HHFP P/2021/0874/HHPA
7. To authorise the accounts payable (list included in report)
8. To approve the audited annual return and amended accounts
9. To consider actions for the Remembrance Day service
10. To approve the quarterly budget report and bank reconciliation
11. To consider the provision of a regular market day
12. To consider the criteria for the good citizenship award
13. To receive an update on St Helens library consultation and discuss
14. To consider the issue of accessibility issues
15. To consider planting areas for partnership with Mersey forest and tree planting.
16. To consider the placement of a defibrillator
17. To receive an update on Dane court bollards- Cllr Ward
18. To consider the provision of Christmas decorations in the village
19. To receive an update on broadband provision – Cllr Ward
20. To receive an update on provision of bleed kits -Cllr Daniels
21. To receive reports from external groups
22. To consider residents comments and complaints:
23. Suggested items for next agenda – for information only
24. Date and time of next meeting- for information only

RAINHILL PARISH COUNCIL – MINUTES 6th September 2021

At a meeting of the Parish Council held at 7.30pm on Monday 6th September 2021 at Rainhill Village Hall, the following were present:

Cllrs: G. Barker, I. Brown, A. Daniels, D. Hendrick, A. Howitt, G. Roberts, S. Roscoe, J. Tasker, G Ward, W. Williams and J. Woodhouse.

5 members of the public were also present.

Prior to commencement of business the meeting was adjourned to allow members of public to raise any concerns. The following points raised:

The possibility of holding a local market day. The member of the public raised the issue of the loss of a fruit and veg shop in the village.

To locate a memorial in memory of the Rocket before 2029

Access issues for wheelchair users and pushchairs – the member of the public has made various business premises aware of access issues for example the Willowbrook Hospice shop have heeded comments and the disabled entrance is now open and active.

The meeting was recommenced.

20.233 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs: D. Greaves, M. Rothwell, K. Stevenson, and Insp Jon Smith

20.234 DECLARATIONS OF INTEREST

No declarations of interest were made.

20.235 MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 27th July 2021

Resolved that the minutes of the Annual Parish Council Meeting held on the 27th July 2021 should be approved and signed by the Chair as a correct record.

20.236 TO RECEIVE MERSEYSIDE POLICE MONTHLY STATISTICS REPORT

Resolved that the report of the crime statistics for Rainhill be noted. The Chair expressed disappointment yet again there had been no representation from Merseyside police due to the continuing issues needing to be addressed across Rainhill. The Clerk is still awaiting a reply in relation to issues regarding parent school parking.

20.237 TO NOTE THE CONTENTS OF THE CLERK'S REPORT

It was resolved that the contents of the Clerk's report be noted. GCA ceremony confirmed for Friday 24th September 2021 Guests arriving from 7pm. Volunteers requested to set up the room from 4pm.

20.238 TO CONSIDER PLANNING APPLICATIONS

It was resolved to note the following actions taken in relation to planning applications:

The following applications were left to neighbourhood consultation and no additional comments submitted:

P/2021/0665/HHFP Single storey side extension. 36 Norcliffe Road

P/2021/0673/HHFP Two storey side extension, single storey front porch extension, and alterations to existing single storey rear extension. 18 St Winifred Road

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6th September 2021

P/2021/0675/HHFP Part two storey part single storey rear extension and single storey front porch extension. 543 Warrington Road

P/2021/0678/HHFP Removal of existing boundary wall/fence, and erection of replacement boundary treatment with entrance gates and associated landscaping. 2 Stonecross Drive

P/2021/0690/HHPA Single storey rear extension projecting 4m from the rear, 3.5m max height and 2.25m at the eaves. 84 Longton Lane

P/2021/0703/COT Works to 5no trees in a conservation area 15 Knowsley Road

P/2021/0704/TPO Works to tree covered by a Tree Protection Order to reduce crown density by 15% with 15% crown reduction and prune branches to 1.5m clearance to 1no beech (TPO 19A)15 Knowsley Road

P/2021/0707/HHFP Single storey side extension. 129A Stoney Lane

P/2021/0712/TPO Works to trees covered by a tree preservation order - G1 sycamore - prune back from small shed structure to give up to 3m clearance, reduce overhanging trees on south east edge back from neighbouring property to boundary line where possible. The Spinney Mill Lane

P/2021/0763/CLP Certificate of lawfulness for a proposed single storey rear extension. 47 Dee Road

P/2021/0765/HHFP Erection of a detached garage. 55 Old Lane

20.239 TO AUTHORISE ACCOUNTS FOR PAYMENT

AMENDED AUGUST PAYMENTS	Originally Stated	Actual Payment	
Water Plus	AFP Playing Fields – August was originally stated as 82.71	72.48	DD
	Upgrade for storage for 29-06-21 to 5-08-21(5.01+1.01 vat) should have stated (5.07 + 1.01)	6.08	
Netwise	2021-2022 support & maintenance charge (300 + 60 vat)	360.00	
	Total	366.08	TFR512
Water Plus	Holt Playing Fields-Aug (20.45 + 2.49 vat)	22.94	STO
Corona	Martin Close (Holt)-Aug 22.77 + 1.14 vat	23.91	STO

Payee	Description	Amount	Ref
SEPTEMBER PAYMENTS			
Water Plus	AFP Playing Fields	72.48	DD
Water Plus	Holt Playing Fields	22.94	STO
Corona	Martin Close (Holt)	23.91	STO
Scottish Power	Deepdale Drive (AF Park)	60.00	STO
K Adamson	Telephone (15.83 + 3.16 vat)	18.99	
	Salary (less Tax, NI & Pens)	1063.08	
	Photocopying for July meeting	4.40	
	Amazon-GCA table coverings	19.95	
	Total	1,106.42	TFR514
Merseyside Pension Fund	LGPS – September	324.00	TFR515
HMRC	Tax & NI (JULY- SEPTEMBER)	452.16	TFR516
Unity Trust Bank	Bank Charges (Jul - Sep)	18.00	DD
Zurich Municipal	Insurance Renewal Premium	1690.73	TFR517
Forget Me Not	Good Citizenship Awards	54.99	TFR518

RAINHILL PARISH COUNCIL – MINUTES
6th September 2021

It was resolved that the items were approved for payment.

20.240 TO ADOPT A REVISED CODE OF CONDUCT FOR ELECTED AND COOPTED MEMBERS

St Helens Council St. Helens Borough Council adopted a new Code of Conduct for Elected & Co-Opted Members on 21 July 2021.

Resolved Rainhill Parish Council members will adopt the new Code of Conduct

20.241 TO CONSIDER ARRANGEMENTS FOR CHRISTMAS LIGHTS SWITCH ON

It was proposed the event go ahead on Saturday 27th November 2021 at 5.00pm. A working group Cllrs Hendrick, Daniels, Barker, Howitt and Woodhouse to confirm PA system, electricity access, possible barriers and local school choir.

Resolved that the event should proceed

20.242 TO CONSIDER UNDERTAKING A TOUR OF PUBLIC OPEN SPACES

Agreed tour should take place. Meeting at Holt Lane Open Space at 6.30pm

Resolved the tour will take place on Monday 20th September 2021

20.243 TO CONSIDER A PUBLIC MEETING TO DISCUSS THE SIGNAL BOX

Cllr Tasker confirmed Network rail had provided the following figures. To relocate and restore the signal box would cost around ¼ million pounds. They informed at present to gain access and isolation each time it costs £8-10 thousand. Network rail would like to meet with the community at the beginning of December. A meeting is suggested with the community to enable the Parish Council to provide network rails information and to look at possible options before meeting with Network rail in December.

Resolved a community meeting to take place

20.244 TO CONSIDER THE BIG SCOOP PRINTING QUOTES

Resolved to proceed A3 waterproof posters for outside & A4 posters for shops & noticeboards with a total budget of £30.

Resolved to have posters printed

20.245 TO RECEIVE AN UPDATE ON THE POSSIBLE PROVISION OF A MULTI USE SPORTS COURT

No update available. The Chair requested when Cllrs Greaves, Daniels & Stevenson have an update to please request the Clerk to include on the agenda.

No update available

20.246 TO CONSIDER PLANTING THE BARRIER BASKETS FOR THE 2022/23 SEASON

The Chair stated he thought the baskets gave a positive image, pleasure and brightness across Rainhill. There would be an issue of maintenance / health & Safety if they were independently

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6th September 2021

planted. Cllr Roscoe to research how Rainford progress with their Rainford in Bloom. Vote to go ahead with St Helens Council.

It was resolved to include St Helens Council provision in budget for 2022/2023

20.247 TO RECEIVE AN UPDATE ON DANE COURT BOLLARDS

Cllr Ward reported a St Helens Council representative has been out to site as hazard tape & cones have been put around the unsafe bollard. Cllr Ward will continue to monitor.

The update was noted

20.248 TO RECEIVE AN UPDATE ON PROVISION OF BLEED KITS

Cllr Daniels has contacted N.W Medical supplies who are requesting direct information from the manufacturers. Once further information is obtained Cllrs Daniels will update.

The update was noted

20.249 TO CONSIDER IF FURTHER DEFIBRILLATORS ARE REQUIRED

Locations discussed. It was agreed there is limited 24hr accessibility towards the stoops end of the village. The Clerk to contact 3 possible locations to assess possible sites.

It was resolved to progress with identifying possible site location

20.250 TO RECEIVE AN UPDATE ON THE PROVISION OF THE MEMORIAL STONE

Cllr Williams provided an update and ideal location being somewhere central to the village. Suggested when doing the tour of open spaces locations could be discussed. Cllr Daniels suggested if no suitable location available then the members could look at a possible plaque. Cllr Williams to provide resize dimensions.

The update was noted.

20.251 TO RECEIVE REPORTS FROM MEMBER REPRESENTATIVES ON LOCAL ORGANISATIONS

Resolved that the Council noted the following reports:

- Public Open Spaces: None
- Village Hall Management Committee: Tuesday 14th September 21 next meeting. There are a few classes starting to return and bookings pencilled in. Cllr Daniels will suggest to village hall committee the possibility of introducing a holding fee. The Chair has requested Cllr Daniels to make the committee aware if the Parish Council can in any way provide support in promoting to please ask.
- Rainhill Railway & Heritage Society: Cllr G. Ward confirmed they are carrying on with the upgrading of the IT systems and are looking at the possibility of a touchscreen.
- Merseyside Association of Local Councils: No update.
- Rainhill Gala: No update
- 4F Centre: Cllr Barker confirmed next meeting on 23rd September 21. Waiting on trees being trimmed back then sign can be ordered. Box junction has been put in place on the road directly in front of entrance.

20.252 TO CONSIDER RESIDENTS COMMENTS AND COMPLAINTS

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6th September 2021

Resolved that the complaints reported in the agenda report be noted and: when completing the open spaces tour information will be gathered and assessed.

20.253 TO DISCUSS FUTURE AGENDA ITEMS

Market Day, Access Issues, Forge Fitness – placement of defibrillator, Broadband update, Future 100th Birthdays, Remembrance Sunday Service Packhorse Bridge, Bleed Kits (Update Cllr Daniels), Defibrillators, Dane Court Bollards (update Cllr Ward)

20.254 DATE & TIME OF NEXT MEETING

It was resolved that the next ordinary meeting would be held on Monday 11th October 2021, starting at 7:30pm, the venue being Rainhill Village Hall.

The meeting closed at 9.22 pm.

Chair of the Parish Council
11th October 2021

Area: Rainhill D24
 Month: August 2021

	2020	2021	Diff	%	
Burglary Business & Community	0	0	0	0	
Burglary Residential	1	0	-1	-100	
Criminal Damage	4	6	2	50	1. (WARBURTON HEY) known male sets tree alight in victims front garden 2. (DEE ROAD) known male damages victims car 3. (WARRINGTON ROAD) Known offender kicks front door 4. (HOLT LANE) unknown offender throws mud on car 5. (MILL LANE) unknown offender kicks door and reverses into metal pole with vehicle 6. (M62 JUNCTION 7 TO JUNCTION 8) unknown offender throws item at vehicle on motorway causing damage to rear window
Drugs	1	3	2	200	1. (TRENT CLOSE) Two males are searched for cannabis and are found in possession of cannabis 2. (TRENT CLOSE) Two males are searched for cannabis and are found in possession of cannabis 3. (THORNDYKE CLOSE) male found to be supplying Class A drugs
Other Theft	7	4	-3	-42.9	1. (WARRINGTON ROAD) 20 books stolen from display outside front of house meant for charity 2. (WARRINGTON ROAD) offender fills car with petrol and drives off without paying 3. (WARRINGTON ROAD) offender fills car with petrol and drives off without paying 4. (WARRINGTON ROAD) offender fills car with petrol and drives off without paying
Public Order	6	9	3	50	1. (M62 JUNCTION 7 TO 8) known offender has followed victim in vehicle making gestures and shouting through car window 2. (WARRINGTON ROAD) youths are kicking a ball at a car 3. (HOLLEY COURT) Breach of SPO 4. (HOLLEY COURT) Breach of non-mol order 5. (RAINHILL ROAD) unknown male threatens victim from car 6. (SEVERN ROAD) neighbour dispute 7. (BISHOPDALE DRIVE) neighbour dispute 8. (ST HELENS LINKWAY) victim approached by unknown offender and threatened 9. (M62 JUNCTION 7 TO 8) unknown youths throwing items onto carriageway
Robbery Business	0	0	0	0	
Robbery Personal	0	0	0	0	
Theft Bike	1	0	-1	-100	
T.F.M.V.	0	2	2	100	1. (WARRINGTON ROAD) unknown offenders have broken into vehicle and taken items 2. (WARRINGTON ROAD) unknown offenders have broken into vehicle and taken items
Theft Shop	3	1	-2	-100	1. (WARRINGTON ROAD) male enters store, takes motor oil without paying and leaves

T.O.M.V.	0	2	2	100	1. (DERWENT CLOSE) THEFT OF MOTOR VEHICLE PARKED ON DRIVEWAY, STOLEN WITHOUT KEYS 2. (VICTORIA TERRACE) unknown person(s) have stolen motor cycle without keys
Violence with Injury	10	2	-8	-80	
Total	23	27	4	17.4	
ASB	16	11	-5	31.3	

Brief description of ASB in August 2021

1. (BRANCKER AVE) travellers attempting to gain access to a site
2. (WARRINGTON ROAD) youths kicking balls at cars
3. (WARBURTON HEY) youths blasting music in the park
4. (MILL LANE) unknown person has thrown egg at vehicle
5. (WARRINGTON ROAD) youths gathering inside and outside restaurant
6. (WARRINGTON ROAD) gang of youths ripping banners and throwing things around
7. (TRENT CLOSE) cars gathering and smoking cannabis
8. (TRENT CLOSE) 5 vehicles parked up and smoking cannabis
9. (ASHTON AVE) youths riding round on quad bikes
10. (MILL LANE) youths setting fires at college
11. (TWO BUTT LANE) youth outside shouting at victim from street

RAINHILL PARISH COUNCIL - CLERK'S REPORT OCTOBER 2021

The Clerk's report is in two parts:

- The first part relates to actions that have already been taken. These items will not have a corresponding Agenda item and shouldn't need any further discussion.
 - The second part relates directly to Agenda items and is intended to assist any discussion of Agenda items. These notes are for information only and should only be discussed as each Agenda item is reached.
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PART 1 - ACTIONS TAKEN

5. CLERKS REPORT

All actions resulting from resolutions made at the 6TH September 2021 ordinary meeting have either been completed or are in progress. Additionally, I can report the following:

5.1 MEETING BETWEEN PARISH COUNCILS & ST HELENS COUNCIL

The scheduled meeting took place on 28th September 2021.

5.2 GOOD CITIZENSHIP AWARDS CEREMONY

The ceremony took place in the Oak Hall on Friday September 24th.

5.3 RAINHILL SIGNAL BOX COMMUNITY MEETING

A date has been confirmed to hold a community meeting to discuss Rainhills signal box on Monday 18th October at 7pm in the Teak room.

5.4 LAMP POST POPPIES

Cllr Howitt confirmed there are 53 WW1 names on the War memorials with Cllr Hendrick holding 30 poppies previously purchased an order for 30 has been placed with the RBL to enable 53 to be displayed (and allowing for some spare) to remember the 53 Rainhill residents not returning after WW1.

5.5 MEMORIAL STONE

The amended dimensions were sent to a company for a quotation their reply being they believe its not big enough for the writing and logo requested and would not be interested. Further quotes are being sought.

5.6 BIG SCOOP POSTERS

Posters have been ordered and awaiting to pick up.

5.7 UPDATING OF THE HONOURS BOARD

A request has been made to Vinyline to update the honours board in the Village Hall foyer for 2020/21. It has been booked in for w/c 11th October. The payment is included in the table for authorisation

5.8 CLERKS HOLIDAYS

The Clerk is planning to take leave 25th October – 28th October returning on 1st November . A volunteer is requested to be a telephone/email point of contact for any emergencies. The out of office will be set and any non-emergency enquiries dealt with on my return

PART 2 - AGENDA ITEMS – SUPPLEMENTARY NOTES

6. PLANNING APPLICATIONS

The following applications have been assessed by the planning applications advisory group and comments submitted as indicated:

There have been no representations submitted to applications:

No comment has been submitted for the following applications and the closing date for comments will have passed at the time of the meeting:

P/2021/0774/FUL Installation of 2.4M/1.8M Heras Zenith & Tangorail Fencing and Gates. Rainhill High School Media Arts College Warrington Road
 P/2021/0803/HHFP Single storey rear and two storey side extension. 16 St Winifred Road. P/2021/0809/HHFP Single storey side extension. 75 Ashton Avenue
 P/2021/0826/FUL Change of use to hot food takeaway/wine shop (sui generis) with alterations to shop front 13 Dane Court. P/2021/0835/HHFP Single storey first floor side extension 45 Deepdale Drive. P/2021/0859/COT Works to Trees in a Conservation Area; T1 - Pear- Fell T2 - Cherry - Crown lift and reduce the crown G1 - Layland cypress - Reduce the height by 40% and trim both sides. Victoria Hotel 507 Warrington Road. P/2021/0870/HHFP First floor side extension over existing ground floor extension. 8 Fairlie Drive. P/2021/0874/HHPA Prior approval for a single storey rear extension projecting 6m from the rear, 3.4m max height and 2.45m at the eaves. 730 Warrington Road

The Council should note any actions taken.

7. TO AUTHORISE ACCOUNTS FOR PAYMENT

A number of additional payments have been made in September. Whilst already completed they are included in the table of authorisations and amended in the minutes for signing.

AMENDED AUGUST PAYMENTS	Originally Stated	Actual Payment	
Water Plus	AFP Playing Fields – August was originally stated as 82.71	72.48	DD
Scottish Power	AFPF – August originally stated as 145.00	60.00	DD
Water Plus	Holt Playing Fields-Aug (20.45 + 2.49 vat)	22.94	STO
Corona	Martin Close (Holt)-Aug 22.77 + 1.14 vat	23.91	STO

Payee	Description	Amount	Ref
OCTOBER PAYMENTS			
PKF Littlejohn	External review of Annual Governance & Accountability return for year ended 31 st March 2021	360.00	TFR519
Water Plus	AFP Playing Fields	72.48	DD
Water Plus	Holt Playing Fields	0.00	STO
Corona	Martin Close (Holt)	15.55	STO
Scottish Power	Deepdale Drive (AF Park)	60.00	STO

Clerk's Report October 2021

Village Hall	Fire Risk Ass	195.00	
	Accountants	905.00	
	Fire Protection	96.72	
	Fire Alarm Servicing	309.09	
	Fire Alarm Monitoring	120.00	
	Lighting Works	3624.00	
	LOLER insurance	284.00	
	Alarm Services	393.78	
	Premises Licence	180.00	
	Insurance renewal premium	2747.73	
	Tree Felling	838.73	
	Total	9,694.05	TFR520
RBL	50 Lamp post Poppies	50.00	TFR521
Princessbee & Cakes	Residents 100 th birthday cake	45.00	TFR522
Vinylite	Update honours board	48.00	TFR523
K Adamson	Telephone (15.83 + 3.16 vat)	18.99	
	Salary (less Tax, NI & Pens)	1063.08	
	Printer cartridges	13.85	
	Big Scoop printing	30.00	
	GCA Refreshments	101.40	
	Mileage claim April-Sept	70.85	
	Total	1,298.17	TFR524
Merseyside Pension Fund	LGPS – October	324.00	TFR525
Vinylite	4F Sign 350+70VAT	420.00	TFR526

The Council should consider approving the above payments.

INCOME Sep 21	DESCRIPTION	AMOUNT
	Rainhill Town – Pitch hire (1 st Payment)	315.00
	Rainhill Rockets – Pitch Hire (Less due to part payment being paid last year)	157.00

For information only.

8. TO APPROVE THE AUDITED ANNUAL RETURN AND AMENDED ACCOUNTS

The external auditors, PKF Littlejohn LLP, have confirmed that the audit has been completed with no issues arising. The report confirms that, on the basis of their review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. A copy of the External Auditors report is included at **appendix 1**.

A full copy of the Annual Return, is available for inspection on our web site and on the noticeboard (a paper copy will be available at the meeting, but if you would like an electronic copy in advance please let me know). The Annual Return and notice of conclusion of audit must be published for at least 14 days, this commenced on 6th September 2021.

The Council should consider approving and accepting the final version of the Annual Return and amended accounts, and authorising payment.

9. TO CONSIDER ACTIONS FOR THE REMEMBRANCE DAY SERVICE

The 2021 Service of Remembrance will be held on Sunday 14th November. A church service is held at St. Ann's Church commencing at 10.30am, followed by a procession, at approximately 11.30am, to the war memorial on Warrington Road, where a short service is held, and wreaths are laid.

The Parish Council normally organise the road closure to facilitate the procession and service, and pay for it. This has been organised, but confirmation is required that the Parish Council are happy to meet the cost.

Further, a wreath is laid by the Chair of the Parish Council. This can be ordered from the British Legion as usual, also a donation is usually made to the British Legion.

Previous expenditure was as follows: the clerk is still awaiting confirmation of cost from St Helens Council

Road Closure	= £392.00
Wreath & Donation	= £50.00
Total Cost	= <u>£442.00</u>

The Council should consider meeting the cost of the road closure to facilitate the Remembrance Day Service, purchasing a wreath, and making a donation to the British Legion.

10. TO APPROVE THE QUARTERLY BUDGET REPORT AND BANK RECONCILIATION

A quarterly budget report, attached at appendix 2, to provide an update on the financial position to the end of September. I have explained the expenditure in relation to the budgeted figure and the reason for any major variance. A bank reconciliation has been prepared for signing by the Chair, copy also attached.

The figures show significant underspend on:

Administration – this fluctuates throughout the year.

Public Open Spaces – routine maintenance is due in next couple of months, but there is still capacity in this budget.

Environmental Improvements & S.137 – though there may be additional costs this year on the Good Citizenship Award.

If members wish to email any questions in advance of the meeting, I would be happy to prepare a response in time for the meeting.

The Council should note the current budgetary position and approve the report and bank reconciliation.

11. TO CONSIDER THE PROVISION OF A REGULAR MARKET DAY

Further to the request from a member of the public for a regular local market day to be held within Rainhill the members should consider if should be considered. If so the logistics and working group would be required. Cllr Tasker to provide feedback from highways and licensing.

The Council should consider if it wishes to consider providing a regular market day and if so establish a Working Group, agreeing its membership and date of first meeting.

12. TO CONSIDER THE CRITERIA FOR THE GOOD CITIZENSHIP AWARD

This item has been included to facilitate discussion on an additional award being included in the Good Citizenship Award.

The Council should consider if it wishes to make an additional award for the Good Citizenship Award.

13. TO RECEIVE AN UPDATE ON ST HELENS LIBRARY CONSULTATION

Cllrs attended a consultation meeting on 4th October to discuss Rainhill library. Various options and timeframes were discussed. This has been included on the agenda to allow discussion.

The Council should consider the options to enable feedback when requested from St Helens Council.

14. TO CONSIDER THE ISSUE OF ACCESSIBILITY ISSUES

An issue from the member of the public was raised at a previous parish council meeting relating to accessibility issues. This item has been included to facilitate a discussion on how to take forward the issue. Cllr Tasker to provide feedback from highways regarding dropping the kerbs around the area of Shell petrol station.

The Council should consider how it wishes to move forward with the issue.

15. TO CONSIDER PLANTING AREAS FOR PARTNERSHIP WITH MERSEYFOREST AND TREE PLANTING.

Contact and meetings had taken place with Mersey forests towards the end of 2020 and the beginning of 2021. Due to Covid it was agreed to defer until November 2021. The Clerk has recently made contact again with Mersey forests Green Streets Coordinator. He has suggested to start with possibly Old lane as a site for possible forest planting. Other spaces e.g., Holt & AFP would require more site meetings with grounds maintenance and service users.

The Council should consider the possible site of Old lane as a woodland planting area.

16. TO CONSIDER PLACEMENT OF DEFIBRILLATOR

Rainhill motors happy to discuss the placement of a defibrillator. Train also confirms possible place happy to discuss further and would require landlord consent and would like to provide a bleed kit within the defibrillator cabinet.

The council should consider the possible locations and how it wishes to proceed.

17. TO RECEIVE AN UPDATE ON DANE COURT BOLLARDS

An update on Dane Court Bollards to be given by Cllr Ward

The Council should note the update.

18. TO CONSIDER THE PROVISION OF CHRISTMAS DECORATIONS IN THE VILLAGE

Due to St Helens Council significantly reducing the CIF fund it will not be possible for it to fund the provision of this years Christmas tree and village lights. Due to the late notification it has not been possible to gain any costings before the agenda has been published. The Clerk will aim to provide approximate costings at the meeting.

The Council should consider if it wishes to meet the cost of Christmas Decorations.

19. TO RECEIVE AN UPDATE ON BROADBAND PROVISION

An update to be given by Cllr ward.

The Council should note the update

20. TO RECEIVE AN UPDATE ON PROVISION OF BLEED KITS

An update on possible bleed kit provision to be given by Cllr Daniels.

The Council should note the update

21. TO RECEIVE REPORTS FROM EXTERNAL GROUPS

- a) Public Open Spaces
- b) Village Hall Management Committee
- c) Rainhill Railway & Heritage Society
- d) Merseyside Assoc. of Local Councils
- e) Rainhill Gala
- f) 4F Centre

The Council should note the reports.

22. TO CONSIDER RESIDENTS COMMENTS AND COMPLAINTS

The Clerk has dealt with correspondence including those relating to:
A resident wishing to join a litter picking group.

If members would like further details on any of the above complaints/ comments please let me know.

23. SUGGESTED ITEMS FOR NEXT AGENDA – for information only

Members are given the opportunity to suggest items for discussion at future meetings.

For information only.

24. DATE AND TIME OF NEXT MEETING

Finance Working Group 15th November 2021 7.30pm
13th December 2021 7.30pm

Section 3 – External Auditor Report and Certificate 2020/21

In respect of

Rainhill Parish Council– LA0174

1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2021; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

2 External auditor report 2020/21

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2020/21

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2021.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

Date

01/09/2021

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

Rainhill Parish Council
Budget Monitoring Report 2021/22

July - September 2021

Appendix 2

Item of Expenditure	Budget for this period	Actual Spend this period	Budget for 2021/2022	Variance from Budget (£)	Variance from Budget (%)	Explanation for Major Variances
1. Association of Local Councils	600	-	1,200	-600	-50	The total amount is paid in April
2. Wages/Salaries - Gross	7,200	7,310	14,400	110	2	
3. Employer NI & Pension Payments	2,250	2,238	4,500	-12	-1	
4. Administration	1,750	1,537	3,500	-213	-12	Will balance throughout year
5. Insurance	950	1,690	1,900	740	78	Premium paid in lump sum will balance throughout the year
6. Public Open Spaces	5,500	4,742	11,000	-758	-14	Some maintenance bills currently outstanding
7. Rainhill Village Hall	5,677	-	11,354	-5,677	-100	fixed grant so will balance out
8. Contingency	2,500	-	5,000	-2,500	-100	It is a contingency
9. Environmental Improvements (+S137)	15,150	4,246	30,300	-10,904	-72	low but plans for new defibrillator and signs ect should balance
10. Election Expenses/Reserves	1,250	-	2,500	-1,250	0	
11. Good Citizenship Award	500	-	1,000	-500	-100	Expense is due in oct & February
12. Charter Mark/Publicity	1,250	1,680	2,500	430	34	Bulk of expense incurred April - will balance out
13. Website Improvements	500	349	1,000	-151	-30	Bulk of expense incurred - will balance out
14. Development Reserves	5,000	-	10,000	-5,000		
15. VAT	1,750	1,023	3,500			
16. Bank Charges		36		-	0	
Totals to Sept 2021	51,827	£24,851	£103,654	-26,676		

Income April - Sept 2021

Remitter	Precept	Pitch Hire	Other	TOTAL INCOME	VAT Refund	Explanation
15/04/2021 St Helens Council	34,170			34,170		Precept Part 1 of 2
26/05/21 HMRC				-	2,134	VAT Refund
17/06/21 St Helens Council	34,170			34,170		Precept Part 2 of 2
17/09/21 Rainhill Town		315		315		Pitch Hire Fees
Totals to Sept 2020	£68,340	£315	£0	£68,655	£2,134	

BANK ACCOUNTS / BANK RECONCILIATION

BANK RECONCILIATION AS AT 30 September 2021:-

BALANCE B/F:	98419.22	CURRENT ACCOUNT BALANCE	110458.39
plus		plus	
TOTAL RECEIPTS	70789.33	TSB HOLDING ACCOUNT	36000.00
less		less	
TOTAL PAYMENTS	22750.16	UNPRESENTED CHEQUES	0.00
BALANCE <i>c/f</i>	<u>146458.39</u>		<u>146458.39</u>

Meeting held on 11th October 2021

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Chairman